

Agenda
Regular Monthly Meeting
International Festival Committee
April 4, 2023—5:30PM
McMahon Memorial Auditorium

1. Call Meeting to Order:

Action: Roll Call

2. Verify positing of meeting:

Action: Verification of posting time, place, and date.

Consent Agenda: The following items are considered to be routine by the International Festival Committee and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

3. Approval of past minutes

4. Approve of Financials

Chair Report:

5. Announcements, Memberships & Committee work

Vice Chair's Report:

6. Announcements and Vendor Applications

Committee Reports:

7. Vendors – (Subcommittee)

8. Sponsorships/Brochure Ads –

9. Marketing / Publicity / Social Media –

10. Parade of Nations / Opening Ceremony – (Keili)

11. Entertainment

a. South Stage – (Melissa Beck)

b. North Stage – (Lazarte)

c. Interactive Area & Roaming Performers – (Buckley)

d. Children's Area – (MHS Key Club)

e. Performer Selection – (A&H Office)

f. Volunteers – (Thomas)

12. Decorations –

13. Beer Booth – (Sprague)

14. Drink Booth – (Rudd)

15. Information Booth – (Thomas)

Staff Reports:

16. A&H Administrator: City of Lawton Collaboration and Assistance

Business Items:

17. Consider approving recommendations for Vendor Application.

18. Consider approving recommendations for Volunteer Performer Application.

19. Consider approval of projected budget, and sponsorship levels and brochure.

20. Consider recommendations to approve Poster Guidelines.

Old Business:

New Business:

Announcements:

Adjournment:

The City of Lawton encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at 580-581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation. Please call The Arts & Humanities Office at 581-3470 or 581-3471 if you cannot attend the meeting!