



Holiday in the Park Board of Directors Meeting

Friday, September 27, 2024, at 2:00 P.M.

Lawton Fort Sill Chamber of Commerce

Sovereign Bank Board Room

Minutes

Board Members: John Michael Montgomery, Benne Brewer, Katie Madigan, Jordan Hebert, Monte Brown, Natasha Klugmann, Lavonne Caldwell, Laci Kavanagh,

Board Members Absent: Earl Mack, Janie Billingsley, Jeri Kimbro, Bridget Randle

Ex-Officio Members: Adam Morrison, Antonio Hopson, Jason Poudrier

Call to Order/Roll Call, establish quorum, and ensure public notice requirements have been met.

2:04 p.m. – John Michael Montgomery called the meeting to order, and Kelley Piret acknowledged that all posting notifications had been made and confirmed that a quorum was present.

- I. Introduction of any guests – Sarah Svec Family Promise, Kristen Ripley Lawton Constitution
- II. Chairs Report / Discussion – John Michael Montgomery
 - o Holiday House Update – Scooters has confirmed that they will not be coming back this year. Chiefs have expressed interest in being the 2024 Holiday House vendor.
 - o High School Band Competition Prize Amount – The prize amount is \$250.00
 - o Award Names/Categories
 - o ABLE License – John Michael explained to the board that HIP is pursuing an ABLE license to sell beer and gluvine.
 - o Mini Golf Update – Mini golf has been ordered.
 - o Display Update – Explained

Committee Reports

Frost Your Fanny -John Michael informed the board that Janie Billingsley has a potential run route for the 5K Timed Run. The route may need to be changed due to the construction of the aquatic center.

Parade – Benne Brewer announced that the judging categories are Best Marching

Band, Best Representation of Theme, Best Riding Club (Horses), and Best Car Club.
The form should be up and running by Monday.
Events – Jason Poudrier - None
Sponsorships – Katie Madigan - Reviewed

III. Review August 8, 2024, meeting minutes

IV. Review August Financials – John Michael Montgomery reviewed and explained the financials with the board.

V. Consent Agenda.

- a. Consider approving the August 8, 2024, meeting minutes.
- b. Consider approving August Financials.

ACTION: Motion to approve/amend/disapprove Consent Agenda.

ACTION: Benne Brewer motioned to approve the Consent Agenda; Lavonne Caldwell seconded the motion. The motion passed unanimously.

VI. Business

- a. Consider approving or taking action as necessary to approve the Cost Sharing Contract between Holiday in the Park and the Lawton Fort Sill Chamber of Commerce.

ACTION: Benne Brewer motioned to approve the Cost Sharing Contract between Holiday in the Park and the Lawton Fort Sill Chamber of Commerce; Lavonne Caldwell seconded the motion. The motion passed unanimously.

- b. Consider approving or taking action as necessary to approve the sale of Lebkuchen Herzen souvenirs during the Holiday in the Park season.

ACTION: Monte Brown motioned to approve the sale of Lebkuchen Herzen souvenirs; Katie Madigan seconded the motion. The motion passed unanimously.

- c. Consider approving or taking action to give the Holiday in the Park Chair authorization to send out an RFP and select a Holiday House vendor.

ACTION: Lavonne Caldwell motioned to approve the Holiday in the Park Chair authorization to send out RFP's and select a Holiday House vendor; Benne Brewer seconded the motion. The motion passed unanimously.

- d. Consider approving or taking action as necessary to authorize the Holiday in the Park Chair to purchase an ABLE license and the sale of alcohol during the six-week Holiday season,

ACTION: Monte Brown motioned to approve the Holiday in the Park chair to purchase an ABLE license and the sale of alcohol during the six-week Holiday season; Katie Madigan seconded the motion. The motion passed unanimously.

X. Discussion – Consider any items to add to the October 10, 2024, board meeting.

XI. New Business - None

XII. Adjournment: 2:43 PM John Michael Montgomery adjourned the meeting.