



City of Lawton

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Lawton Enhancement Trust Authority

Amended Agenda

Wednesday, August 13, 2025

3:00 PM

Lawton City Hall
3rd Floor Conference Room

Meeting Called to Order and Roll Call

"Official action can be taken only on items which appear on the agenda. The Authority may adopt, approve, ratify, deny, defer, recommend, or continue any agenda item. The Authority may also propose and enact floor amendments to any matter presented before them. When more information is needed to act on an item, the Authority may refer the matter to City Staff. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

Statement of Compliance with Oklahoma Open Meeting Act, 25 O.S. 301-314

Introduction of Guests

Reports

1. Receive a report from Parks and Recreation regarding departmental projects and updates and take action as deemed necessary.
2. Receive a report from the LETA Executive Director regarding ongoing LETA projects and departmental updates and take action as deemed necessary.
3. Receive Monthly Ward Updates from Trustees and take action as deemed necessary.

Business Items

1. Consider approving the minutes of the June 11, 2025, and July 9, 2025, meetings.
2. Consider approving the list of expenses for the period covering July 8 – August 10, 2025.
3. Consider approving the Financial Statements for the month of June 2025.
4. Consider approving an Agreement for Limited Services with the City of Lawton for Fiscal Year 2025-2026 and take action as deemed necessary.
5. Consider approving the FY 2025-2026 budget for LETA and take action as deemed necessary.

6. Consider approving an estimate from Bedrock Nursery in the amount of \$28,819.99 for the installation of an irrigation system to water 60 newly planted Crape Myrtles and existing Photinia along Rogers Lane and authorize payment of all applicable expenses incurred up to \$28,819.99.
7. Receive a report regarding the 2025 Lawton Fort Sill Freedom Festival, consider additional sponsorship and take action as necessary.
8. Consider approving an expenditure of up to \$3,000 for beautification in the Farmer's Market Parking lot near Shepler Park around electrical boxes for the installation of a six-foot cedar fence capped with cedar 2x4s, pecan stain and sealant, reinforced galvanized metal poles, gate and locking assembly, new concrete installed all the way around the base of the fence, and weed barrier with small gravel pebbles to prevent vegetation growth.
9. Select a Yard of the Month winner for July 2025.
10. Receive a presentation from the Communications and Marketing Team on a proposed plan to highlight LETA's 20th Anniversary and take action as deemed necessary.

Adjournment

The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if interpreters for the deaf (signing) is not the necessary accommodation."



City of Lawton

Lawton Enhancement Trust Authority

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Minutes

Wednesday, June 11, 2025

3:00 PM

Lawton City Hall
3rd Floor Conference Room

Meeting Called to Order and Roll Call

Vice-Chairman Rabon called the meeting to order at 3:00 PM in the 3rd floor conference room of City Hall.

ROLL CALL:

PRESENT: Charles Owens, Addie Smith, Johnny Owens, Dwain Baxter, Chris Rabon, Jeremy Lohman

ABSENT: Mary Ann Hankins (excused), Dwight Tanner (excused), Barry Ezerski (excused), Ted Symuleski (excused)

OTHERS PRESENT: Dewayne Burk, Deputy City Manager; Caitlin Gatlin, Communications & Marketing; Neal Kirmer, Communications & Marketing; Tammy Branstetter, City Clerk's Office; Wesley Simmons, City Attorney's Office; Larry Parks, Community Enrichment Director; Jason Poudrier, Arts & Humanities; Jonathan Jernigan, Department of Safe and Clean Neighborhoods; Susan Schlecht, Financial Services; Dennis Totte, Bedrock Nursery; Vincent Saylor & Candance Hammond, Holiday in the Park (Chamber of Commerce); Matina Davis, Citizen of the Community; David Reeves, Citizen of the Community; Kaysa Whitley, Citizen of the Community

Statement of Compliance with Oklahoma Open Meeting Act, 25 O.S. 301-314

Vice-Chairman Rabon confirmed with Branstetter that the meeting notice and agenda were posted by the City Clerk's Office as required by State Law.

Introduction of Guests

Guests of the meeting introduced themselves.

Reports

1. Receive a report from Dennis Totte with Bedrock Nursery regarding current landscaping and irrigation projects, provide direction to Mr. Totte on current projects and take action as deemed necessary.

Totte said we've now completed the annual flower planting at all of our landscape and maintenance sites—everything is 100% done. From here on out, we'll be focused on regular maintenance for the rest of the summer. That includes things like shrub trimming, weeding, and all the usual upkeep. If anything comes up or if you'd like to request an estimate for additional work, feel free to bring it to my attention during any of our meetings.

The Authority next considered Addendum items 1 -4.

2. Receive a report from Neighborhood Services regarding monthly updates on departmental activities and take action as deemed necessary.

Jonathan Jernigan, Department of Safe and Clean Neighborhoods, provided a report regarding departmental activities.

Jernigan said for the month of May, we sent out violation letters to over 672 different properties for issues such as tall grass, weeds, unsecured structures, and other various violations throughout the City of Lawton. Out of those, over 314 were submitted as work order requests, bringing our total number of completed work orders to 1,600. So far this year, we've requested 172 securing work orders. For D&Ds, we've demolished 58 structures year-to-date, and a total of 216 structures have been declared dilapidated.

Johnny Owens said I just want to say you all are doing a heck of a job. I know it's stressful, but you're doing a great job.

Jernigan said thank you, sir. We appreciate Matt reaching out to us and working with the county to ensure that even county properties are being taken care of more quickly. We really appreciate that.

3. Receive a report from Parks and Recreation regarding departmental projects and monthly updates and take action as deemed necessary.

Larry Parks provided a report regarding departmental activities.

Parks said that everything is close to being on target and on time. As far as our beautification projects, we are experiencing some delays, but we're making up time. We expect everything—aside from the major projects—to remain on target.

4. Receive a report from the LETA Executive Director regarding ongoing LETA projects and take action as deemed necessary. - **STRICKEN**

This item was stricken from the agenda, as Charlotte Brown could not attend the meeting.

5. Receive Monthly Ward Updates from Trustees and take action as deemed necessary.

Vice-Chairman Rabon said I noticed that parks like Kathy Newcomb Park were washed out by all the spring rains, and now the playgrounds don't have any wood chips in them. He asked Parks if that is correct.

Parks said it's fiber, and yes sir, you'll see that happen in three other parks as well. Right now, we do have orders in for that, but we're no different from any other town in southwestern Oklahoma—everyone is in line to get the fiber. That's what's going on.

6. Receive a report from the Communications and Marketing Department regarding LETA's social media accounts and publicity projects, provide direction to staff on said projects and take action as deemed necessary.

Caitlin Gatlin, Communications and Marketing, advised that she has no new updates to give at this time.

Vice-Chairman Rabon noted that this is LETA's 20th year of being established. He said I'm wondering if we could do something to highlight the projects that we've done over the last 20 years.

Gatlin said the good thing is it's only June, so we still have a few months to put a plan together and present it at a future LETA meeting. Whether that's a social media campaign or something more involved—like an event—we'll have time to figure it out, and I'm sure we can make it happen.

7. Receive a report from the Cultural Preservation Committee on the Carnegie Library Town Hall exterior entry staircase contractor selection, City of Lawton Art Collection, and City Hall Archive Room and take action as deemed necessary.

Jason Poudrier, Arts and Humanities, provided background information on this item.

Poudrier said for the Cultural Reservation Committee, we're excited to report that we're moving forward with renovations at Carnegie Library Town Hall. We received three bids for the front steps, and one of them was from Old Home Rescue—the same company that completed the arch restoration at Highland Cemetery. That's the company we're recommending for the repairs at Carnegie Library.

All the bids came in fairly close to one another, but Old Home Rescue has the most experience. They also recently brought on a lady who previously worked for the State Historical Office. This gives us added confidence that the steps will be restored in a way that looks as though they were just completed in 1920.

Johnny Owens inquired about the cost of this project.

Poudrier said this is actually coming out of McMahon Auditorium Authority funding, and it will cost roughly \$70,000.

Vice-Chairman Rabon inquired about the plaque at Shepler Park.

With regard to the plaque at Shepler Park that this group approved to do also through the Cultural Preservation Committee, Poudrier said the pedestal is there, and the plaque should be there by the end of the week. They had to order special brass bolts that matched the original bolts. So the plaque that is dedicated to Ned Shepler Park, that plaque will be going back on top of that pedestal. Then, hopefully within 60 to 90 days, the landscaping will be done around it, and we'll have some major improvements there at Shepler Park.

No action was taken on this item.

Business Items

1. Consider approving the minutes of the May 14, 2025, meeting.

A copy of the minutes of the May 14, 2025, meeting may be obtained from the City Clerk's Office upon request.

Motion by Johnny Owens, **Second** by Charles Owens, to approve the minutes of the May 14, 2025, meeting. **AYE:** Johnny Owens, Rabon, Baxter, Smith, Charles Owens, Lohman. **NAY:** None. **MOTION PASSED.**

2. Consider approving the list of expenses and paid invoices for the period from May 12 – June 9, 2025.

Susan Schlecht, Financial Services, advised that the list of expenses were included in the agenda packet for the meeting. The expenses for the period of May, 12, 2025, to June 9, 2025, are as follows:

- 5/20/2025 - \$600.00 to Bedrock Nursery for LETA Yard of the Month gift cards
- 5/13/2025 - \$1,623.00 to Almetal Extendible for Freedom Festival derby car kits

Motion by Johnny Owens, **Second** by Lohman, to approve the list of expenses and paid invoices for the period of May 12, 2025, to June 9, 2025, as presented. **AYE:** Johnny Owens, Rabon, Baxter, Smith, Charles Owens, Lohman. **NAY:** None. **MOTION PASSED.**

3. Consider approving the Treasurer's Report for the months of April and May 2025.

Schlecht presented the Treasurer's Report for the months of April and May 2025. A copy of the Treasurer's Report may be obtained from the City Clerk's Office upon request.

