



### **Holiday in the Park Board of Directors Meeting**

Wednesday August 23, 2023 at 2:00 p.m.

Lawton Fort Sill Chamber of Commerce

First National Bank & Trust Board Room

Holiday in the Park Parade Date 11/18/2023

Volunteer Dates 10/14, 10/15, 11/04, 11/05

### **Agenda**

**Board members:** John Michael Montgomery, Earl Mack, Jason Poudrier, Janie Billingsley, Cindy Coleman, Benne Brewer, Taron Epps, Katie Madigan, Shelly Fields, Jordan Hebert

Call to Order/Roll Call, establish quorum, and ensure public notice requirements have been met.

- I. Introduction of any guests
- II. Chairs Report / Discussion – John Michael Montgomery
  - a. Committee Reports
    - Frost Your Fanny -Janie Billingsley
    - Parade – Benne Brewer
    - Events – Jason Poudrier
    - Sponsorships – Katie Madigan
- III. Review August 9<sup>th</sup> meeting minutes
- IV. Review August 11<sup>th</sup> Special Meeting Minutes
- V. Review Financials.
- VI. Display Updates
- VII. Train Conductor
- VIII. Parade/Race Route
- IX. Online Registration

- X. RFP for Holiday House Vendors
- XI. Season Pass
- XII. Merry – go – round.
- XIII. QR Code to purchase tickets for attractions.
- XIV. Security
- XV. **Consent Agenda.**
  - a. Consider approving the August 9, 2023, minutes.
  - b. Consider approval of the August 11, 2023, Special Meeting Minutes.
  - c. Consider approving Financials.
  - d. Consider approving Jordan Hebert as a Holiday in the Park board member.
  - e. Consider or take action as necessary for a Holiday House Vendor RFP
  - f. Consider approval of agreement with Lawton Fort Sill Chamber of Commerce
  - g. Review budget and consider approval as necessary.

**ACTION: Motion to approve/amend/disapprove Consent Agenda.**

- XVI. Business
- XVII. Discussion – Consider any items to add to the September board meeting.
- XVIII. New Business
- XIX. **Adjournment: The next meeting is scheduled for September 13, 2023.**