



Holiday in the Park Board of Directors Meeting

Wednesday May 10th at 2:00 p.m.
Lawton Fort Sill Chamber of Commerce

First National Bank & Trust Board Room

Minutes

Present: Krista Ratliff
Jason Poudrier
Cindy Coleman
Benne Brewer
Taron Epps
Katie Madigan
Shelly Fields

Absent: Earl Mack
Christine James

- I. Call to Order/Roll Call, establish quorum, and ensure public notice requirements have been met.
- II. Introduction of any guests.
- III. Review February minutes.
 - A. Action- Move to approve minutes
 - i. Shelly moves to approve minutes
 - ii. Benne seconds
 - iii. Motion passes
- IV. Review Financials.

No real update on financials. We are sending out invoices again for those who still owe, and we are still waiting for our final budget from the City of Lawton for Hotel/motel tax. We are starting fundraising soon.
- V. Establish a new Vice President for Holiday in the Park Board

Going to wait on this- Krista will talk with Christine
- VI. Establish parade date

Krista suggests November 18th. Limits involvement from the schools because people may already be traveling for thanksgiving. If we do the week before we have to find volunteers for an entire extra week so that is a con. If we do the week after, we run into trouble with it being the weekend after thanksgiving. The date is decided to be November 18th.
- VII. Updates for repairs/costs for displays

- A. We will need 18 new displays- all displays that were voted on plus the word of the continent as a display.
- B. We are having the custom displays we already own that have damage fixed, restrung, and raised up 18 inches so prairie dogs can't get to them. Moving forward, we are going to build a blank area at the bottom so the prairie dogs can't eat the lights.
- C. Discussed the possibility to start prairie dog baiting sooner in the year so that we don't have as much of an issue with them.
- D. Ordering new displays ASAP

VIII. Updates for repairs/costs for displays

- A. We received a grant from the McMahon Foundation to purchase a train that people can ride around the park and bring in sponsorships for the sides of the train.
- B. Discussion of route for the train- it would be best to use the current route for cars but rope off a side of the street where the train has room to drive next to the cars.
- C. Discussion of how much to charge for the train- we are thinking \$2 a person.
- D. Discussion of where to load/unload the train.
- E. We need a paid employee to drive the train with insurance to drive the train.
- F. Consider creating a building for the "train station" for people to wait at. A 10'x20' shelter would be \$3700 to deliver.

IX. Action- Move to approve "financials" (grant)

- A. Jason makes a motion to approve
- B. Benne Seconds
- C. Motion passes

X. Establish Committee

- A. Ask for committee members from city national, banc first, and liberty. Jason P will do events, Benne Brewer will do parade, Janie Billingsley will do frost your fanny, Katy D. and Kelley will handle volunteers.

XI. Volunteer set up days

- A. Volunteer set up day: October 14th and 15th, and November 4th and 5th. Start at 9am and go to 4pm.

Adjournment: The next meeting is scheduled for June 14th, 2023.