



# International Festival 2025

A project of the City of Lawton and the McMahon Memorial Auditorium



Minutes

Regular Meeting

International Festival Committee

June 3, 2025—4:30PM

Carnegie Library Town Hall

Dory Thomas  
(Chair)

Dinah Lazarte  
(Vice Chair)

Nancy Alandzes  
Rosalind Asetamy  
Alicia Brierton  
Reggie Brown  
Molly Buckley  
Fano Canton  
Evelynn Fullerton  
Sonia Hastings  
Angel Howell  
Mike Howell  
Mylene McManus  
Winnie Morita  
Ben Nededog  
Sann Nigh  
Pat Reynolds  
Kathy Rogers  
Jerson Romero  
Myrna Romero  
Max Sasseen  
Kathy Sauders  
Page Smith

Jason Poudrier  
Arts & Humanities  
Administrator

Andrea Morman  
Arts & Humanities  
Deputy Administrator

Michell Rosario  
Arts & Humanities  
Community Events  
& Outreach Coordinator

Haley Moore  
Arts & Humanities  
Digital Media Specialist

Reagan Phillips  
Arts & Humanities  
Administrative Assistant

Terry Gresham  
Arts and Humanities  
Maintenance Tech

Nicholas Sasseen  
Arts & Humanities  
Technical Coordinator

## Call Meeting to Order: 4:40pm

### 1. Action: Roll Call

PRESENT: Thomas, Canton, Reynolds, Jerson Romero, Myrna Romero

ABSENT: Lazarte, Alandzes, Asetamy, Brierton, Brown, Buckley, Fullerton, Hastings, Angel Howell, Mike Howell, McManus, Morita, Nededog, Nigh, Rogers, Sasseen, Sauders, Smith

STAFF: Poudrier, Morman, Phillips

## Verify positing of meeting:

### 2. Action: Verification of posting time, place, and date.

**Consent Agenda:** The following items are considered to be routine by the International Festival Committee and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

### 3. Approval of past meeting minutes from May 13, 2025.

### 4. Approval of financials from May 2025.

Motion by Myrna Romero to table the approval of the May 13, 2025 meeting minutes and to accept the financial report from May 2025. Second by Jerson Romero.

Canton, Myrna Romero and Jerson Romero voted yes. Motion Carried

## Chair Report

### 5. Thomas announced that the committee will be holding another fundraiser on July 19, 2025. This fundraiser will be a bowling tournament at the Twin Oaks Bowling Center on Fort Sill. She asked the committee to please go out and find possible sponsors and if they could assist in the event.

\*At this point, the tornado sirens went off and so the meeting relocated to the basement of Carnegie Library Town Hall.

## Vice Chair's Report:

### 6. No report.

## **Committee Reports:**

### **7. Vendors**

Phillips reported that she was out for about a week and just got back in. While she was out, the office received several vendor applications, and although she doesn't have an exact count, she estimated that the Arts and Humanities office has received 20 total vendor applications.

### **8. Sponsorships/Brochures**

Poudrier reported that he will have his staff look at who has been a sponsored in the past and they will reach out again.

### **9. Marketing / Publicity / Social Media**

Poudrier reported that they have all of their headliners lined up for this year and that as soon as his office finishes up with the Freedom Festival, he will have Haley start preparing the marketing for this years festival.

### **10. Opening Ceremony**

Thomas asked Canton if he would still be available to do the Ava ceremony during the Opening Ceremony of the International Festival.

### **11. Parade of Nations - none**

### **12. Naturalization Ceremony - none**

### **13. Entertainment**

Morman reported that they have 3 headliners set up for Friday night on the North Stage and Saturday night on both North and South Stages.

### **14. Volunteers**

Morman reported that they have reached out to the Marine detachment on Fort Sill and they are wanting to assist with this years International Festival again.

### **15. Festival Set up and Decorations - none**

### **16. Beer Booth**

Thomas reported that the Knight of Columbus only had one complaint and that was about how the kegs had a hard time with foaming when they were being poured. Poudrier said that Fisher 59 agreed to assist with that issue.

### **17. Drink Booths - none**

### **18. Information Booth**

Thomas reported that they are prepared for the information booth. She reported that she will not be purchasing any more international items to sell because there's so much left over and they don't usually sell well.

## 19. T-Shirts

The committee discussed various ways to tally votes for the International Festival poster competition.

### Staff Reports:

#### 20. A&H Administrator: City of Lawton Collaboration and Assistance

Poudrier reported that he will work with Phillips on preparing and disseminating the sponsorship levels to the committee.

### Business Items:

#### 21. Consider selecting the 2025 IF Poster Competition winners.

Motion by Myrna Romero to have the Arts and Humanities office create a google form to send to the International Festival Committee members so that everyone get the chance to vote on the poster winner and to have the voting finish on Friday, June 6<sup>th</sup>, at 5pm. Second by Jerson Romero.

Canton, Myrna Romero and Jerson Romero voted yes. Motion Carried

#### 22. Consider extending vendor application deadline to July 7<sup>th</sup>, 2025.

Motion by Myrna Romero to extend the vendor deadline to July 7, 2025. Second by Jerson Romero.

Canton, Myrna Romero and Jerson Romero voted yes. Motion Carried

**Old Business: none**

**New Business: none**

**Announcements: none**

**Adjournment**