Schlecht said we'll begin with a review of the balance sheet for April. At the top, the LETA Beautification Fund currently sits at \$31,751.16, which is down by \$7,589 from the previous month. This decrease is due to expenses from the Eye Candy Awards and several smaller expenses not listed here. The Hotel Motel Tax Fund stands at \$155,123.19, an increase of \$95,000 from the prior month, resulting from a reimbursement that was received. Committed Funds are now at \$40,302.02, a decrease of \$86,362, which reflects funding for three Bedrock projects and a down payment for the fireworks show. Children United received \$950 in funding from the Eye Candy Awards, specifically from the auction of flower arrangements, bringing their current cash fund to \$18,234. The Freedom Festival account increased by \$6,850 due to vendor fees, with a current balance of \$19,667.68. At the bottom of the page, the total City National Bank account shows \$343,556.63.

Turning the page, accounts payable total \$2,818, which includes a 2nd Street Bedrock invoice and a Freedom Festival invoice that have not yet been received or processed. Net income is reported at negative \$94,078.246, representing a \$30,580 change from the previous month. If there are no questions about the balance sheet, we'll move on to the tracker sheet. The profit and loss sheet is also provided for anyone who would like to review more detailed information, although the tracker sheet includes these numbers as well.

On the tracker sheet, the Hotel and Motel Tax is listed at \$91,291, an increase of \$33,161. The Freedom Festival Hotel and Motel Tax shows \$62,500, which is the reimbursement for LETA following the deposit payment for the Freedom Festival show. The Beautification Fund, sourced from municipal fines, brought in \$6,262 in March, bringing the year-to-date total to \$43,630. Earned interest for April was \$25.52, raising the total interest income for the fiscal year to \$273.41. Near the bottom of the revenue section, the Children United revenue shows the \$950 donation from the Eye Candy Awards, totaling \$1,950 for the year so far.

Regarding expenses, the LETA Grant Awards included a \$3,000 check for the Ambucs for their Fly a Flag program, bringing the total expenses to \$57,499.88. The Eye Candy Awards totaled \$6,523.60, covering payments for services provided at the event. The Trash Off event had expenses of \$4,327.20. LETA Hotel Motel Freedom Festival expenses were listed at \$62,500, a number that appears multiple times in connection with that event. As of April 30th, total expenses for the fiscal year stood at \$269,500.80, and the remaining budget was \$381,975.15. No changes were noted on the project page for this month.

Moving into May, the balance sheet begins with the Beautification Fund, which now has \$29,271.16, a decrease of \$2,480 due to expenses related to Journey Production for services at the Eye Candy Awards, as well as some Bedrock charges. The Hotel Motel Fund is at \$144,534.19, down by \$10,589 due to transfers made into committed funds for projects. Committed funds currently total \$50,152.02, allocated for the tree rings project and the Art Walk project, both of which were previously discussed. The Freedom Festival account shows \$18,194.68, reflecting a decrease of \$1,473 from a vendor

payment. The 2nd Street Project has \$7,413.86, down \$318 due to a Bedrock invoice. The total City National Bank account stands at \$330,546.63. Interest receivable for May was \$30.08, and the Freedom Festival has a \$31,000 receivable from five sponsorships. An additional sponsorship receivable is still in progress.

On the accounts payable side, the total is \$2,500, which covers MWR's bouncy houses for the Freedom Festival. An important item to highlight involves equity: the net assets restricted line and net assets unrestricted line. Restricted items are donations or funds allocated for specific purposes. Now that several of those projects have been finalized, the funds are no longer restricted. These were reclassified into the unrestricted balance, resulting in a \$436,000 difference. This change is significant, and while it may not seem important now, it is useful to understand in case future reports reflect this shift and raise questions about where those funds went.

Looking again at the tracker sheet as of May 31st, earned interest for the month is \$30.08. Freedom Festival sponsorships now total \$38,712.14, including \$31,000 received recently and previous contributions. On the expenses side, professional and technical services increased by \$300 for the website administrator. Dues and memberships came in at \$340 for the Chamber of Commerce. A \$99 subscription to WPS Forms was also recorded. Additional expenses of \$1,880 were added to the Eye Candy Awards Banquet, bringing the total for that event to \$8,403.60. For the Yard of the Month program, six \$100 gift cards were purchased, bringing the total to \$991.75. Freedom Festival expenses increased by \$1,623, bringing the total expenses to \$4,123.

Our remaining balance so far for this year is \$366,965.15. Year-to-date income is \$241,216.42, and year-to-date expenses total \$274,660.80. The project page reflects a few updates: at the top is the Lighting City Hall Project, which still has a remaining amount of \$1,465, a result of both savings and lower-than-expected costs. The Lawton Art Walk project was added, with a \$1,000 allocation for this beautification. Under repairs and maintenance, \$8,850 was added for the Lee Boulevard tree rings project. These were the only updates to the project page for the month.

Schlecht said she'd be happy to answer any questions regarding the financials.

Vice-Chairman Rabon asked who will be tasked with presenting the financials going forward.

Schlecht said initially, it will be Kristin Huntley.

Motion by Johnny Owens, **Second** by Charles Owens, to approve the Treasurer's Report for the months of April and May 2025 as presented. **AYE:** Johnny Owens, Rabon, Baxter, Smith, Charles Owens, Lohman. **NAY:** None. **MOTION PASSED.**

4. Receive an update regarding the status of hotel motel tax collections and expenses as they pertain to LETA.

Schlecht provided an update regarding the status of hotel motel tax collections as they pertain to LETA. A copy of this report may be obtained from the City Clerk's Office upon request.

Schlecht said this report date is as of June 10th. As of that date, our total collections for Hotel and Motel tax revenue amount to \$1,546,317, which is approximately 66% of the budgeted amount. The outstanding collections are \$793,683. For this same time period, LETA received \$11,230, Freedom Festival received \$8,483, and Holiday in the Park received \$6,786. These additions bring the total collected amounts to the following: LETA at \$102,521, Freedom Festival at \$77,439, and Holiday in the Park at \$61,951. Based on our collections so far, I'm certain we're not going to reach the full \$2.3 million budgeted. That's just not likely at this point in the fiscal year. Typically, we don't see significant incoming revenue during the last couple of months of the fiscal year. I believe I estimated an additional \$10,000, and I think that estimate was specifically related to Holiday in the Park.

Vice-Chairman Rabon asked Schlecht if she's saying the remaining collections are projections, and that we'll fall short of those.

Schlecht said yes, I'm certain we're going to fall short of that - there's just no way we can cover that much ground in two more months.

Vice-Chairman Rabon asked Schlecht where she thinks the projection would end up at if she were to amend the \$2.3 million projection.

Schlecht said I don't know that I can give you that information - I did not look at it from that perspective.

Vice-Chairman Rabon asked if he's correct in stating that this will impact what we have for money.

Schlecht said yes. She said I didn't pull that estimate on those monies from the whole pot - I just did it from what our normal trend is.

No action was taken on this item.

5. Consider approving a funding request from the Chamber of Commerce in the amount of \$68,995.00 for the purchase of additional display(s) for Holiday in the Park.

Vincent Saylor, Holiday in the Park, provided background information on this item.

Saylor said there's a new display that's kind of a picture-taking opportunity. It's a carousel—specifically, a horse-drawn carousel, based on the picture I've seen of it. I know that this year, we may be setting it up in Shepler Park or another location due to construction or other considerations. It's portable, so we can place it in Shepler Park

this year and then move it back to wherever Holiday in the Park will be held in the future.

Vice-Chairman Rabon asked if this would be a static display all year once we place it at some point.

Saylor said it would be a static display just during the lights. It's more of a picture-taking opportunity. I know Mayor Booker has kind of asked for more 3D types of displays rather than flat displays - this would be a 3D type of display that he's kind of looking for.

Vice-Chairman Rabon asked Schlecht if the funding exists for this.

Schlecht said we do have Holiday in the Park funding. None of the \$61,000 has been claimed yet, so we still have the majority of it available. I also estimate that we'll receive some additional funds. However, there is a risk—if you want to call it that—that we may not collect enough Holiday in the Park hotel motel tax revenue to cover the entire invoice. That is a possibility. If that happens, it wouldn't be a large shortfall, and I would hope it could be brought before the board for consideration to cover the remaining amount. That's why I'm referring to it as a risk—we may not have enough hotel tax revenue to fully cover the invoice.

Vice-Chairman Rabon said if I understand correctly, this isn't the total amount that we've set aside for Holiday in the Park - they wouldn't be claiming everything that we have set aside for that.

Schlecht said if the board agrees to the purchase of the particular item, then LETA will be providing the \$68,000 for Holiday in the Park to make the payment. That being said, we would file that expense against the Hotel Motel fund so that the Hotel Motel would reimburse us. However, the Hotel Motel fund can only reimburse us up to the amount it has actually earned. That's where we may come up short, because I'm just estimating at this point—I don't truly know what the final numbers will be. What I can say is that we do have \$61,078 available, so any difference—and we know we're going to collect something from the hotel tax—I feel like if we don't collect the full amount, the shortfall would certainly be \$5,000 or less.

Johnny Owens asked who would be providing the warranty on this item. He also asked where the display will be placed.

