



Holiday in the Park Board of Directors Meeting

Wednesday September 13, 2023, at 2:00 p.m.

Lawton Fort Sill Chamber of Commerce

First National Bank & Trust Board Room

Agenda

Board members: John Michael Montgomery, Earl Mack, Jason Poudrier, Janie Billingsley, Cindy Coleman, Benne Brewer, Taron Epps, Katie Madigan, Shelly Fields, Jordan Hebert

Call to Order/Roll Call, establish quorum, and ensure public notice requirements have been met.

- I. Introduction of any guests
- II. Chairs Report / Discussion – John Michael Montgomery
 - a. Committee Reports
 - Frost Your Fanny -Janie Billingsley
 - Parade – Benne Brewer
 - Events – Jason Poudrier
 - Sponsorships – Katie Madigan
 - b. Volunteer Set-Up Dates
 - October 6-7
 - October 13-14
 - October 20-21
 - October 27-28
 - November 3-4
 - November 10-11
- III. Review August 23rd meeting minutes
- IV. Review Financials.
- V. Display Updates
- VI. Train Conductor Duties

VII. Seasonal Workers Duties

VIII. Online Registration – Benne Brewer

IX. On Call Electrician

X. Holiday in the Park Accountant

XI. RFP for Holiday House Vendors

XII. Holiday in the Park and Chamber Agreement

XIII. Season Pass

XIV. Security

XV. **Consent Agenda.**

- a. Consider approving the August 23, 2023, minutes.
- b. Consider approving Financials.
- c. Consider approving Jeri Anderson as a Holiday in the Park board member.
- d. Consider or take action as necessary for a Holiday House Vendor RFP
- e. Consider approval of agreement with Lawton Fort Sill Chamber of Commerce
- f. Review budget and consider approval as necessary.
- g. Consider giving authority to the Chairman to contract with an on-call electrician.

ACTION: Motion to approve/amend/disapprove Consent Agenda.

XVI. Business

XVII. Discussion – Consider any items to add to the September 27th board meeting.

XVIII. New Business

XIX. **Adjournment: The next meeting is scheduled for September 27, 2023.**