

**Agenda
Regular Monthly Meeting
International Festival Committee
Tuesday, January 8, 2013 - 6:00 pm
Lawton Public Library – Meeting Room 2**

CALL TO ORDER / ROLL CALL

ITEMS REQUIRING ACTION

1. Consider approving minutes of December 4, 2012 meeting.
2. Consider approving December financial report.
3. Consider approving food vendor selection guidelines.
4. Consider approving snack vendor selection guidelines.
5. Consider approving sales vendor selection guidelines.

CHAIR'S REPORT

6. 2013 Brochure Ad and Vendor Booth Fee Schedule (Attachment A)

VICE CHAIR'S REPORT

7. 2013 Poster Contest Guidelines

2013 COMMITTEES

8. Brochure Ad Sales / Sponsorships
9. Entertainment Selection
10. Interactive Area
11. South Stage
12. North Stage
13. Children's Area
14. Information Booth
15. Volunteers
16. Decorations
17. Tree Decorating
18. Beer Booth
19. VIP Tent

OTHER/NEW BUSINESS

ADMINISTRATOR'S REPORT

20. 2013 Headline Performers

ADJOURN

The City of Lawton encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at 580-581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive the 48-hour rule if an interpreter for the deaf (signing) is not the necessary accommodation.