Saylor said we don't know for sure yet—it can move. From what I understand, this year they're talking about having it in Shepler Park or possibly spread throughout the city. So it can be moved to wherever it fits, and we'll handle the relocation and everything. It's my understanding that Holiday in the Park takes care of all of that, including the setup. He said there is a five-year warranty on the carriage.

Vice-Chairman Rabon said the invoice shows parts and materials covered for three seasons, and lights have a one-year warranty. He asked if that's what prompted Johnny

Owens' question.

Johnny Owens said that's correct. He asked where the five-year warranty came from. He said I mean, that's great - I'm for the carriage, but I like warranties. He asked if that change could be added.

Vice-Chairman Rabon asked Poudrier to verify if the warranty is for five years.

Poudrier said it's for at least 3 years, but I'm double-checking with Kelley at the Chamber to see what her findings are.

Vice-Chairman Rabon said well, I know the Chamber's goal is to continue building on what we started with Holiday in the Park from year to year. I think maybe last year was a bit of a setback because of some construction we had going on in the park—nobody's fault, just something that happened.

Dewayne Burk, Deputy City Manager, said for the next two years, there will be significant construction as we start working on the boardwalk and amphitheater.

Vice-Chairman Rabon said so this will be something that's kind of in flux for two years until we move back into park.

Burk said most likely.

Saylor said from my understanding, there are some designs that have already been started for Shepherd Park, and it does allow for us to fit there. We might not use as many of the things that we currently have available—specifically, the flatter, non-3D ones. Over the next couple of years, during the construction phase, we might scale back on using those. Instead, we're aiming to focus more on the 3D displays, including this one if this gets approved.

Candace Hammond, Holiday in the Park, said we're supposed to decide next month for certain where we're going to have it. So we may be able to use more than what we have, but this will be the only thing that we're ordering this year.

Vice-Chairman Rabon said I think it would be a really grand display.

Poudrier said the way the warranty works, if you were just to set it out there, it would be like five years, which would cover at least three seasons.

Vice-Chairman Rabon said I know the little truck that Holiday in the Park placed under the pavilion has been really popular. And the entrance you set up for that—I'm not sure exactly what it was that people walked through—but it turned out to be a great spot for taking pictures.

Motion by Johnny Owens, **Second** by Lohman, to approve the funding request from the

Chamber of Commerce in the amount of \$68,995.00 to purchase an additional display for Holiday in the Park. **AYE:** Johnny Owens, Rabon, Baxter, Smith, Charles Owens, Lohman. **NAY:** None. **MOTION PASSED.**

6. Discuss voting procedures for the Yard of the Month contest and consider establishing guidelines on the number of votes allowed per person.

Caitlin Gatlin, Communications and Marketing, provided background information on this item.

Gatlin said what we're kind of noticing is that whenever we receive nominations, the person either nominating themselves or someone who knows the nominee tends to go on the site and click a lot. As a result, they typically end up getting the most public votes. However, it's important to remember that the board still carries 33% of the final vote. I just wanted to bring up the idea of possibly limiting the votes to one per day. That way, we don't end up with an astronomical number of votes for one specific yard. If that's a decision you all want to make, we would likely need to upgrade our account on the website we use for voting. Right now, it costs \$99 per year, but the upgrade would be \$300 annually. Also, after looking at it more closely and doing some quick math, that 33% board vote really does make a big difference—at least in this month's case. It all depends on how many citizen votes each yard receives. So, I just wanted to get your thoughts on whether or not we should limit the number of votes per day.

Gatlin said so for example, this month, Ward 6 has 353 votes, Ward 5 has 129 votes, and Ward 2 has 9 — as of the last check. But in this case, with the Board's 33% weight in the final decision, if the Authority were to vote for a different yard, it could potentially tip the scales in the next yard's favor. It really just depends on how many votes come in for a certain yard. So, say this month, if Ward 6 were to end up with 700 votes and Ward 5 still had 129, then the 33% weight that the Authority holds really wouldn't make much of a difference — just because the other yard has 700 votes. That's just a hypothetical situation, but I kind of just wanted to see what the Authority thought about someone being able to vote continuously for their yard, or if it should be made more fair across the board for others who may not be able to refresh their pages as often.

Vice-Chairman Rabon asked how many votes were from the same person.

Gatlin said we can't tell that.

Charles Owens asked if we can limit it to ten votes per individual.

Gatlin said I would have to look further into the website and see what it's capable of. Right now, as far as I know, you can limit it to per day. I wanted to bring up the fact that the Board's 33% of the vote is substantial. So in this case, and really on a month-to-month basis, it's kind of a case-by-case situation. But I did notice that some yards receive significantly more votes than others. I just wanted to bring that to your attention. If it's something you all want to address, we can definitely figure out a way to make it more even across the board. And once again, that's assuming the same person is

repeatedly voting for their own yard.

Lohman asked if the same Ward gets these large amounts of votes every time.

Gatlin said in this particular case, the yard with the most votes has been a winner before, so they're familiar with the process. If the Authority is looking for my recommendation — after doing the math and realizing that the 33% weight you all hold is actually pretty significant — there's probably no reason at this time to make another \$200 investment into it.

Vice-Chairman Rabon asked if there would be anything restricting us from increasing the percentage of the Board's vote, if we identified the problems.

Gatlin said that was something that was voted on a while ago, so we could just go back and kind of decide how you guys want the votes to be.

Vice-Chairman Rabon said that might be simpler than paying a fee. He suggested maybe we just watch this for a while.

Gatlin said I can let you all know and kind of keep you updated, and we'll tell you how many votes are coming in for the certain yards. We'll just keep an eye on it and follow up with you.

Smith asked if the same person can win Yard of the Month for two months in a row.

Gatlin said once they win for the year, they can't win again within that same year.

Johnny Owens left the meeting at 3:54PM.

Vice-Chairman Rabon announced that we've lost a quorum and will need to adjourn the meeting.

Gatlin said that's okay - we can vote on two Yard of the Month winners next month.

No action was taken on this item.

7. Select a Yard of the Month winner for May 2025.

The Authority was unable to consider this item due to losing a quorum at 3:54PM.

No action was taken on this item.

8. Consider releasing the remaining \$1,465 in funds previously encumbered for the City Hall Lighting Project.

The Authority was unable to consider this item due to losing a quorum at 3:54PM.

No action was taken on this item.

Adjournment

Vice-Chairman Rabon said since Johnny Owens had to leave, we'll be adjourning the meeting.

The meeting adjourned at 3:55PM.



City of Lawton

Lawton Enhancement Trust Authority

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Minutes

Wednesday, June 11, 2025

3:00 PM

Lawton City Hall
3rd Floor Conference Room

Addendum Business Items

1. Consider approving an estimate from Bedrock Nursery in the amount of \$11,152.50 for Phase 1 of irrigation improvements at Shepler Park and authorize payment of all applicable expenses incurred up to \$11,152.50.

Totte provided background information on this item. Totte said I was asked to bring some estimates for Shepler Park, which is just north of the Lawton Farmer's Market. There have been some recent improvements to the park—they redid the entryway, installed new stairs and handrailings, and created some spaces that could be ideal for landscaping. One area in particular is a circular section that used to have a fountain. I sketched out a rough layout while I was waiting here. This central circular bed and an adjacent triangular area—which I believe is intended to feature some kind of memorial plaque or signage, possibly in memory of one or more individuals—could both be nicely landscaped.

Beyond those, there are two larger flower beds located on the outer sides of the space. I've broken the project into two phases. Phase One includes the circular bed and the triangular area. Phase Two covers the two outer beds, which are designed to mirror each other and will feature taller trees and boulders, and they will look really good. Each phase includes both landscaping and irrigation components.

For the irrigation, we'll need to tap into the existing water lines located at the far northwest and northeast corners of the site, out by Gore Boulevard. There is existing irrigation in those corners, but we'll need to trench and bore under several sidewalks to bring the water up to the new landscaped areas. All of this is accounted for in the irrigation estimate.

When I first put together the landscaping proposal, I hadn't yet reviewed the full scope of irrigation work, especially the boring required. Once I reviewed the numbers, I decided to offer a combined proposal for both phases, with a discount if they're completed together. Originally, the discount was \$3,000 off the total. However, after factoring in the irrigation costs, I can increase the total discount to \$5,000 if both phases are done at the same time.

Based on the current estimates, Phase One includes \$20,300 for landscaping and \$11,100 for irrigation. Phase Two includes \$18,800 for landscaping and \$8,500 for irrigation. The bid already reflects a \$3,000 discount, but if both phases are approved together, I can offer an additional \$2,000 off the combined total.

Vice-Chairman Rabon asked for the total of all the invoices. Also, he said I think we've asked this question before—but is someone, somewhere, keeping track of where we're putting these lines? It seemed like when we did the museum project, we ran into a problem, and even at the kids' park down there, we weren't sure where our footprint actually was.

Totte said I'd say I know most of the places we maintain, but I can't say I know 100% of all the areas across the city. We have pulled some maps in the past and worked with the Water Department—they do have some of it documented. I know, for example, down at Carnegie Hall, they had some documents on file. To answer your question regarding the grand total of the invoices, the total for all four items is \$58,904.67. If you apply the additional \$2,000 discount for doing all four together—bringing the total discount to \$5,000—that would bring the final total to \$56,904.67.

Vice-Chairman Rabon asked Susan Schlecht, LETA Accountant, if the Authority has enough funding to cover the invoices.

Schlecht said yes, we have quite a bit in our hotel motel line item—it's \$144,000. All of our current outstanding projects are already encumbered, but those funds are not included in that amount. So we have that full \$144,000 available. We will get some more hotel motel revenue from this fiscal year, and we will claim all of those, but it's not a lot.

