

**Agenda
Regular Monthly Meeting
International Festival Committee
Tuesday, February 4, 2014 - 6:00 pm
Lawton Public Library – Meeting Room 2**

CALL TO ORDER / ROLL CALL

VOTING ITEMS

1. Consider approving minutes of November 5, 2013 meeting.
2. Consider approving October, November, December & January financial reports.
3. Consider approving 2014 Snack Vendor Selection Guidelines.
4. Consider approving 2014 Food Vendor Selection Guidelines.
5. Consider approving 2014 Sales Vendor Selection Guidelines.
6. Consider approving 2014 Poster Contest Guidelines.
7. Consider approving 2014 Brochure Ad Fees.
8. Consider approving 2014 Vendor Booth Fees.
9. Consider approving 2014 Sponsorship Levels and Benefits.
10. Consider increasing food vendor meal ticket value to \$7.00.

CHAIR'S REPORT

11. Wichita Mountains Prevention Network
12. Lawtoninfo.com

VICE CHAIR'S REPORT

2014 COMMITTEES

13. Brochure Ad Sales / Sponsorships
14. Marketing / Publicity
15. Vendor Application Review - Sprague, Chair
16. Entertainment Selection - 2014 Headliner search update
17. Stages:
 - a. South Stage - Tatum, Stage Manager
 - b. North Stage - Lazarte, Stage Manager
 - c. Interactive Area - Chavez, Stage Manager
 - d. Street Dance - Roldan, Chair
 - e. Roaming Performers
18. Children's Area - Buckley, Chair
19. Information Booth - Coleman, Chair
20. Volunteers - Coleman, Chair
21. Decorations
22. Tree Decorating
23. Beer Booth - Sprague, Chair
24. VIP Tent - LHS Key Club, McNally, Club Sponsor

ADMINISTRATOR'S REPORT

25. 2014 IF Proposed Budget
26. Student Performance: "Peter Pan" - Friday, February 7th @ 10am & 6:30pm

OTHER/NEW BUSINESS

ADJOURN

The City of Lawton encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at 580-581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive the 48-hour rule if an interpreter for the deaf (signing) is not the necessary accommodation.