

H.E.L.P Advocacy Center of SWOK Inc.

Monthly Board Meeting

Lawton City Hall

November 27th, 2023

1:00PM

Mission

The mission of the **H.E.L.P Advocacy Center of SWOK Inc.** is to provide Southwest Oklahoma communities with a private, comfortable place to receive support following a non-consensual sexual act or contact, to provide excellence in forensic examinations 24 hours a day, to reduce the prevalence of sexual assault and abuse in the community, and *to foster resilience and healing* in those affected by rape, sexual assault/abuse, incest. To this end, H.E.L.P. Advocacy Center of SWOK, Inc. provides 24-hour crisis intervention, advocacy, optional forensic examinations, confidential support and counseling referrals, and a multicounty multidisciplinary community centered prevention approach aimed at opening meaningful dialog, challenging social norms, and bias, and providing accurate information to the community.

1. Welcome
2. Call to order
3. Identify Board Members: Ashley Chapman, Kevin Duran, Dr. Mercedes Bernard, Brian Wahnee, Brandie Combs, John Ratliff, Lisa Johnson
4. Approve minutes from last meeting
5. Update on Lisa Johnson as the new treasurer/board member
 - a. Open up board position for new nominees if unable to fill with Lisa
6. Financial Report
 - a. Expense review
 - b. Pending invoices
7. Review and approve final draft for SANE Coordinator position
 - a. Discuss method for job posting, interviewing, start date, training, etc.
8. SANE Center Updates
 - a. Monthly deep cleaning service, offered by SANE Lisa Goodwin

- b. Open house for Cameron University Foundation board members
 - c. Open house for LPD patrol
 - 9. Discuss new process for GEO exams
 - a. SANEs and advocacy coming into GEO to perform exams
 - b. Physical requirements for SANE exam space
 - 10. Scenario based sexual assault response training for CCMH ER
 - a. Consider creating unique advocate identification cards for CCMH recognition
or
 - b. Consider logging the current identification systems of all advocacy programs for CCMH
 - 11. Review and approve SANE program PSA to be sent out to SWOK emergency communication centers
 - 12. Review and approve new SANE forms for exams – SANE Rosie Sisk
 - 13. Discuss non-law enforcement transportation options for non-report victims from CCMH/SW/IHS to SANE Center
 - a. Tribal resources
 - b. Medical Uber/CCMH
 - 14. Discuss additional SANE Center needs for possible funding via Brian Wahnee (some stipulations)
 - a. Refrigerated evidence locker
 - b. Technological items, towels, blankets, etc.
 - 15. Discuss logo creation for HELP Advocacy Center
 - 16. Open discussion
 - 17. Adjourn
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Notes:

Comanche County SART

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- A. Clarification on non-report kit process – SANE Rosie Sisk
 - a. Jurisdiction where the assault occurred must be the only law enforcement receiving and storing kits
 - b. Undetermined wait time for kits to be picked up
- B. Discuss Feedback from Dakota Wilson DAC presentation on creating a SART data sheet
 - a. In the process of creating a data chart that captures victim trends
 - b. ROI
- C. Data Reports from the Field (*Note: Dates to present - the completed previous month and the present month up to the 15th*)
 - a. Number of Sexual Assault Calls to Emerg. Communications
 - b. Number of Sexual Assault Reports for Law Enforcement
 - c. Number of Filings through DA Office
 - d. Number of Calls to SHARP
 - e. Number of Calls to Marie Detty Hotline
 - f. Number of SANE Exams
 - i. Restricted
 - ii. Unrestricted
- D. Operational Feedback from the Field
 - a. Highlighted areas of collaboration
 - b. Areas of improvement
- E. Identify Topics to Discuss Next Meeting
- F. Adjourn

Date for Next Meeting – December 18th (Holiday reschedule date)

SEXUAL ASSAULT RESPONSE GOALS:

Six Months (by December 2022)

1. 5 SANE nurses
2. 10 trained advocates
3. Clear process with designated points of contact for each agency
4. Create a combined, cohesive effort between the Community Coordination Response Team (CCRT), Multi-Disciplinary Team (MDT) and Sexual Assault Response Team (SART)
5. Annual training (to include advocacy) schedule developed for law enforcement and community
6. Create a system by which LPD and others can access Fort Sill SHARP (sexual health awareness response prevention) Victim Advocates
7. Defined processes (exams, referral, reimbursement and training)

Two years (by 2024)

1. Identify potential location outside of the hospital
2. Forensic examiner available to take on domestic violence cases.
 - a. Challenge- reimbursement process for time and effort in sustain services

Notes: