

**Minutes
Regular Monthly Meeting
International Festival Committee
Tuesday, May 1, 2012 - 6:00 pm
Lawton Public Library – Meeting Room 2**

CALL TO ORDER / ROLL CALL

MEMBERS PRESENT: Whitson, Sprague, Auwen (LAHC), Limon, Ronio, Sotelo, Wyatt, Whiteley (LAHC), American Indian Club, and Mexican Folkloric Dancers

MEMBERS NOT PRESENT: Ash, Roldan, Solis, Tatum, All Nations Baptist Church, Chamorro Society, Filipino American Club, Friends of the Library, and Latin American Community

STAFF PRESENT: Whipp and Gilbert

**Chair Whitson called the meeting to order at 6:00 p.m.
and declared quorum present.**

ITEMS REQUIRING ACTION

1. Consider approving minutes of April 3, 2012 meeting. – MOTION by Ronio, with second by Wyatt to approve the minutes of April 3, 2012. Roll call results: Sprague, Auwen (LAHC), Limon, Ronio, Sotelo, Wyatt, American Indian Club, and Mexican Folkloric Dancers voted yes. MOTION CARRIED.
2. Consider approving April financial report. – Whipp reviewed the financial report. MOTION by Ronio, with second by Limon to approve the April financial report. Roll call results: Sprague, Auwen (LAHC), Limon, Ronio, Sotelo, Wyatt, American Indian Club, and Mexican Folkloric Dancers voted yes. MOTION CARRIED.
3. Consider approving 2012 Headliners. (Attachment A) – Whipp reviewed the proposed Headliner Performers, which was presented at the April meeting. She noted that Cheatwood has submitted the request to Ft. Sill for the Latin RVE Band to perform again but they would be considered as a community volunteer group. She further reported that Cheatwood has researched the one suggestion from a committee member and found the referral to not be suited for a headliner slot. MOTION by Ronio, with second by Limon to approve the 2012 Headliners as presented. Roll call results: Sprague, Auwen (LAHC), Limon, Ronio, Sotelo, Wyatt, American Indian Club and Mexican Folkloric Dancers voted yes. MOTION CARRIED.

CHAIR'S REPORT

4. Sign up for 2012 Committees – Chair Whitson reviewed the committees in need of a Chair and/or volunteers and the sign up sheet was passed around.
5. June Meeting: June 5th @ 6pm - McMahon Auditorium Lobby (poster contest judging) – Chair Whitson stated that the June meeting will be held in the lobby of McMahon Auditorium, with the poster contest judging to follow directly thereafter.

VICE CHAIR'S REPORT

No report

2012 COMMITTEES

6. Brochure Ad Sales / Sponsorships – Ronio, Chair – Ronio reviewed the brochure ads and sponsorships received to date, and requested assistance with personal follow up visits to businesses. Chair Whitson noted that a brochure ad would be forthcoming from SW Home Health.
7. Entertainment Selection – Ronio, Chair – No report
8. Interactive Area – Chair Whitson reported that String Man, David Titus, would not be available as previously reported. Discussion ensued regarding contacting prior participants such as MGP, Nancy Anderson and C. Kealii Thompson to see if they would participate again.
9. North Stage – Lazarte, Chair – No report
10. South Stage – Tatum, Chair – No report
11. Children's Area – MHS Key Club – No report
12. Information Booths – Whitson, Chair – Chair Whitson reported she is researching sale items.
13. Volunteers – Chair Whitson requested assistance with the solicitation of volunteers and noted EHS Key Club's interest in sponsoring an area, as MHS and LHS Key Clubs are doing.
14. Decorations – Lazarte, Chair – Chair Whitson noted that Lazarte has requested additional feather and welcome banners be ordered.
15. Tree Decorating – Chavez, Chair – Chavez stated that her committee will be ready and asked if trees to the north could be decorated; Whipp will follow up with Catlett on electrical issues.
16. Beer Booth – Sprague, Chair – Vice Chair Sprague reported that the acceptance letter was mailed to SW Sales last week, and the next step will be to coordinate advertising.
17. VIP Tent – Garrett Jackson, LHS Key Club – No report
18. Festival History – No report

ADMINISTRATOR'S REPORT

19. Armed Forces Day Events - Saturday, May 19th - Whipp reviewed the schedule of events and invited everyone to attend.
20. General Updates – Whipp announced the Grand Opening of the Playground in the Park, scheduled for Saturday, May 5th. She reported that both Judge Erwin and Tommie Nichols (INS) have confirmed participation in the Opening Ceremony, and the request for participation of the 77th Army Band and Fort Sill's Commanding General has been submitted. Whipp further reported that she would like to see if some units from Ft. Sill may be willing to volunteer for the parking area and asked if any members had contacts. Auwen, Ronio, and Wyatt stated they would assist.

OTHER/NEW BUSINESS

- Mr. Wyatt announced that a luncheon in recognition of Asian-American Heritage Month is scheduled at the Fort Sill's Patriot Club on May 24th from 11:30 a.m. – 1:00 p.m.;

cost is \$8.00 per plate. Discussion ensued regarding festival applications being made available at the luncheon and Wyatt reported no solicitation is allowed.

- Chair Whitson stated she attended the OKC Arts Festival the previous weekend, and that IF food vendors offers more variety. Whipp reported that the commercial food vendors partnered with non-profit organizations, which is beneficial to both. She reviewed their set up and discussion ensued regarding their brochure.
- Whipp announced that Ayala has accepted the invitation to join IFC as a regular voting member now that he has retired from the COL and is no longer the Lawton Police representative for IFC. Item will be on the June voting agenda.

ADJOURN

Chair Whitson adjourned the meeting at 6:45 p.m.

Chair

Date Approved