



International Festival 2025

A project of the City of Lawton and the McMahon Memorial Auditorium



Minutes

Regular Meeting

International Festival Committee

July 1, 2025—4:30PM

Carnegie Library Town Hall

Dory Thomas
(Chair)

Dinah Lazarte
(Vice Chair)

Nancy Alandzes
Rosalind Asetamy
Alicia Brierton
Reggie Brown
Molly Buckley
Fano Canton
Evelynn Fullerton
Sonia Hastings
Angel Howell
Mike Howell
Mylene McManus
Winnie Morita
Ben Nededog
Sann Nigh
Pat Reynolds
Kathy Rogers
Jerson Romero
Myrna Romero
Max Sasseen
Kathy Saunders
Page Smith

Jason Poudrier
Arts & Humanities
Administrator

Andrea Morman
Arts & Humanities
Deputy Administrator

Michell Rosario
Arts & Humanities
Community Events
& Outreach Coordinator

Haley Moore
Arts & Humanities
Digital Media Specialist

Reagan Phillips
Arts & Humanities
Administrative Assistant

Terry Gresham
Arts and Humanities
Maintenance Tech

Call Meeting to Order: 4:30pm

1. Action: Roll Call

PRESENT: Thomas, Brierton, Brown, Buckley, Fullerton, Nigh, Jerson Romero, Myrna Romero, Smith

ABSENT: Lazarte, Alandzes, Asetamy, Canton, Hastings, Angel Howell, Mike Howell, McManus, Morita, Nededog, Reynolds, Rogers, Sasseen, Saunders

STAFF: Poudrier*, Morman, Phillips

GUEST: Hannah Bacani

Verify positing of meeting:

2. Action: Verification of posting time, place, and date.

Guest Introduction: Hannah Bacani introduced herself and expressed her interest in joining the International Festival Committee and bringing back the International Group to the festival.

Consent Agenda: The following items are considered to be routine by the International Festival Committee and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

3. Approval of past meeting minutes from June 3, 2025.

4. Approval of financials from June 2025.

Smith had a question about the purchase of the chest freezer and where it would be located. Thomas replied that the freezer is located at McMahon Memorial Auditorium and was purchased because the committee received a large donation of hot dogs from Bar S and needed a place to store them. Smith asked if the freezer could be labeled as property of the IFC and Morman told her that staff would label it.

Motion by Smith to table the approval of the June 2025 meeting minutes and to accept the financial report from June 2025. Second by Jerson Romero.

All in favor. Motion Carried.

Chair Report

5. Thomas reported that on July 19th, the IFC will be holding a bowling tournament to help raise funds for the festival.

*Poudrier entered

Vice Chair's Report:

6. No report.

Committee Reports:

7. Vendors

Phillips reported that as of now she has received 34 vendor applications in total and that she is expecting more. She reviewed the vendor list with the committee and discussion ensued.

8. Sponsorships / Grants / Brochures

Poudrier reported that he and Thomas will start contacting past sponsors to see if they are interested in becoming sponsors for this year's festival.

9. Marketing / Publicity / Social Media

Poudrier reported that now that the winning poster has been selected, it will be taken to Henderhan to be digitized so that it can be used for marketing and printing T-Shirts.

10. Opening Ceremony

Thomas reported that the opening ceremony is ready.

11. Parade of Nations

Thomas reported that the Parade of Nations would be where the international students from Cameron University could take part. Bacani stated that she would reach out to them to see if they are interested.

12. Naturalization Ceremony

Buckley expressed concern about safety of naturalization participants. Poudrier and Thomas replied that there will be security at the International Festival and they will prepare contingency plans.

13. Entertainment

Thomas reported that the north stage will be managed by Fullerton and Nigh and that they will be trained on how to stage manage.

Buckley asked if there was an old banner that could be used for kids to write and draw on for the Children's/Interactive area? Thomas replied that there are several old banners, we would just have to make sure that they are available.

Phillips reported that as of now there were 5 groups that have signed up for the volunteer performances.

14. Volunteers – no report

15. Festival Set up and Decorations

Thomas asked the committee to please be available for the decorating starting on Tuesday, September 23rd.

16. Beer Booth

Thomas and Smith reported that the Knights of Columbus will be volunteering at the beer booth again this year. The committee discussed the types of alcoholic beverages to sell at the beer booth.

17. Drink Booths – no report

18. Information Booth – no report

19. T-Shirts

Thomas reported that the winning poster was #26, submitted by Claire Trachte. Discussion ensued about the color that this years International Festival t shirts should be.

Staff Reports:

20. A&H Administrator: City of Lawton Collaboration and Assistance

The Festival committee discussed the possibility of ordering the shirts early and to possibly do popup events to sell shirts before the festival to do marketing.

Motion by Fullerton to declare the poster submitted by Claire Trachte as the winning poster and to order red and white shirts. Second by Smith.

All in favor. Motion Carried.

Business Items:

21. Discuss International Festival Vendor Decoration Contest and take action as necessary.

Motion by Buckley to table the discussion of the International Festival Vendor decoration competition until the 2026 International Festival. Second by Smith.

All in favor. Motion Carried.

22. Consider vendor and volunteer performer applications, and take action as necessary.

Motion by Smith to accept the vendor applications, with the exception of the Comedy Avenue to be reviewed and discussed later since they applied as a display booth but should be considered a sales booth. Second by Jerson Romero.

All in favor. Motion Carried.

Old Business: none

New Business: none

Announcements:

Fullerton invited everyone to the Pacific Rim Expo at the Comanche Nation Tribal Complex on July 26th.

Adjournment: 6:02pm