Lohman asked Totte when he plans to do this work.

Totte said I'm not sure—I was contacted by Larry and Jason, and they asked me to provide estimates for it. I met them down there, I'd say maybe about a month ago.

Schlecht said there's one other thing I need to mention—we're currently low on budget for that particular line item. We can classify it under the "beautification" project category, which does have a budget. However, if you'd rather not go that route, we can wait until the new fiscal year starts in July.

Totte said we're probably looking at about 60 days from now before the work actually happens.

Schlecht said we'll get this in the budget for the new fiscal year.

Johnny Owens asked Totte if he has a survey drawing on all of this, showing where all the lines are running.

Totte said I can put something together to document this. From the street, there's a

sidewalk that runs all the way up to the site. The easiest way to keep track of the line is to run it parallel to that sidewalk, about six feet off the walk, all the way to the back of the site. Then we'll bore under the sidewalk as needed. I'll make sure to document this and put it on file so we know exactly where everything is.

Owens said I think it would be better this way, so if something comes up down the road, you won't have to do as much work.

Vice-Chairman Rabon said I think it'd be nice if the city had a master plan somewhere where we knew where all this was. He asked Larry Parks, Community Enrichment, if this falls under his department.

Parks said I just made a request for information related to that, but I will say for the two main parks that we have—the primary parts Bedrock has been working on and any other company we have—the city areas outside the parks are where we really need to know their locations. Aside from what we currently have going on with Rogers Lane and the Craig Myrtles project, we have no known locations.

Motion by Lohman, **Second** by Johnny Owens, to approve an estimate from Bedrock Nursery in the amount of \$11,152.50 for Phase 1 of irrigation improvements at Shepler Park and authorize payment of all applicable expenses incurred up to \$11,152.50. **AYE:** Smith, Johnny Owens, Rabon, Baxter, Lohman, Charles Owens. **NAY:** None. **MOTION PASSED.**

2. Consider approving an estimate from Bedrock Nursery in the amount of \$8,584.00 for Phase 2 of irrigation improvements at Shepler Park and authorize payment of all applicable expenses incurred up to \$8,584.00.

Motion by Lohman, **Second** by Charles Owens, to approve an estimate from Bedrock Nursery in the amount of \$8,584.00 for Phase 2 of irrigation improvements at Shepler Park and authorize payment of all applicable expenses incurred up to \$8,584.00. **AYE:** Smith, Johnny Owens, Rabon, Baxter, Lohman, Charles Owens. **NAY:** None. **MOTION PASSED.**

3. Consider approving an estimate from Bedrock Nursery in the amount of \$20,315.24 for Phase 1 of landscaping improvements at Shepler Park and authorize payment of all applicable expenses incurred up to \$20,315.24.

Motion by Lohman, **Second** by Charles Owens, to approve an estimate from Bedrock Nursery in the amount of \$20,315.24 for Phase 1 of landscaping improvements at Shepler Park and authorize payment of all applicable expenses incurred up to \$20,315.24. **AYE:** Smith, Johnny Owens, Rabon, Baxter, Lohman, Charles Owens. **NAY:** None. **MOTION PASSED.**

4. Consider approving an estimate from Bedrock Nursery in the amount of \$18,852.93 for Phase 2 of landscaping improvements at Shepler Park and

authorize payment of all applicable expenses incurred up to \$18,852.93.

Motion by Lohman, **Second** by Charles Owens, to approve an estimate from Bedrock Nursery in the amount of \$18,852.93 for Phase 2 of landscaping improvements at Shepler Park and authorize payment of all applicable expenses incurred up to \$18,852.93. **AYE:** Smith, Johnny Owens, Rabon, Baxter, Lohman, Charles Owens. **NAY:** None. **MOTION PASSED.**

Totte advised that he will be sending over new estimates to reflect the additional \$2,000 discount.



City of Lawton

Lawton Enhancement Trust Authority

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Minutes

Wednesday, July 9, 2025

3:00 PM

Lawton City Hall
3rd Floor Conference Room

Meeting Called to Order and Roll Call

Chairman Ezerski called the meeting to order at 3:00PM in the 3rd floor conference room of City Hall.

ROLL CALL:

PRESENT: Addie Smith, Dwight Tanner, Barry Ezerski, Dwain Baxter, Chris Rabon, Jeremy Lohman, Ted Symuleski

ABSENT: Mary Ann Hankins, Johnny Owens (excused), Charles Owens (excused)

OTHERS PRESENT: Dewayne Burk, Deputy City Manager; Neal Kirmer, Communications & Marketing; Tammy Branstetter, City Clerk's Office; Garrett Lam, City Attorney's Office; Kelvin Ingram, Parks & Recreation Deputy Director; Antonio Hopson, Safe and Clean Neighborhood Services Deputy Director; Jason Poudrier, Arts & Humanities; Kristin Huntley, Financial Services; Matina Davis, Citizen of the Community

Statement of Compliance with Oklahoma Open Meeting Act, 25 O.S. 301-314

Chairman Ezerski verified with Branstetter that the meeting notice and agenda were posted in accordance with the Oklahoma Open Meeting Act.

Introduction of Guests

Guests of the meeting introduced themselves.

Chairman Ezerski introduced Kelvin Ingram and Antonio Hopson from Parks and Recreation. He asked them to tell the Authority a little bit about themselves.

Antonio Hopson said I've been employed with the City of Lawton for 12 years. I was formerly the Parks and Recreation Superintendent, and my current position is Safe and Clean Neighborhood Services Deputy Director.

Kelvin Ingram said I'm two weeks into the position here and still learning. I'm the Deputy Director of Parks and Recreation for our fine city here in Lawton, Oklahoma. I'm

learning from you just as much as you are learning from me. We're learning from one another. So again, thank you for having me.

Chairman Ezerski said we're looking forward to working with you all. He noted that there's a lot of good stuff happening on that side.

Reports

Chairman Ezerski noted that we've changed the agenda a little bit. He said there were several times when department heads came up here and didn't really have a whole lot to talk about. So from now on, the way we're going to do it is if there's an issue or something we need to talk about or decide on, then we'll go ahead and have them report. Same goes for Dennis from Bedrock. If they don't have anything, then we're not going to put them on the agenda. That way, we can kind of keep things flowing and just focus on what we have to do.

1. Receive Monthly Ward Updates from Trustees and take action as deemed necessary.

No updates were given.

Business Items

1. Consider approving the list of expenses for the period of June 10 – July 7, 2025.

Kristin Huntley, Financial Services, provided background information on this item.

Huntley said we had 10 expenses between your last meeting and this one. The first was to Bedrock Nursery for \$318, which was for the flower pots on Second Street. Another payment was made to Bedrock for \$8,850 to replace the tree rings along Lee Boulevard. We also paid WP Forms, LLC \$99 for the renewal of your website. The Chamber of Commerce received \$68,995 for a light display — specifically the Cinderella carriage, which should be really pretty. There were several expenses related to the Freedom Festival. Fort Sill MWR was paid \$2,500 for the bounce house rentals. Mikayla Christine Hankins was paid \$2,800, and that was for the princess performers at the Freedom Festival. More and More, Inc was paid \$3,538.75, and that was for rentals of tents, tables, and chairs at the Freedom Festival. Denise Castelli was paid \$72,500, and that was for the fireworks display. Then we had two charges from Meta Platforms, Inc. — this is Facebook — one for \$74.96 and another for \$75. That's to promote the post, basically. So if you pay Facebook, they will put it out there more to people who may not already follow LETA's Facebook page.

Motion by Rabon, **Second** by Baxter, to approve the list of expenses as presented. **AYE:** Ezerski, Lohman, Baxter, Smith, Symuleski, Tanner, Rabon. **NAY:** None. **MOTION PASSED.**

2. Select a Yard of the Month winner for May 2025.

Neal Kirmer, Communications and Marketing, provided background information on this item.

Kirmer said we have a yard from Ward 2, Ward 5 and Ward 6. Ward 6 received the most votes on the website at 353. This is the house with the red shutters on the front.

Rabon said last time we met, we were talking about trying to limit the number of times a person could vote for themselves.

Kirmer said that issue came up again this month.

Rabon asked if that's why Ward 6 has the most votes.

Kirmer said we believe so, but there's no way for me to tell who voted and how many times. Normally, we only get 75 votes, maybe, is what I've seen, and then all of sudden we have hundreds of votes.

Tanner said I think they're all pretty equal - Ward 6 does have some flowers, and the other two are nicely landscaped.

Chairman Ezerski asked for clarification on how much of a percentage the public vote is versus the Authority's vote.

Kirmer said 66% is a public vote and 33% is the Authority's vote.

Tanner said he likes the yard in Ward 6.

Motion by Tanner, **Second** by Rabon, to select the house from Ward 6 as the Yard of the Month winner for May 2025. **AYE:** Ezerski, Lohman, Baxter, Smith, Symuleski, Tanner, Rabon. **NAY:** None. **MOTION PASSED.**

3. Select a Yard of the Month winner for June 2025.

Neal Kirmer, Communications and Marketing, provided background information on this item.

Kirmer said we have three homes again. There is one home in Ward 2, with all the flowers in the front. We have a home in Ward 3, with the cactus and the pink flowers up front. And then there's a home in Ward 8, which has the American flag out front. So, the overall winner — based on the vote tally for this round — is Ward 3 at 19,597 total votes. The next runner-up was Ward 8 with 1,300 votes.

Tanner noted that he really likes the flowers in Ward 2, though he knows they won't win.

