

Agenda
Regular Monthly Meeting
International Festival Committee
May 2, 2023—5:30PM
McMahon Memorial Auditorium

1. **Call Meeting to Order.**

Action: Roll Call

2. **Verify posting of meeting.**

Action: Verification of posting time, place, and date.

(Presentation by City Attorney's Office)

Consent Agenda: The following items are considered to be routine by the International Festival Committee and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

3. Approval of past Minutes

4. Approve of Financials

Chair's Report: Overview on International Festival 2023 planning

Vice Chair's Report: Updates on International Festival 2023 planning

Committee Reports: Receive reports from committees and take action as necessary

5. Vendors – (Vendor Subcommittee)

6. Sponsorships/Brochure Ads – (See Action Item)

7. Marketing / Publicity / Social Media – (COL A&H & Lazarte)

8. Parade of Nations / Opening Ceremony – (Kealii)

9. Entertainment

a. South Stage – (Melissa Beck)

b. North Stage – (Lazarte)

c. Interactive Area & Roaming Performers – (Thomas)

e. Children's Area – (Buckley & MHS Key Club)

f. Performer Selection – (COL A&H)

10. Volunteers – (Thomas)

11. Decorations –

12. Beer Booth – (Sprague)

13. Drink Booth – (Rudd)

14. Information Booth – (Thomas)

Staff Reports:

15. A&H Administrator: City of Lawton Collaboration and Assistance

Business Items:

16. Review and approve 2023 International festival budget and contracts for 2023 headline performers.

17. Consider hosting International Talent Showcase & Auction Fundraiser for 2023 or 2024 and electing a chair and forming an event subcommittee.

18. Consider purchase of additional chairs.

19. Consider forming a subcommittee or recommending changes for updates International Festival Committee operating Bylaws.

Old Business:

New Business:

Announcements:

Adjournment:

The City of Lawton encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at 580-581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation. Please call The Arts & Humanities Office at 581-3470 or 581-3471 if you cannot attend the meeting!