

**MINUTES**  
**GENERAL EMPLOYEE**  
**VEHICLE ACCIDENT REVIEW BOARD (VARB)**

Wednesday, November 8, 2023

Banquet Room

City Hall - 212 SW 9<sup>th</sup> St

1:30 pm

The meeting was called to order by Chairman Studebaker at 1:38pm.

1. Roll Call  
Ryan Studebaker, Chairman  
David Miller, Equipment Maintenance  
Candy Brown, HR Deputy Director

Others Present:

James Bonnarens, Lakes Superintendent  
Karl Velhuizen, Water Distribution Field Supervisor

2. Minutes:

- A. Approval of October 4, 2023, minutes

**Motion to approve the minutes by Miller with a second by Brown**

**AYES: Brown, Miller, Studebaker**

**No: None**

**Motion carried**

**OLD BUSINESS:**

**A. Consider Lakes/P&R  
Cal Hoch (08/31/2023)**

Hoch was present with Lakes Superintendent

Chairman reviewed the incident report and asked Hoch, on the picture whenever you're mowing if he was mowing where the shoot faces the street.

Hoch replied that was the only direction he could mow.

Miller asked how far he was from the road.

Hoch replied about 20 yards.

Chairman asked if he typically stops when he sees a car coming.

Hoch replied he does but did not see this car coming and it was there before he knew it.

**Miller made a motion to deem this a Non-Preventable Damage Incident with zero points assessed, second by Brown.**

**Ayes: Brown, Miller, Studebaker, Bonnarens**

**No's: None**

**Motion Carried**

**NEW BUSINESS:**

**A. Consider approving annual meeting notice for calendar year 2024.**

**Motion by Brown with a second by Miller to approve the 2024 meeting notice calendar.**

**Ayes: Brown, Miller, Studebaker**

**No's : None**

**Motion carried**

B. Consider Water Distribution/Public Utilities  
Alfred Alcala (09/06/2023)

Alfred Alcala made an appearance; however, since no representative would be available for a while, and he had to report to work he was told he could leave to report

Karl Veldhuizen, Field Supervisor Water Distribution arrived at 2:12.

Karl explained that the woman failed to yield at the yield sign and that is was prevented the accident. Alfred was not at fault.

Chairman explained that the police report also showed that he was not at fault.

Miller stated that Karl needs to have the truck taken to Equipment Maintenance so they can get a quote and estimate for repairs.

**A motion by brown to deem this a Non-Preventable Collision with zero points assessed, second by Miller.**

**Ayes: Brown, Miller, Studebaker, Veldhuizen**

**No's: None**

**Motion Carried**

5. Next meeting date December 6, 2023.

6. Adjournment

Motion to adjourn by Miller with a second by Brown adjournment @ 2:20pm.