



McMahon Memorial Auditorium

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Max Sasseen
Chair

Allan Jolly
Vice-Chair

Teresa Pendergraft
Secretary/Treasurer

Dory Thomas
Jason Poudrier
Julia Sibilla
Paul Ellwanger
Taron Epps
Neil West

Jason Poudrier
Arts & Humanities
Administrator

Andrea Morman
Deputy Arts &
Humanities
Administrator

Michell Rosario
Arts & Humanities
Community Events &
Outreach Coordinator

Haley Moore
Arts & Humanities
Digital Media &
Records Specialist

Reagan Phillips
Administrative
Assistant

Nicholas Sasseen
Art's & Humanities
Technical Coordinator

Terry Gresham
Arts & Humanities
Maintenance Tech

Minutes
Regular Meeting
McMahon Auditorium Authority
May 8, 2025 – 4:00 p.m.
Lawton Fort Sill Chamber of Commerce

CALL TO ORDER / ROLL CALL – 4:05pm

PRESENT: Sasseen, Jolly, Pendergraft, Ellwanger, Epps, Poudrier, Thomas

ABSENT: West, Sibilla

STAFF: Morman, Phillips

VERIFY POSTING OF MEETING

Action: Verification of posting time, place, and date

CONSENT AGENDA: The following items are considered to be routine by the McMahon Auditorium Authority and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider approving minutes of April 10, 2025 regular meeting.
2. Consider accepting the bank register reports for April 2025.

Motion by Poudrier to approve the meeting minutes from April 11, 2025, and to approve the bank register reports from April 2025. Second by Epps.

Jolly, Pendergraft, Ellwanger, Epps, Poudrier, and Thomas voted yes. Motion Carried.

CHAIR'S REPORT

3. Auditorium Update

Sasseen updated the board on the HVAC boilers update and asbestos abatement change order that will go before City Council on May 13.

4. Other announcements

Sasseen updated the board on the repairs going on at the John Denney Playhouse. These repairs include the roof replacement, the inside walls and floor repairs, and the parking lot. He added that there are plans to create some flood management to help protect the playhouse from the storms that flood the creek by the playhouse.

TREASURER'S REPORT

5. CPA's Financial Reports

Pendergraft reported on the comparison between March 2025 and March 2024, how the funds have grown and why they've plateaued due to the auditorium being under construction.

STAFF REPORTS

6. Review Events Calendar, and Audit Update

Morman reported on the International Festival Fiesta Gala, the Carnegie Library Art Classes Open House, and other events supported by the Arts and Humanities office.

7. Hotel/Motel, ARPA, and CIP Funds Update and Grants Update

Poudrier reported that his office has received a reimbursement check from the ARPA program. He also reported that he will be submitting an invoice for Hotel/Motel reimbursement by the end of the week. Pendergraft asked which quarterly reimbursement was the ARPA check from. Poudrier replied that it was from the Oct24-Dec24 quarter.

COMMITTEE REPORTS

8. Receive Report from International Festival Committee and take action as necessary.

Thomas reported that the International Festival Fiesta was a success and a good time was had by all.

9. Receive Report from Arts and Humanities Committee and take action as necessary.

Poudrier reported on the subgranting application that was received from the City of Lawton Streets division. He reported that the project is to work with a local school and paint crosswalks around that school bright colors so as to reduce the speeding and increase the awareness of pedestrians.

Poudrier also reported on the enrollment for the Carnegie Library Art classes and how they are having to change locations due to the storm damage at the Carnegie Library Town Hall.

Motion by Pendergraft to approve the subgranting application for up to \$1000 and to direct the Arts and Humanities staff to cancel Carnegie Library Art Classes as they seem fit. Second by Jolly.

Jolly, Pendergraft, Ellwanger, Epps, Poudrier, and Thomas voted yes. Motion Carried.

BUSINESS ITEMS

10. Receive report on Carnegie Library Town Hall and National Guard Armory and take action as necessary.

Sasseen and Poudrier reported on the storm damage that occurred at the Carnegie Library Town Hall after the April 26, 2025 storm. Poudrier reported that he recently visited both the Carnegie Library Town Hall, the McMahon Memorial Auditorium, and the National Guard Armory with an insurance adjuster.

11. Receive report on Carnegie Library Art Classes and take action as necessary.

Poudrier reported that due to low enrollment, they cancelled a few classes. He reported that they are still accepting enrollment, but they will be cancelling classes that do not make the enrollment goal.

OLD BUSINESS - none

NEW BUSINESS - none

ANNOUNCEMENTS

Pendergraft announced that the registration for the Next Generation Performing Arts Camp will be opening soon.

Phillips announced that the scholarship applications for the 2025 Shakespeare in the Park camp are open.

Thomas announced that due to the National Endowment for the Arts losing funding, there may not be a NEA Big Read Lawton this year. She said that she is looking into alternatives because she would hate to lose this program.

Jolly announced that he recently learned of an art initiative started by the Oklahoma University Museum of Art and he hoped that we might be able to adopt it in our community to help spread youth art literacy.

Poudrier announced that they will be receiving insurance funds from the freeze that broke the pipes in McMahon Memorial Auditorium. He also announced that he is working on an insurance claim for the Lawton Fort Sill Art Council building.

ADJOURNMENT – 5:06pm