Motion by Rabon, **Second** by Lohman, to select the house from Ward 3 as the Yard of the Month winner for June 2025. **AYE:** Ezerski, Lohman, Baxter, Smith, Symuleski, Tanner, Rabon. **NAY:** None. **MOTION PASSED.**

4. Receive a report regarding the 2025 Lawton Fort Sill Freedom Festival, consider additional sponsorship and take action as necessary.

Jason Poudrier, Arts and Humanities, provided background information on this item.

Poudrier said if you came out, even a little bit, for the Freedom Festival — thank you for coming out. We had probably the most people we've ever had out there, even though we had the least amount of parking in the park that we've ever had, due to the Aquatics Center construction. We're excited about the Aquatics Center. In addition to that, we brought our cost in lower, but we brought in more revenue than we've ever had before — and that's through vendors, sponsorships, and the bounce houses. We didn't bring in as much as we have in the past with the bounce houses, but we brought in almost double compared to last year.

Regarding the budget, Poudrier said you'll see that we were able to save some money this year on the fireworks and the drones. The actual cost for 2024 was about \$152,000 in total as we went through different vendors for the drones and fireworks. That created some headaches in terms of coordination and dealing with people falling under different umbrellas. When we go through an entity like Limelight Entertainment, they have certain insurances that the city doesn't carry. So if anything happens to go wrong — if they can't fire off for whatever reason, or if a performer backs out — they can actually refund that money back to the city. That's one of the reasons we go through Limelight Entertainment for both performers and for the drones and fireworks. This year, we went through the same company for both.

Looking at contracted services, Poudrier said we came in just a little bit under what we spent last year. Additional entertainment costs were a little bit more than last year, but that's just because of how we broke out the costs. We had the princesses out there both days — four princesses, four hours a day — and they also performed on the stage. This year, they actually performed both nights because we didn't have the National Guard band I was hoping for on Friday night. So they were willing to give us two performances, plus walk around both nights.

Going into equipment rental, Poudrier said we saved quite a bit. You'll see the first one under United Rentals was up, but if you look at Herc Rentals, it went from \$2,400 to \$400. Essentially, we saved over \$1,000 in rental costs by going through United for all the light towers. We used to have to get light towers from two different entities because neither one in town had enough. United got more, including some LED ones, and they were excited to sell those off and give us a good rate on all of them.

Looking at overall expenses, Poudrier said last year, we spent over \$181,000. This year, we came in at \$173,000 — so we brought our costs down by almost \$10,000. The

big difference this year was the income. When you look at private donations, last year, we had about \$4,500. This year, we had \$8,250 — so almost double from private donors, which was fantastic. We're super excited about that. Vendor fees came in just under \$10,000 — \$9,650. I had proposed we'd bring in around \$12,000, and we actually brought in \$12,400. We were almost at \$13,000, but some vendors had broken-down food trucks. Since we like to work with them and want to keep them coming back, we said, "You know what — you can't help that, so we're going to refund you." That brought us down to \$12,400.

Poudrier said the Chamber of Commerce and the Visitor's Bureau put their funds together for a \$20,000 partnership this year, which was huge. The McMahon Auditorium Authority was the primary sponsor of the headliner at \$10,000. We also brought in revenue from the bounce houses — and because the weather was fantastic, we brought in almost \$5,000 from those alone. So this year, in private sponsorships alone, we brought in \$22,750. Sponsorship through the McMahon Auditorium Authority, the Chamber of Commerce and the Visitor's Bureau totaled \$30,000. So that's \$52,750 in sponsorships. Also, the additional income that we make off of the vendors and the bounce houses came in at just over \$17,000.

Poudrier said out of the city's hotel-motel fund investment of \$100,000, we were able to turn that into about a 70% increase through additional donations. That brought our total income to around \$172,000. So, from a \$100,000 investment, the city saw a return of \$173,000 — a pretty good return. And again, those hotel-motel funds aren't coming from our citizens' taxes — they come from the tourism tax, from people visiting the city.

Poudrier said looking at all of this, we lowered costs and brought in more income, like I said. However, we did come up just a little short. I always try to push it to the limits of what we're capable of, budget-wise, and we ended up about \$3,250 short. If you look at pages 10–11, specifically the bottom of page 11, you'll see the overall breakdown. The first year we did the drone show, it was a hard sell to get any sponsors — people didn't know what to expect, and we didn't get any sponsorships. However, because of LETA's investment of \$25,000 to help make last year's budget work, this year for the drones we brought in \$14,500. We expect that number to go up as we increase the cost and limit the number of logos in the sky. But because of that initial investment — giving us a shot at doing it — more people now want to see their names in lights, and we expect to bring in even more money that way. So with that, basically the ask is that LETA would help make up the difference.

Poudrier said the other thing — and Kristin Huntley is here, so she can back me up on this — is regarding the hotel-motel funds. This year, the city is looking at possibly being a little bit short. Hopefully we won't be, but they won't know until August, after all the hotel and motel funds have been received. The allocation for the Lawton Fort Sill Freedom Festival is \$100,000, but that's based on hotel and motel collections coming in at 100% of projections. If the collections are slightly below projection, then that \$100,000 may end up being just a little less. However, not all entities use all of their hotel and motel funds, so there's still a possibility that it could end up being the full

\$100,000. So, basically, the ask of this Authority would be to be willing to make up that difference — which I project to be under \$10,000 — in order to essentially balance the books for the Freedom Festival this year.

Chairman Ezerski asked what the family-friendly funds were from last year.

Poudrier said last year, the mayor mentioned there were some additional general funds available, and he said he wanted those to go toward family-friendly activities. So the funds were distributed to different departments or trusts that handled family-friendly events, and it was divided up. The library received some of those funds, and they used it for several events. So I asked if the Freedom Festival could use some of those funds since this is an event for the city. That year was also the first time we did the drone show. One of my expectations with the drone show was that — since it was the 10th anniversary of the Freedom Festival — we'd do it that one year and be done. But then everyone saw the drone show and said, "Oh, the drone show is so cool, we can't not do that again." So, that's where those funds came from — it was additional money from the city's general fund.

Chairman Ezerski asked if these funds were not available this year.

Poudrier said that's correct - those funds were not available this year.

Chairman Ezerski asked Huntley if the funds would come out of the 2026 budget if we make up the difference.

Huntley said that's correct.

Chairman Ezerski asked if we received all the hotel motel funds that we were supposed to get last year.

Huntley said she will have to look.

Rabon said one of the things we talked about during our last meeting was that we were voting on some things — like the carriage for the Chamber for the light display at Holiday in the Park — and we voted on that early in the meeting. But then we had our treasurer's report at the end, and it kind of came to our attention that we might not receive 100% of our hotel-motel funds. That kind of bothered me, because we're voting on spending money, but then it's not revealed to us until after the vote that we may not actually be receiving all of that funding. Maybe we need to consider putting our treasurer's reports earlier on the agenda, before we start tackling projects, if that's possible.

Chairman Ezerski said normally, that's the way it has been. The problem has been with the transition in Finance.

Poudrier asked if this item could be tabled until next month.

Huntley said that's what I would recommend.

Poudrier said several of the media entities do their billing every 30 days, and because this event happens at the end of the month, sometimes we won't receive some of the invoices until August anyway. So, since we were so close this year, even if this is tabled until next month, we'll still be able to pay out the obligations for the invoices we've received.

Symuleski asked for clarification on how much the shortfall is going to be.

Poudrier said for this year, roughly \$2,000. This is pending the hotel motel obligation.

Chairman Ezerski said the event was awesome. Everyone I talked to who attended said they enjoyed it. It's definitely one of the premier events that we put on as a city. As for the current discussion, I don't think we have any issues moving forward with it. We don't need to take any action right now, because if we're not going to do anything yet, then action isn't necessary. We'll bring it back up next month once we have the financials. That way, we can see where we're at and make sure we have the money. I think this is definitely something that falls within our purview, and we want to help. We just need to see what we have before we spend it.

Symuleski said he agrees.

No action was taken on this item.

Adjournment

Motion by Lohman, **Second** by Symuleski, to adjourn the July 9, 2025, meeting. **AYE:** Ezerski, Lohman, Baxter, Smith, Symuleski, Tanner, Rabon. **NAY:** None. **MOTION PASSED.**

There being no further business to discuss, the meeting adjourned at 3:25 PM.

PERIOD COVERING 7/8/2025 TO 8/10/2025

VENDOR NAME	ACCOUNT DESCRIPTION	AMOUNT	INVOICE DATE	PAY DATE	INVOICE NO	CHECK NO	DESCRIPTION
STAVIS MORMAN	LETA FREEDOM FESTIVAL	800.00	06/30/2025	07/17/2025	001	3123	11TH FF GROUND CREW
KEEP OKLAHOMA BEAUTIFUL INC	DUES, MEMBERSHIPS, SUBSCRIPTIONS	200.00	07/01/2025	07/17/2025	JULFY26-32	3121	FY26 ANNUAL DUES
ANN D, REEDER	LETA FREEDOM FESTIVAL	105.00	06/30/2025	07/17/2025	6272825-1	3117	11TH FF SHUTTLE DRIVER
OTP-REISSUE CHECKS	LETA FREEDOM FESTIVAL	180.00	06/30/2025	07/17/2025	6272825-2	3122	11TH FF SHUTTLE DRIVER
FRIENDS OF THE LIBRARY	LETA FREEDOM FESTIVAL	44.00	06/30/2025	07/17/2025	20256	3119	11TH FF SIGNS
TRIANGLE SECURITY SERVICES	LETA EYECANDY AWARDS	81.00	04/11/2025	07/17/2025	1723	3124	SECURITY FOR EYE CANDY GALA
HATCH, CROKE & ASSOCIATES, PC	PROF & TECHNICAL SERVICES	1,553.00	05/23/2025	07/17/2025	43669	3120	PREPARE 2023 FEDERAL RETURN LE
LOCAL RADIO, LLC	LETA FREEDOM FESTIVAL	500.00	06/27/2025	07/31/2025	313189	3127	11TH FF ADVERTISEMENT
GRAY MEDIA GROUP INC	LETA FREEDOM FESTIVAL	1,024.93	06/30/2025	07/31/2025	4020127-1	3126	11TH FF ADVERTISEMENT
REGINAL M. JENKINS	LETA FREEDOM FESTIVAL	800.00	06/30/2025	08/07/2025	001 LETA	3128	11TH FF GROUND CREW

Lawton Enhancement Trust Authority
Balance Sheet
As of June 30, 2025

	JUNE 25
ASSETS	
Current Assets	
Checking/Savings	
CITY NATIONAL BANK	
LETA	
LETA Beautification Fund	34,995.56
LETA Hotel/Motel Tax	40,539.19
LETA Misc	158.61
Total LETA	75,693.36
Committed Funds	3,802.02
Veterans Cntr Sidewalk Brick Prj (R)	18,707.80
Children United (C)	18,234.54
Freedom Festival (C)	21,894.72
Cultural Preservation (C)	5,835.25
2nd Street Project (R)	7,413.86
Downtown Lights (R)	4,245.00
Grant- Navy Memorial Eagle Sct Prj (R)	8,902.00
Grant - Goldstar Family Memorial (R)	637.50
Playground in the Park (R)	0.00
Skate Park (R)	30,808.88
Shepler Park (R)	1,451.14
Total CITY NATIONAL BANK	197,626.07
Other Current Assets	
Freedom Festival Receivable	32,250.00
Total Other Current Assets	32,250.00
Total Current Assets	229,876.07
TOTAL ASSETS	229,876.07
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	8,985.79
Total Account Payable	8,985.79
Other Current Liabilities	5,000.00
Total Other Current Liabilities	5,000.00
Total Current Liabilities	13,985.79
Equity	
Net Assets - Restricted	423,102.41
Net Assets - Unrestricted	12,418.68
Net Income	(219,630.81)
Total Equity	215,890.28
TOTAL LIABILITIES & EQUITY	229,876.07

Lawton Enhancement Trust Authority
Profit Loss
June 2025

	<u>JUNE 25</u>
Ordinary Income/Expense	
Income	
LETA Court Fees Income	5,667.00
Interest Income	27.32
Total Income	<u>5,694.32</u>
Expense	
Dues and Memberships	99.00
Total Expense	<u>99.00</u>
Net Ordinary Income	5,595.32
Other Income	
Other Income	
Freedom Festival Income	10,400.00
Total Other Income	<u>10,400.00</u>
Other Expense	
H/M Holiday in the Park	68,995.00
Freedom Festival Expense	2,800.00
H/M Freedom Festival	72,500.00
Total Other Expense	<u>144,295.00</u>
Net Other Income	<u>-133,895.00</u>
Net Income	<u><u>-128,299.68</u></u>

LAWTON ENHANCEMENT TRUST AUTHORITY
2024-2025 INCOME & EXPENSE TRACKER
through June 30, 2025

Revenue	2024/2025 Budget	Income to Date	% Collected
Hotel/Motel Tax (5% Allocation)	\$132,460.00	\$51,291.00	38.7%
Holiday in the Park Hotel Motel	\$80,000.00	\$0.00	0.0%
Freedom Festival Hotel Motel	\$100,000.00	\$62,500.00	62.5%
LETA Beautification Fund (Municipal Fines)	\$52,000.00	\$49,297.00	94.8%
Local Grants	\$50,000.00	\$0.00	0.0%
Other Donations & Miscellaneous Income	\$50.00	\$2,829.76	5659.5%
Earned Interest	\$702.00	\$330.84	47.1%
Trash Off Event Fees & Donations	\$125.00	\$0.00	0.0%
Eye Candy Awards Banquet Sales/Donations	\$500.00	\$0.00	0.0%
Freedom Festival	\$24,500.00	\$49,112.14	200.5%
Children United	\$5,000.00	\$1,950.00	39.0%
Project Donations	\$6,000.00	\$0.00	0.0%
Cultural Preservation	\$5,835.25	\$0.00	0.0%
Gifts in Kind - Services	\$0.00	\$0.00	0.0%
TOTAL REVENUE	\$457,172.25	\$217,310.74	47.5%

Expenses	2024/2025 Budget	Year-to-Date Expenses	Exp/Prj Pending	Budget Remaining
General Office Supplies	\$50.00	\$0.00		\$50.00
Repairs, Maintenance and Replanting	\$104,480.26	\$91,338.56		\$13,141.70
Rental, Publishing, Printing, Miscellaneous	\$500.00	\$0.00		\$500.00
Prof & Technical Services	\$7,500.00	\$300.00		\$7,200.00
Postage and Delivery	\$300.00	\$0.00		\$300.00
Dues, Memberships, and Subscriptions	\$750.00	\$639.00		\$111.00
Other Expenses	\$935.00	\$0.00		\$935.00
Bank Service Charge	\$70.00	\$35.00		\$35.00
LETA Grant Awards	\$64,057.00	\$57,499.88	\$537.02	\$6,020.10
Local Grant Expense	\$78,741.25	\$0.00		\$78,741.25
Eye Candy Awards Banquet	\$10,000.00	\$8,403.60		\$1,596.40
Yard of the Month	\$1,700.00	\$991.75		\$708.25
LETA Beautification Projects	\$124,531.00	\$49,907.14	\$3,265.00	\$71,358.86
Playground in the Park	\$2,034.67	\$2,034.67		\$0.00
LETA H/M Holiday In the Park	\$80,000.00	\$68,995.00		\$11,005.00
Trash Off Event	\$4,600.00	\$4,327.20		\$272.80
Freedom Festival	\$46,909.00	\$15,846.75		\$31,062.25
Children United	\$21,284.54	\$1,623.00		\$19,661.54
LETA H/M Freedom Festival	\$100,000.00	\$135,000.00		-\$35,000.00
Cultural Preservation	\$5,835.25	\$0.00		\$5,835.25
TOTAL EXPENSES	\$654,277.97	\$436,941.55	\$3,802.02	\$213,534.40

**LAWTON ENHANCEMENT TRUST AUTHORITY
2024-2025 INCOME & EXPENSE TRACKER**

through June 30, 2025

	Amount Approved or Budgeted	Amount Expensed	Amount Remaining
LETA Beautification Projects			
Lighting City Hall Project (Approved 10/16/23)	\$48,411.25	\$46,946.25	\$1,465.00
Raised Flowerbed Landscaping ETP (Approved 04/10/24)	\$2,960.89	\$2,960.89	\$0.00
2nd & F Mural ASEZ (Approved 09/11/24)	\$800.00		\$800.00
Lawton Art Walks (Approved 05/14/2025)	\$1,000.00		\$1,000.00
Subtotal	\$53,172.14	\$49,907.14	\$3,265.00
Repairs, Maintenance and Replanting			
City Hall Landscape Lighting Repair (Approved 04/10/24)	\$31,996.98	\$31,996.98	\$0.00
N. Sheridan Rd Vehicle Accident Damage Recovery (Apr 05/08/24)	\$2,829.76	\$2,829.76	\$0.00
Annual Bulb Replanting (Approved 09/10/24)	\$10,750.00	\$10,750.00	\$0.00
2nd Street Tree Grates (Approved 11/13/24)	\$9,250.00	\$9,250.00	\$0.00
ETP 2 Entryway Flowerbeds Rehabilitation (Approved 11/13/24)	\$14,611.61	\$14,611.61	\$0.00
CH Buffalo Garden Soil & Sod Installation (Approved 11/13/24)	\$9,509.44	\$9,509.44	\$0.00
Lee Blvd Tree Ring Replacement (Approved 05/14/25)	\$8,850.00	\$8,850.00	\$0.00
Subtotal	\$87,797.79	\$87,797.79	\$0.00
Grant Awards & Misc Donations			
(CU) Playground Construction Final Expenses (Approved 05/08/2024)	\$3,520.00	\$3,520.00	\$0.00
Cultural Preservation Artifact Wrapping Materials (Approved 04/12/23)	\$537.02		\$537.02
Holiday in the Park Vendor Sheds (Approved June 12, 2024)	\$34,000.00	\$34,000.00	\$0.00
City Hall Poinsettias	\$479.88	\$479.88	\$0.00
Teen Court Lighting, Landscaping, Irrigation (Approved 02/12/2025)	\$16,500.00	\$16,500.00	\$0.00
Great Plains AMBUCS Annual Flag Display	\$3,000.00	\$3,000.00	\$0.00
Subtotal	\$58,036.90	\$57,499.88	\$537.02
Other Repairs, Maintenance and Replanting			
2nd Street Miscellaneous Repairs	\$5,500.00	\$5,363.44	
Subtotal	\$5,500.00	\$5,363.44	

AGREEMENT FOR LIMITED SERVICES

This Agreement for Limited Services is entered into by and between the City of Lawton, Oklahoma, a municipal corporation (hereinafter referred to as "City"), and the Lawton Enhancement Trust Authority, a public trust (hereinafter referred to as "Authority")

Whereas, the City, through its governing body, has determined that the City should provide limited support to the Authority for the beautification of the City thereby enhancing the appearance of the City and thus encouraging tourism and economic development in and for the City; and

