



Holiday in the Park Board of Directors Meeting

Wednesday October 11, 2023, at 2:00 p.m.

Lawton Fort Sill Chamber of Commerce

First National Bank & Trust Board Room

Minutes

Present: John Michael Montgomery, Benne Brewer, Janie Billingsley, Katie Madigan, Shelly Fields, Jordan Hebert, Cindy Coleman

Board Members Absent: Earl Mack, Taron Epps, Jason Poudrier, Jerri Anderson

- I. Call to Order/Roll Call, establish quorum, and ensure public notice requirements have been met.
2:03 p.m. – John Michael Montgomery called the meeting to order, and Kelley Piret acknowledged that all posting notifications had been made and confirmed that a quorum was present.
- II. Introduction of any guests – None
- III. Chairs Report – John Michael Montgomery informed the board that HIP had their first setup day, and that the city is helping with putting up displays.
- IV. Parade – Benne Brewer stated there are now 18 entries that have signed up for the HIP parade.
- V. Events — Jason Poudrier announced that Michell Rosario has been working on events and that everyone from last year has agreed to perform again this year, along with Scissortail School. Janie Billingsley said that she will reach out to Sherry's Dance Studio to ask if they will be willing to perform.
- VI. Sponsorships – Katie Madigan – Reviewed and explained.
- VII. Review of September 27, 2023, minutes
- VIII. Review Financials.
John Michael Montgomery stated there is a balance of \$103,051.68 currently in the Holiday in the Park bank account. There is still an outstanding balance for the new displays in the amount of \$84,600 for the new displays.
- IX. Display Updates –Delivery of the new displays will start in the next few weeks. Benne Brewer will

look into getting Hilliary bucket trucks to put up the lights over the skating rink.

- X. Security – John Michael Montgomery has been in contact Dr. John MacArthur about using Cameron University’s officers to patrol Holiday in the Park, in conjunction with JAMARK Security.
- XI. Photo Op Photographer – The Holiday in the Park board discussed fees for the photographer and agreed on \$100 per day and up to three photographers contracted.

XII. Consent Agenda.

- a. Consider approving the September 27, 2023, minutes.
- b. Consider approving Financials.

ACTION: Motion to approve/amend/disapprove Consent Agenda.

ACTION: Jason Poudrier motioned to approve the Consent Agenda; Benne Brewer seconded the motion. The motion passed unanimously.

XIII. Business –

- a. Consider or take action on a landscaping company to decorate trees in Elmer Thomas Park.

ACTION: Motion to approve/amend/disapprove Consent Agenda.

ACTION: No Action Taken on Item a.

- b. Consider or take action on a photographer.

ACTION: Motion to approve/amend/disapprove Consent Agenda.

ACTION: Jason Poudrier motioned to allow Chairman John Michael Montgomery to negotiate with photographers’ rate; Jordan Hebert seconded the motion. The motion passed unanimously.

- XIV. Discussion – Consider any items to add to agenda for the October 25th board meeting.
- XV. New Business - None
- XVI. Adjournment - 2:49 John Michael Montgomery announced the meeting adjourned.

The next meeting is scheduled for October 25, 2023.