



Dory Thomas
(Chair)

Dinah Lazarte
(Vice Chair)

Nancy Alandzes
Rosalind Asetamy
Alicia Brierton
Molly Buckley
Fano Canton
Taron Epps
Sonia Hastings
Angel Howell
Mike Howell
Mylene McManus
Ben Nededog
Pat Reynolds
Kathy Rogers
Jerson Romero
Myrna Romero
Renata Rudd
Max Sasseen
Kathy Sauders
Page Smith

Jason Poudrier
Arts & Humanities
Administrator

Andrea Morman
Arts & Humanities
Deputy Administrator

Michell Rosario
Arts & Humanities
Community Events
& Outreach Coordinator

Haley Moore
Arts & Humanities
Digital Media Specialist

Reagan Williams
Arts & Humanities
Administrative Assistant

Nicholas Sasseen
Arts & Humanities
Technical Coordinator



International Festival 2024

A project of the City of Lawton and the McMahon Memorial Auditorium



Agenda

Regular Monthly Meeting
International Festival Committee

April 2, 2024—5:30PM

McMahon Memorial Auditorium, Lobby

Call Meeting to Order:

1. Action: Roll Call

Verify positing of meeting:

2. Action: Verification of posting time, place, and date.

Consent Agenda: The following items are considered to be routine by the International Festival Committee and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

3. Approve past minutes
4. Approve Financials

Chair Report & Vice Chair's Report:

- Announcements
- Bench Dedications
- International Festival Luau themed Fundraiser
- Other Fundraising Activities

Committee Reports:

5. Vendors – (Subcommittee)
6. Sponsorships/Brochure Ads – (COL Staff)
7. Marketing / Publicity / Social Media – (COL Staff)
8. Parade of Nations / Opening Ceremony – (Charlotte Kealii Thompson)
9. Entertainment
 - a. South Stage – (Dinah Lazarte, Taron Epps)
 - b. North Stage – (Jerson and Myrna Romero)
 - c. Interactive Area –
 - d. Children's Area – (Kathy Sauders & Molly Buckley)
 - e. Performer Selection – (Subcommittee, A&H Office)
12. Volunteers – (Dory Thomas)
13. Decorations – (All Members)
14. Beer Booth – (Page Smith - Knights of Columbus)
15. Drink Booths – (Renata Rudd, Kathy Rogers)
16. Information Booth – (Dory Thomas, Angel and Mike Howell, Mylene McManus)

Staff Reports:

17. A&H Administrator: City of Lawton Collaboration and Assistance

Business Items:

18. Review recommendation for posters guidelines and take action as necessary.
19. Consider the purchase of four prepaid square app compatible phones for use during International Festival.
20. Consider approval of vendor application and take action as necessary.

Old Business:

New Business:

Announcements:

Adjournment:

The City of Lawton encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at 580-581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation. Please call The Arts & Humanities Office at 581-3470 or 581-3471 if you cannot attend the meeting!