Whereas, the City desires to provide limited services support to the Authority in addition to financial assistance; and

Now, therefore, in consideration of the mutual obligations of the parties, the City and Authority agree as follows:

A. City agrees as follows:

1. To provide the Authority annual financial support for the services to be performed under this agreement pursuant to the fund sources identified below:
 - a. Hotel/Motel Tax -General Fund. Pursuant to City Council Resolution No. 25-168, the City shall allocate to the Authority an amount not to exceed \$147,460.00 from the Hotel/Motel Tax – General Fund collected during the 2025-2026 fiscal year. Said Funds are estimated as specified in the Authority's approved Budget (attached hereto as "Exhibit A"), to be disbursed pursuant to the claims process outlined herein. Funds not expended during the fiscal year will remain in the Authority's account.
 - b. LETA Beautification Fund. Pursuant to City Council Resolution No. 19-98 the City shall allocate funds from the LETA Beautification Fund to the Authority the total proceeds from the fund collected during the 2025-2026 fiscal year. Said Funds are estimated as specified in the Authority's approved Budget (attached hereto as "Exhibit A"), to be disbursed in monthly increments.
 - c. Holiday in the Park Fund. Pursuant to City Council Resolution No. 25-168, the City shall allocate to the Authority an amount equal to \$38,540.00. (LETA will provide administration and oversight for this funding, and the Holiday in the Park improvements will be planned and managed by the Holiday in the Park Committee.) Said Funds are estimated as specified in the Authority's approved Budget (attached hereto as "Exhibit A"), to be disbursed pursuant to the claims process outlined herein.
 - d. Fireworks Display Fund. Pursuant to City Council Resolution No. 25-168, the City shall allocate to the Authority an amount equal to \$140,000.00. (LETA will provide administration and oversight for this funding, and the Freedom Festival improvements will be planned and managed by the Freedom Festival Committee.) Said Funds are

estimated as specified in the Authority's approved Budget (attached hereto as "Exhibit A"), to be disbursed pursuant to the claims process outlined herein.

- c. To print flyers, bulletins, and other materials for the Authority which are used in the operation, management and administration of the Authority, provided that materials from or for other entities assisting the Authority will not be printed at the City's print shop. This assistance will be made available to the Authority only while the City's print shop is in operation, and this provision is in no way intended to create any property right or interest in the Authority to have its materials printed by the City for an indefinite period of time.
2. To assist the Authority in beautification projects as staff and equipment are available. The City shall not be required to provide staff assistance if it will cause the City to pay overtime without specific City Manager approval. The use of City equipment shall only be permitted if such use does not reduce the City's ability to provide required service to the community. In addition, administrative support may be provided by the office of the City Clerk, general accounting assistance and bookkeeping may be provided by the Finance Department, and the City Manager may also appoint a member of City staff to serve as an Executive Director for the Authority.
 3. The City agrees to provide, through the office of the City Attorney, limited legal assistance to the Authority. This legal assistance shall be limited to oral and written advice on subjects and matters for which litigation is not anticipated. This limited legal service includes limited document preparation but does not include responses to federal, state or county government agency inquiries and other matters outside the limitations provided herein. The City Attorney's first and primary duty is to the City of Lawton, and if a conflict should arise between the City and the Authority, the City Attorney shall advise the Authority of his or his staff's inability to assist the Authority. If the area of assistance requested is not within the areas of knowledge of the members of the City Attorney's staff the City Attorney is not required to assist. In addition to the above limitations the City shall not provide legal assistance in the following areas:
 - a. Preparation of documents needed for the prosecution or defense of actual or anticipated litigation.
 - b. Preparation or review of grant application.
 - c. Representation before any board, agency or court.
 - d. Representation of or advice to the Authority on any issue occasioned by and or governed by the Oklahoma Governmental Tort Claim Act.

B. Authority agrees as follows:

1. Unless waived by City Council, LETA agrees to follow City's purchasing policies as outlined in Chapter 10 of Lawton City Code and Administrative Policy 4-2.
2. To periodically submit to the City's accounting office claims for reimbursement for services performed in accordance with the City's contractual claims policies and procedures.

3. To submit to the Lawton City Council annual narrative reports which will include the projects and activities undertaken by the Authority during the prior twelve (12) month period, and any other information which may be of interest to the Lawton City Council. Annual audit reports will be due to the Lawton City Council within sixty (60) days following the end of the fiscal year.
 4. To submit any request for funding and budgetary information for the following fiscal year to the Finance Director of the City of Lawton by April 1, 2026.
 5. To reimburse the City for the actual cost incurred by the City in printing Authority's materials.
 6. The Authority shall be responsible for all legal matters and if, on the determination of the City Attorney the members of his office cannot or are prohibited from representing the Authority, the Authority shall be responsible for obtaining legal assistance at its own expense.
- C. Claim Processing. As the Authority incurs expenses and funds for the reimbursement of same are available in the Hotel/Motel Tax collections allocated to the Authority, the Authority shall submit a claim for said funds to the City. Any such claims will be processed by the City and paid to the Authority in accordance with the City's policies and procedures for payment of contractual claims.
- D. Term. This agreement will expire on June 30, 2026.

In witness whereof, the parties have hereunto set their hands on this ____ day of _____, 2025.

CITY OF LAWTON, OKLAHOMA,
a municipal corporation

STANLEY BOOKER, MAYOR

ATTEST:

DONALYNN BLAZEK-SCHERLER,
CITY CLERK

LAWTON ENHANCEMENT TRUST
AUTHORITY, a public trust

CHAIRMAN

ATTEST:

SECRETARY

Exhibit A

**LAWTON ENHANCEMENT TRUST AUTHORITY
FY 2025/2026 Preliminary OPERATING BUDGET**

Income	Estimated Beginning Budget	Estimated Income	Projected Total Resources	Estimated Expenses	Ending Budget Balance
LETA Hotel/Motel Tax	\$59,413.29	\$147,460.00	\$206,873.29	\$179,972.85	\$26,900.44
H/M Freedom Festival	\$0.00	\$140,000.00	\$140,000.00	\$140,000.00	\$0.00
H/M Holiday in the Park	\$0.00	\$38,540.00	\$38,540.00	\$38,540.00	\$0.00
Court Fees (Beautification Fund)	\$37,305.29	\$42,000.00	\$79,305.29	\$79,305.29	\$0.00
Earned Interest	\$0.00	\$502.17	\$502.17	\$0.00	\$502.17
Trash Off Event Fees	\$0.00	\$125.00	\$125.00	\$0.00	\$125.00
Eye Candy Awards Banquet Sales/Donations	\$0.00	\$250.00	\$250.00	\$0.00	\$250.00
Other Donations and Income	\$158.61	\$150.00	\$308.61	\$0.00	\$308.61
Project Donations	\$1,451.14	\$3,000.00	\$4,451.14	\$0.00	\$4,451.14
Freedom Festival	\$12,817.68	\$34,500.00	\$47,317.68	\$47,317.68	\$0.00
Children United	\$17,284.54	\$3,000.00	\$20,284.54	\$20,284.54	\$0.00
Cultural Preservation	\$1,731.95	\$0.00	\$1,731.95	\$1,731.95	\$0.00
Committed Funds	\$2,802.02	\$0.00	\$2,802.02	\$2,802.02	\$0.00
Restricted Cash	\$64,979.35	\$68,000.00	\$132,979.35	\$103,979.16	\$29,000.19
TOTAL INCOME	\$197,943.87	\$477,527.17	\$675,471.04	\$613,933.49	\$61,537.55
Expenses					
Supplies, Tools & Equipment					\$100.00
Repairs, Maintenance and Replanting					\$108,350.00
Rental/Publishing/Printing					\$500.00
Professional & Technical Svcs					\$8,500.00
Postage					\$250.00
Dues & Memberships					\$400.00
Other Expenses					\$8,935.00
Bank Service charges					\$70.00
LETA Grant Awards					\$35,537.02
Local Grant Expense					\$59,539.50
Eye Candy Awards					\$10,000.00
Yard of the Month					\$17,000.00
Beautification Projects					\$90,570.00
Playground in the Park					\$0.00
H/M Holiday in the Park					\$38,540.00
Trash Off Event Fees					\$4,600.00
Freedom Festival					\$47,317.68
Children United					\$20,284.54
H/M Freedom Festival					\$140,000.00
Cultural Preservation					\$1,731.95
Sidewalk Project					\$21,707.80
TOTAL EXPENSES					\$613,933.49

ESTIMATE

Bedrock Irrigation
1802 NW 67th St
Lawton, OK 73505

dennis@bedrocknursery.com
+1 (580) 248-6337
www.bedrocknursery.com



Bill to

City of Lawton - LETA
212 SW 9th Street
Lawton, OK 73501

Ship to

City of Lawton - LETA
ATTN: Andrea Flowers
212 SW 9th Street
Lawton, OK 73501

Estimate details

Estimate no.: 2159
Estimate date: 08/11/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.			ROGERS LANE - 46th St to 52nd St (To Water 60 Newly Planted Crape Myrtles & Existing Photenia)			
2.		Misc.	Ride on Trencher-	2	\$500.00	\$1,000.00
3.		Double Check - 1"	Double Check - 1"	1	\$599.99	\$599.99
4.		Box - Standard 12 x 18	Box - Standard 12 x 18	1	\$55.00	\$55.00
5.		Node Battery Timer	Node Battery Timer - 2 Station	1	\$275.00	\$275.00
6.		Node Battery Timer	Node Battery Timer - 4 Station	1	\$350.00	\$350.00
7.		6" Pop Up	6" Pop Up (Tree Wells of Crape Myrtles)	60	\$12.50	\$750.00
8.		4" Pop Up	4" Pop Up (Red Tip)	15	\$6.00	\$90.00
9.		MP Nozzle	MSB Nozzles (Crape Myrtles)	60	\$5.00	\$300.00
10.		Nozzle	Nozzle	15	\$3.00	\$45.00
11.		Flex Line	Flex Line	1	\$250.00	\$250.00
12.		18/8 Strand Wire	18/8 Strand Wire	1800	\$1.25	\$2,250.00
13.		1" Class 200 Pipe	1" Class 200 Pipe	2000	\$0.80	\$1,600.00

