



Holiday in the Park Board of Directors Meeting

Thursday November 10, 2022 at 2:00 p.m.

Lawton Fort Sill Chamber of Commerce

First National Bank & Trust Board Room

Minutes

Present: Janie Billingsley

Cindy Coleman

Jason Poudrier

Krista Ratliff

Katie Madigan

Jack Hanna

Melinda Kukurich-Grady

Taron Epps

Shelly Fields

Benne Brewer

Absent: Earl Mack

Brandi Thomas

Donna Valentine

Christine James

Elizandra Miguel

Carrie Buckler Mayse

Tanna Vu

- I. Call to Order/Roll Call, establish quorum, and ensure public notice requirements have been met.
Meeting called to order at 2:35 by Krista Ratliff and acknowledged that all posting of notifications had been made and confirmed that a quorum was present.
- II. Introduction of any guests.
Cliff Martin, Antonio Hopkins, & Jeri Anderson
- III. Review October 27, 2022 minutes.
- IV. Review Financials.
- V. Display Update
Krista discussed that prairie dogs have destroyed 27 new displays worth over \$30,000. Staff is fixing them. Fox urine was purchased and placed around the displays to deter them. Wooden displays will go along 6th street in place of the lighted displays. Ordered 23 new displays. COL is looking for the missing displays and if they don't work, we will replace the bulbs. Displays are stored in the Armory and city lot.
- VI. Sponsorship Review
Janie Billingsley will call Jacob Brox, Audio Tech, Cosmetic Labs, Juan Lopez, Great Plains, Bridges Dentistry & UPS for sponsorship.
Shelly Fields will call Comanche & Zelbst. SWFCU denied. Richard Allen may do something.

Elgin Realty no word.

Carrie Mayse-SW Abstract confirmed

Cindy Coleman- Veterans United has a check ready. Silverline Plastics still working on them. All American confirmed \$1,000. No response from Reeder Francis & T & W.

Jason Poudrier following up with his this week. Following up with LPS.

Stacy- Sill Housing for \$250 was confirmed for Corvias.

VII. 2022 Food Truck Application and Flyer Review

Krista went over the food truck schedule.

VIII. Task Updates.

- Ferris Wheel- Krista presented to LETA for \$13,000 sponsorship. Would like to raise money enough for half to pay for it and the other half through ticket sales. \$10 ticket. \$25 for a wristband.
- Petting Zoo- Krista discussed that they are still building a permanent structure. Animals do not stay overnight. Will be there every weekend.
- Volunteer Vests-

IX. Subcommittees

- Parade – Melinda Kukurich-Grady
Stacy confirmed up to 49 entries have been submitted. Krista discussed having soldiers help with the crowd running into the streets while there are gaps.
- Frost Your Fanny- Janie Billingsley
Janie discussed filing in holes at ETP. Needing to start the run on time so that the parade can start on time. Need to encourage those that want to walk to do the one mile. Concerned about the lack of light on the path through ETP and suggested that COL trucks use their lights. Black light tunnel will go by the bridge by Lake Helen. Need to have water at the end for the runners. Need to check on the shirt order. Casey Holmes bringing a megaphone to help with the costume contest that happens at the beginning of the race. Cameron Plus Scholars and tennis team to help set up the run. Confirmed needing a table for registration closer to the road in front of the Holiday House. Discussed locations for porta-potties.
- Events- Jason Poudrier
Jason discussed changes to the schedule. Church groups confirmed. Living nativity Scene, The Nutcracker preview, and LCT are scheduled. Coast Audio is doing the movie nights for free and help out with providing equipment. Needs 2 sets of bleachers set up by the pavilion, COL will provide. Jason confirmed his staff will do the artwork for events.
- Volunteers- Tanna Vu
Krista confirmed we could use volunteers for the parade. Staff arriving at 2pm Saturday the 19th. 4 people for the race registration at 4:00pm, Shelly Fields & Melissa Beck will help.

X. Consent Agenda

- a. Consider approving the October 27, 2022 minutes.
- b. Consider approving Financials.

ACTION: Cindy Coleman motioned to approve Consent Agenda. Jason Poudrier seconded the motion. The motion passed unanimously.

XI. Discussion

Krista discussed Hilliary donated installing fiber through out the park so that we can have sound with an estimate at \$40,000. Speakers will be located at the Holiday House, Patriot Pavilion, Skate Hut, Gazebo, & both restrooms with the estimate at \$35,500. Will actively look for a sponsor.

a. Consider approving up to \$35,500 in speaker costs.

ACTION: Taron motioned to approve up to \$35,500 in speaker costs and for the chair to select the vendor. Shelly Fields seconded the motion. The motion passed unanimously.

Krista discussed J Mark Security may be at the park everyday from 8pm to 4am, in kind. Barriers are up.

Adjournment: The next meeting is scheduled for **December 1st, 2022 @ 2 p.m.**