

Agenda
Regular Monthly Meeting
International Festival Committee
March 7, 2023—5:30PM
McMahon Memorial Auditorium

1. Call Meeting to Order.

Action: Roll Call

2. Verify positing of meeting.

Action: Verification of posting time, place, and date.

Consent Agenda: The following items are considered to be routine by the International Festival Committee and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

3. Approval of February Minutes

4. Approve of Financials

Chair's Report:

5. Update International Festival Committee on progress.

Vice Chair's Report:

6. Provide updates on International festival.

Committee Reports:

7. Vendors –

8. Sponsorships/Brochure Ads –

9. Marketing / Publicity / Social Media –

10. Parade of Nations / Opening Ceremony –

11. Entertainment

a. South Stage – (Melissa Beck)

b. North Stage – (Lazarte)

c. Interactive Area & Roaming Performers – (Thomas)

d. Children's Area – (MHS Key Club)

e. Performer Selection – (Sub Committee)

f. Volunteers – (Thomas)

12. Decorations –

13. Beer Booth – (Sprague)

14. Drink Booth –

15. Information Booth – (Thomas)

Staff Reports:

16. A&H Administrator: City of Lawton Collaboration and Assistance

Business Items:

17. Consider recommendations for International Festivals Fees and charges.

18. Consider sponsorship levels and costs for brochure ads.

19. Consider approval of projected budget.

20. Consider approval of headline Performers.

21. Consider recommendations of approve Poster Guidelines.

22. Consider recommendations for updated International Festival Committee Bylaws.

Old Business:

New Business:

Announcements:

Adjournment:

The City of Lawton encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at 580-581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation. Please call The Arts & Humanities Office at 581-3470 or 581-3471 if you cannot attend the meeting!