14.	3/4" Class 200 Pipe	3/4" Class 200 Pipe	2600	\$0.65	\$1,690.00
15.	Valve 1"	Valve 1"	6	\$29.00	\$174.00
16.	valve box 6"	valve box 6"	6	\$12.00	\$72.00
17.	Box - 10" Round	Box - 10" Round (Battery Timers)	2	\$29.00	\$58.00
18.	Blue Wire Nut	Blue Wire Nut	20	\$2.50	\$50.00
19.	King Drain	King Drain	6	\$6.00	\$36.00
20.	1" Fitting	1" & 3/4" Fitting	225	\$3.00	\$675.00
21.	labor Install	Labor Installation of 2,600 ft Irrigation Along Roger's Lane / Hand Dig Across All Private Gas Lines From Each Residence	1	\$18,500.00	\$18,500.00
Total					\$28,819.99

Accepted date

Accepted by

Expenses	Actual 2024	Proposed 2025	Actual 2025	
Fireworks / Stage				
Production/Headline Performer				
Fireworks	\$ 80,750	\$ 75,000	\$ 75,000	
Stage & Sound Contract	\$ 23,000	\$ 24,000	\$ 24,000	
Headline Performer	\$ 5,000	\$ 10,900	\$ 11,000	
Day 2: Princess Openers	\$ 3,100	\$ 3,100	\$ 3,000	Butter and The Genre
Day 1: Opening Act	\$ 1,000	\$ 1,000	\$ 1,000	Hotels
Drones	\$ 40,000	\$ 31,000	\$ 31,000	
Total Stage Costs	\$ 152,850	\$ 145,000	\$ 145,000	All of this is Limelight
Contracted Services:				
Lodging for 5 doubles x 2 nights (106x10)	\$ 1,192	\$ 1,200	\$ 1,044	Hilton (116x9)
Electrician @ \$80/hour (Fri = 10am – 3pm / Sat = 10am – 5pm)	\$ 1,500	\$ 1,500	\$ 1,500	Pat Rooney Electric (4700)
Overnight Security/Bounce House Security	\$ 270	\$ 327	\$ 237	Triangle (4372)
LATS Shuttle Service 12noon – 11pm (riders = 522 x \$.25)	\$ -	\$ -	\$ -	
LPS Bus Service	\$ 360	\$ 360	\$ 285	Drivers Submit
Clean up/Additional Paid Support	\$ 1,600	\$ 2,200	\$ 1,600	Clean Up Crewmembers
Total Contracted Technical Services	\$ 4,922	\$ 5,587	\$ 4,666	
Additional Entertainment:				
Prize Monies		\$ -	\$ -	
		\$ 2,900	\$ 1,500	MAA & Classic Paid Direct
Street Performers(Cowboy 600, DJ)	\$ 1,937	\$ 2,400	\$ 2,800	2800 Princesses
Trophies for New Events/Cash				
Prize Gurney Race	\$ 322	\$ 350	\$ -	Cash prizes this year
Bounce Houses	\$ 2,500	\$ 2,500	\$ 2,500	MWR.
Rockwall And Escape Rooms (Option \$6,000)				
Extreme Animals & Norman Exotic Animals		\$ 1,000	\$ -	Planned for 2026
Total Extra Entertainment Costs	\$ 4,759	\$ 6,250	\$ 5,300	
Equipment / Supplies:				
United Rental, 3 lights, 2 Carts	\$ 1,254	\$ 1,300	\$ 2,151	United Rental. (1319)
ARA (Port-a-Potties / 2 grey water tanks)	\$ 4,883	\$ 4,900	\$ 4,913	ARA Equipment (1019)
Tent and Portable AC Rental	\$ 3,999	\$ 3,800	\$ 3,539	J Productions (3643)
Lawton Ice Company	\$ 250	\$ 500	\$ 265	K-DUB LLC (2957)
Herc – 9 Light towers, 1 skid, 1 Cart, 1 trailer	\$ 2,408	\$ 2,600	\$ 407	Herc Rentals. (4369)
Supplies ---	\$ 493	\$ 500	\$ 200	Sam's & 200Ace Hardware

Cart Rentals		\$	1,200		
Supplies for Soapbox Derby Cars	\$	1,700	\$	1,800	\$ 1,800
Equipment and Supplies Total	\$	14,986	\$	16,600	\$ 13,275

AlmetaExtendibleCO(1688)

Publicity / Marketing:

TV / Radio / On-line thru KSWO /					
Print Advertising	\$	3,221	\$	4,500	\$ 4,800
Social Media			\$	-	\$ 150
Billboards			\$	1,600	
Publicity / Marketing Total	\$	3,221	\$	6,100	\$ 4,950

MAGIC 95 (1102)

KSWO GRAY MEDIA (4494)

METAPLATFORM INC (1726)

KLAW(TSQUARE)(2287)

Banners / Misc.:

OTC – sales tax for water booth					
Friends of the Library – lamination of signage			\$	100	\$ 44
Sign Dynamic (2-Sponsor Banners) – Shawn w/Coors will print 5 large sponsorship banners this year so will not purchase any.					
Light Up Toys Bulk Purchase	\$	318	\$	400	\$ -
Banners /Misc. Entrance Signs	\$	260	\$	250	\$ -
	\$	578	\$	750	\$ 44

FriendsoftheLibrary

Amazon

200 Supplies

Total Expenses	\$	181,316	\$	180,287	\$ 173,235
			\$	1,029	\$ 7,052

Less than Last Year

Income	Actual 2024	Proposed 2025	Actual 2025
Base Funding and Sponsorships			
Totals: Hotel Motel	\$ 100,000	\$ 100,000	\$ 100,000
LETA Carryover	\$ 12,000	\$ -	\$ -
McMahon Auditorium Authority	\$ 5,000	\$ 10,000	\$ 10,000
Private Donations	\$ 4,500	\$ 4,500	\$ 8,250
LETA Sponsorship	\$ 25,000	\$ -	\$ 3,213
Classic Lawton/Derby Kits	\$ 1,700	\$ 1,800	\$ -
Vendor Fees	\$ 9,650	\$ 12,000	\$ 12,400
Gurney Race Teams (25 Teams @400) up to 10,000		\$ 4,000	\$ -
Soapbox Derby (40 @ 250) up to 10,000		\$ 4,000	\$ -
Chamber of Commerce Sponsorship (EST)		\$ 25,000	\$ 20,000
Corporate Sponsor (up to 20,000)		\$ 20,000	\$ -
Walmart Spark Grant		\$ 1,000	\$ -

Finance Projected Shortage?

Private Donations	
Classic Lawtor	1500
Pam & Barry's 1	1000
BancFirst	750
Arvest	1000
Blue Peak	2500
Ambucs	1500
	8250

Drone Display Sales Up to \$5,000	\$	2,500	\$	14,500
Family Friendly Funds	\$	18,300		
Total Sponsorships	\$	176,150	\$	184,800
\$			\$	168,363
Projected In-Kind Donations				
TV / Radio / On-line thru KSWO /				
Print Advertising				
Food & Water (pallet of water from				
Lowe's / Bar-S donated & cooked				
hotdogs				
Supplies from WM				
COL Print Shop - Posters (A&H				
Div.)				
Printing/Postage –				
Invitations/Thank You Cards (A&H				
Div.)				
Gurney Races2024/Derby Car Entry F	\$	160	\$	800
			\$	-
Projected Additional Revenue				
Bounce House Wrist Band				
(\$5x1000)&Entry Fees	\$	2,974	\$	3,000
			\$	4,872
<i>Rockwall Income Option(\$1,000)</i>				
<i>Escape Room Income Option</i>				
<i>(\$1,400)</i>				
On-Site Donations				
Light Up Toy Sales	\$	-	\$	-
			\$	-
Additional Income	\$	2,974	\$	3,800
			\$	4,872
Total Freedom Festival Income	\$	179,124	\$	188,600
			\$	173,235
Net: Income - Expenses	-\$	2,192	\$	8,313
			\$	0

DRONES	
Comanche Nat	3500
WSB	3500
AT&T	2500
Gurnsey	2500
Goodyear	2500
	14500

Proposed Paid Community Support In-Kind Sponsors & Volunteers				
Volunteer organizations				
		0		
MacArthur Key Club		0	0	0
Lawton Community Theatre		0	0	0
Young Professionals (support trade agreement)				
Scouts		0	0	0
Total Paid to Community Support Org	\$	-	\$	-
			\$	-
Remaining/Carryover Funds				
	-\$	2,192		

The parking lot of the Farmer's Market is still under the City of Lawton. The fencing around the electrical boxes are in need of repair, and with multiple improvements to the area, this area has become not just an eye-sore but a danger as it attracts vagrants who sleep in the area, and it gathers trash as a wind break.











Jason Poudrier
Arts and Humanities Administrator
City of Lawton
580-581-3470
SWOKarts.com
jason.poudrier@lawtonok.gov







