



Holiday in the Park Board of Directors Meeting

Thursday August 11, 2022 at 1:00 p.m.

Lawton Fort Sill Chamber of Commerce

First National Bank & Trust Board Room

Minutes

Attendees: Dr. Krista Ratliff, Jason Poudrier, Janie Billingsley, Cindy Coleman, Benne Brewer, Brandi Thomas, Christine James, Taron Epps, Carrie Buckler Mayse, Shelley Fields, Katie Madigan, Tanna Vu

- I. Call to Order/Roll Call, establish quorum, and ensure public notice requirements have been met. Meeting called to order at 1:03 and Dr. Krista Ratliff acknowledged that all posting of notifications had been made and confirmed that a quorum was present.
- II. Introduction of any guests.
- III. Review July 14, 2022 minutes.
- IV. Review Financials.
- V. Shelly Fields and Tanna Vu addition to the Holiday in the Park Board of Directors.
- VI. Display Update
Dr. Krista Ratliff reviewed the new displays that were ordered; unable to do lantern displays due to high maintenance; looking into interactive light displays; Hilliary Communications assisting with installing music throughout the park.
- VII. Sponsorship Review
Katie Madigan reviewed sponsors spreadsheet and board members were assigned what business to contact; each board member has a goal of \$10,000 in sponsorships.
- VIII. 2022 Food Truck Application and Flyer Review
Christine James to look into how many outlets are available.
Dr. Krista Ratliff reviewed 2022 Holiday House Contract and for Viridian Coffee to be contracted.
- IX. Task Updates.
 - Ferris Wheel
 - Petting Zoo- Dr. Krista Ratliff discussed they have committed to every weekend and plan to build a semi-permanent structure to help with vandalism.
 - Volunteer Vests-Kelly Piret will take lead in coordinating with volunteers and setting up/closing

up the night.

X. Subcommittees

- Sponsorships – Katie Madigan (Chair)
- Displays
- Parade – Melinda Kukurich-Grady (Chair)
- Frost Your Fanny – Janie Billingsley (Chair)
- Events – Jason Poudrier (Chair)

XI. Consent Agenda

- a. Consider approving the July 14, 2022 minutes.
- b. Consider approving Financials.
- c. Consider the acceptance of appointing Shelly Fields and Tanna Vu to the Holiday in the Park Board of Directors.
- d. Consider the acceptance of Viridian Coffee as vendor of choice for Holiday House.

ACTION: Jason Poudrier motioned to approve Consent Agenda. Brandi Thomas seconded the motion. The motion passed unanimously.

XII. Discussion

Benne Brewer- getting with Audio Tech to see if they will put on movie nights on the weekends during Holiday in the Park

Adjournment: The next meeting is scheduled for **September 1st, 2022 @ 2 p.m.**