

**Agenda
Regular Monthly Meeting
International Festival Committee
Tuesday, January 3, 2012 - 6:00 pm
Lawton Public Library – Meeting Room 2**

CALL TO ORDER / ROLL CALL

ITEMS REQUIRING ACTION

1. Consider approving minutes of November 1, 2011 meeting.
2. Consider approving November financial report.
3. Consider approving December financial report.
4. Consider approving 2012 Chair and Vice Chair.

CHAIR'S REPORT

5. Sign up for 2012 Committees
6. Wichita Mountain Prevention Network Report
7. Brochure Ad Fees / Booth Fees – Attachment A

VICE CHAIR'S REPORT

8. Poster Guidelines – Attachment B
9. Local Performers

2012 COMMITTEES

10. Brochure Ad Sales / Sponsorships – Donna Ronio, Chair
11. Entertainment Selection – Donna Ronio, Chair
12. Interactive Area
13. North Stage – Dinah Lazarte, Chair
14. South Stage – Sabine Tatum, Chair
15. Children's Area – MHS Key Club
16. Information Booths – Bobbi Whitson, Chair
17. Volunteers
18. Decorations – Dinah Lazarte, Chair
19. Tree Decorating
20. Beer Booth – Mark Sprague, Chair
21. VIP Tent – Garrett Jackson, LHS Key Club
22. Festival History

ADMINISTRATOR'S REPORT

23. 2012 Headline Performers

OTHER/NEW BUSINESS

ADJOURN

The City of Lawton encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at 580-581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive the 48-hour rule if an interpreter for the deaf (signing) is not the necessary accommodation.