

H.E.L.P Advocacy Center of SWOK Inc.

Monthly Board Meeting

Lawton City Hall, Banquet Hall

January 22, 2024

1:00PM

Mission

The mission of the **H.E.L.P Advocacy Center of SWOK Inc.** is to provide Southwest Oklahoma communities with a private, comfortable place to receive support following a non-consensual sexual act or contact, to provide excellence in forensic examinations 24 hours a day, to reduce the prevalence of sexual assault and abuse in the community, and to *foster resilience and healing* in those affected by rape, sexual assault/abuse, incest. To this end, the H.E.L.P. Advocacy Center of SWOK, Inc. provides 24-hour crisis intervention, advocacy, optional forensic examinations, confidential support and counseling referrals, and a multicounty multidisciplinary community-centered prevention approach aimed at opening meaningful dialog, challenging social norms, and bias, and providing accurate information to the community.

1. Welcome
2. Call to order
3. Identify Board Members: Ashley Chapman, Kevin Duran, Dr. Mercedes Bernard, Brian Wahnee, Brandie Combs, John Ratliff, Lisa Johnson
4. Approve minutes from last meeting
5. Financial Report
 - a. Review Financial report template and vote on accepting
 - b. Pending invoices
6. Update on SANE Coordinator Position
7. Formalize an advisory/expert council for HELP Advocacy
 - a. Review and vote on suggested members: Janet Chappell, Dr. Mercedes Bernard, Kevin Duran, Christy Crane, Kyle Cabelke, Terrie Lee
8. SANE Center Updates
 - a. Brief on recent tours
9. Update on GEO exams
 - a. Waiting to begin MOU
10. Tabled - Scenario based sexual assault response training for CCMH ER
 - a. Update from Janet Chappell

- b. Advocacy training
 - 11. Tabled - Adopt new SANE forms for HELP Advocacy Center exams
 - a. Feedback from Dr. Bernard, Janet Chappell, Beth Ann Patterson, and DA office.
 - 12. Update on new SANE items from Brian Wahnee
 - a. Refrigerated evidence locker
 - b. Technological items
 - 13. Tabled - Discuss changing HELP Advocacy Center name
 - 14. HELP Advocacy social media updates
 - 15. Open discussion
 - 16. Adjourn
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Comanche County SART

Monthly Committee Meeting

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1:20PM

- A. Ft. Sill accessing local SANE exam – Updates from Leslie Watts
- B. Procedural cards created and provided to medical facilities and LPD. - SHARP and Marie Detty New Directions
- C. Data Reports from the Field (*Note: Dates to present - the completed previous month and the present month up to the 15th*)
 - a. Number of Sexual Assault Calls to Emerg. Communications
 - b. Number of Sexual Assault Reports for Law Enforcement
 - c. Number of Filings through DA Office
 - d. Number of Calls to SHARP
 - e. Number of Calls to Marie Detty Hotline
 - f. Number of SANE Exams
 - i. Restricted
 - ii. Unrestricted
- D. Operational Feedback from the Field
 - a. Highlighted areas of collaboration

b. Areas of improvement

E. Identify Topics to Discuss Next Meeting

F. Adjourn

Date for Next Meeting – February 26th

SEXUAL ASSAULT RESPONSE GOALS:

Six Months (by December 2022)

1. 5 SANE nurses
2. 10 trained advocates
3. Clear process with designated points of contact for each agency
4. Create a combined, cohesive effort between the Community Coordination Response Team (CCRT), Multi-Disciplinary Team (MDT) and Sexual Assault Response Team (SART)
5. Annual training (to include advocacy) schedule developed for law enforcement and community
6. Create a system by which LPD and others can access Fort Sill SHARP (sexual health awareness response prevention) Victim Advocates
7. Defined processes (exams, referral, reimbursement and training)

Two years (by 2024)

1. Identify potential location outside of the hospital
2. Forensic examiner available to take on domestic violence cases.
 - a. Challenge- reimbursement process for time and effort in sustain services

Notes: