

MINUTES
General Employee Vehicle Accident Review Board
Special Meeting
May 10th, 2016
Public Meeting Room #3
City Hall
212 SW 9th St.
1:30 pm

The meeting was called to order by Chairman Wright at 1:30 pm.

1. Roll Call

MEMBERS PRESENT: Rusty Wright, Chairman
Dennis Bothell, Equipment Maintenance
Candy Brown, Safety & Risk Manager

MEMBERS ABSENT: None

OTHERS PRESENT: Lyna Neal, W/WW Safety Rep
Rusty Whisenhunt, PW Safety Rep
Marlon Johnson, Safety Rep
Michael McCollum, Safety Rep
Chew Allen, Safety Rep
Afsaneh Jabbar, Director of W/WW
Armando Mata, guest of Juan Ayala, Jr.
Sue Smith, HR

Excused* Unexcused**

2. Minutes:

A. Approval of minutes of April 5, 2016

Motion by Brown with second by Bothell to approve the minutes of April 5, 2016.

AYES: All NAYS: None Motion carried.

3. Old Business:

A. Aaron Daugherty- WWTP (2/5/16) **Appeal**

Mr. Daugherty was present. W/WW Safety Rep Lyna Neal was also present.

Daugherty said the tie downs busted and that is why the tool box hit the back windshield of the pickup when he slowed down. He said he set the toolbox in bed of truck and cleaned out the back. Daugherty said the j- hooks busted. Brown asked if they put tools in the box. Daugherty said not much. Bothell said he doesn't install the boxes. Wright said personally, he would bolt it down and not use j-hooks. Bothell said in the future Daugherty needs to explain more in his statement for the board.

Motion by Brown with second by Bothell to change from initial ruling to a non-Preventable accident with zero (0) points assessed.

AYES: All NAYS: None Motion carried.

5. New Business:

A. Terry Emerson- WWC (4/1/16)

Mr. Emerson was present. Safety Rep Chew Allen was also present.

Emerson said he was coming up on Coombs Road to a bridge. He said he saw Yield sign and put the truck in gear and put on brakes. Emerson said the lady hit him and almost put him on other side of ditch. Bothell asked if he hit his brakes and they didn't work. Emerson said yes. Brown asked how fast he was going. Emerson said 20 mph and put in truck for bad breaks after incident. Bothell asked if he tested his breaks before driving. Emerson said yes. Bothell asked how long he was driving that day. Emerson said all day. Bothell said and the brakes stopped working at just then. Emerson said yes. Whisenhunt asked if he got a ticket. Emerson said yes for going through the Yield sign. Emerson said he never goes that route. Whisenhunt said the route is less travelled because of the weight limit on the bridge. Bothell said there was a work order to adjust the brakes on the 8th but no repairs done.

Juan Ayala Jr. was a passenger with Emerson and stated that as they approached the bridge intersection they started to stop. Wright asked if their load was heavy. Ayala said they had been to the wastewater treatment plant and had a full load. He also said he felt the braking but with the weight of the truck they couldn't stop.

Motion by Bothell with second by Whisenhunt to rule this accident as a Chargeable Collision with three (3) points plus one (1) point due to cost of damages with a total of four (4) points assessed.

AYES: All NAYS: None Motion carried.

B. Juan Ayala, Jr. -WWC (4/21/16)

Mr. Ayala was present. Safety Rep Chew Allen was also present.

Ayala said as he was on a sewer call to a resident and when he about to leave the sun was setting and impaired his vision which made him clip the parked POV in front of him. He said he couldn't judge the distance with the sun in his eyes. Bothell asked how long he had driven. Ayala said he has driven this type of truck for seven years. Ayala said the front panel struck the POV and the only damage was on the City vehicle. He said that he stopped immediately. Whisenhunt asked if the car was parked there when he arrived. Ayala said yes but when he was leaving the sun was setting and very bright in his eyes. Whisenhunt asked why he didn't use his ground guide to check for a clear path. Ayala said he thought he had enough space. Whisenhunt asked how close he was and Ayala said about 20 feet between and he was at the edge of the driveway.

Motion by Bothell with second by Whisenhunt to rule this accident as a Chargeable Collision with three (3) points plus one (1) point due to cost of damages with a total of four (4) points assessed.

AYES: All NAYS: None Motion carried.

C. Kirk Scott –Eng (4/8/16)

Mr. Scott was present. Safety Rep Glenn Hinton was also present.

Scott said he was not wearing seat belt while driving a City vehicle.

Motion by Bothell with second by Brown to rule this accident as a Traffic Violation with one (1) point assessed.

AYES: All NAYS: None Motion carried.

D. Collin Kellett –Equipt Maint (4/7/16)***employee no longer works for City**

Bothell said Kellett was driving back from a service call and while going into the tire shop. He said the bay door wasn't fully opened and he hit and dented the door with the crane.

Motion by Bothell with second by Brown to rule this accident as a Chargeable Collision with three (3) points will be assessed.

AYES: All NAYS: None Motion carried.

E. Matthew Caldwell –SWC (3/24/16)

Mr. Caldwell was not present. PW Safety Rep Rusty Whisenhunt was present.

Whisenhunt said that Caldwell went to the landfill and backed up and left enough room so that the 20 CY container gate wouldn't hit anything. He said the wind blew and Caldwell couldn't stop the gate and it hit the POV.

Motion by Bothell with second by Whisenhunt with a recommendation to talk to the division about when there is high winds not to park near vehicles, to rule this accident as non-Preventable damage incident with zero (0) points assessed.

AYES: All NAYS: None Motion carried.

F. Michael Miller – WD (2/25/16) * **employee no longer works for the City**

Neal said there were no witnesses. She said that Miller stated he was heading to a job and slowed down and stopped at a corner. He opened the left window and a strong gust of wind caught the window. He tried to grab it but the window slammed into the rear windows locking mechanism and shattered. Bothell said the latch wasn't secure. Neal said one window hit the other.

Motion by Bothell with second by Neal to rule this accident as a Chargeable Damage Incident with one (1) point assessed.

AYES: All NAYS: None Motion carried.

G. Gregory McClain – WD (3/25/16)

Mr. McClain was present. W/WW Safety Rep Lyna Neal was present.

McClain said he was on a narrow road when another truck was approaching. He said he went to the right to miss the large tree branch and it hit his mirror. Bothell asked if the truck stopped. McClain said no. Brown said he didn't report the incident until three days later. She said he needs to report accidents right away and not wait. Whisenhunt said there is a policy being drafted and will send to the division to be implemented. The policy will say that the driver needs to use their own judgment when they see on coming vehicles and they need to stop before hitting a vehicle.

Motion by Brown with second by Neal to rule this accident as Non-Preventable Collision with zero (0) points assessed with a recommendation by Whisenhunt to write a SOP to yield Right of Way to other vehicle.

AYES: All NAYS: None Motion carried.

H. Lonnie Garrett – Lakes (4/1/16)

Mr. Garrett was not present. Safety Rep Jim Bonnarens was present.

Bonnarens said while Garrett was digging, he raised the stabilizer to move the backhoe. He said there is an auto up feature that doesn't require you to hold the switches and Garrett was facing forward and didn't look to see that a limb was stuck in the shoot and he hit the button and the limb hit the window. Bonnarens said this gives you the perception that you don't have to pay attention. Brown

asked Bonnarens to make sure he sends page 2 of the accident report and good, clear pictures.

Motion by Bothell with second by Brown to rule this accident as Non-Preventable Damage Incident with zero (0) points assessed.

AYES: All NAYS: None Motion carried.

5. Consider any other accidents reported: None
6. Communication/Discussion:
7. Adjournment:
Motion by Bothell with second by Brown to adjourn the meeting at 3:10 pm.