

**MINUTES
GENERAL EMPLOYEE
VEHICLE ACCIDENT REVIEW BOARD (VARB)**

Wednesday, December 7, 2022

Public meeting rm #3

City Hall - 212 SW 9th St

1:30 pm

The meeting was called to order by Chairman Studebaker at 1:33pm.

1. Roll Call Ryan Studebaker, Chairman
 David Miller, Equipment Maintenance
 Candy Brown, Safety & Risk Administrator

Others Present:

Cynthia Cornish, Human Resources
Richard Botts, Water Distribution
David Little, Streets Field Supervisor
Michael Glaze-Lyle, Parks Supervisor
David Hastings, WWTP Superintendent

2. Minutes:

A. Approval of November 2, 2022, minutes

Motion to approve the minutes by Miller with a second by Brown

AYES: Brown, Miller, Studebaker

Nays: None

OLD BUSINESS:

- a. Consider WWTP Accident:
Elvin Owens (09/13/2022)

Elvin was present with Superintendent David Hastings

Elvin explained he was in Unit 7605 when he turned a sharp left to get the trailer to move in a certain direction and heard something pop. That's when he found out he had run over a water line valve.

Studebaker questioned the cost of the replacement

Hasting explained it maybe high but could be because they are specific hoses

Studebaker asked if Elvin had a spotter

Elvin apologized that he did not. They are so short handed now and he typically works nights but was moved to days due to the shortage.

**Brown made a motion to rule this a Chargeable Collision with 3 points assessed.
Second by Miller**

AYES: Brown, Miller, Studebaker, Hastings

Nays: None

Motion carried

- b. Consider Water Distribution Accident:
Aaron Williams (10/02/2022)

Richard Botts, Safety Rep was representing Williams in his absence.

Botts explained that he was off that day, but Williams was cross digging water main and hit an electric line; however, the locator was off by 2 ft.

Brown explained they have not received a claim from legal yet on this.

Miller made a motion to rule this a Non-Preventable Damage Incident with 0 points assessed. Second by Brown

AYES: Brown, Miller, Studebaker, Botts

Nays: None

Motion carried

NEW BUSINESS:

- A. Consider Solid Waste Collection Accident: **TABLED**
Earl Scott – (10/13/22)

**Brown made a motion to table this item since Scott nor his supervisor could attend.
Second by Miller**

AYES: Brown, Miller, Studebaker

Nays: None

Motion Carried

B. Consider Park Maintenance Accident:
Victor Galdean – (11/05/2022)

Galdean was present with Supervisor Michael Glaze-Lyle.

Galdean explained he was driving the F-250 when he ran into rock causing what he thought maybe damage under the truck to the oil filter.

Brown asked if there was any cost of damage.

Glaze-Lyle explained they just had it towed and they did an oil change service since there was no other damage done.

Miller stated the cost would be no more than \$100 for the oil change.

Brown made a motion to rule this as a Chargeable Collision with three points assessed minus one for minimal damage for a total of (2) two points. Second by Miller

AYES: Brown, Miller, Studebaker, Glaze-Lyle

Nays None

Motion Carried

C. Consider Park Maintenance Accident:
Richard Cruz (11/05/2022)

Supervisor Michael Glaze-Lyle was representing Cruz in his absence

Glaze-Lyle explained that Cruz did not check to see if the trailer was hooked correctly to the truck hitch, when loading the skid loader onto the trailer, trailer came off truck hitch causing damage to vehicle tailgate.

Chairman asked if he had any pictures

Glaze-Lyle had some on his phone and showed the committee.

Brown explained to Glaze-Lyle that in the future, the pictures need to be included in the reports.

Miller made a motion to rule this as a Chargeable Damage Incident with one point assessed.

AYES: Brown, Miller, Studebaker, Glaze-Lyle

Motion Carried

D. Consider Water Distributions:
Isaac Derryberry (11/28/2022)

Richard Botts was representing Derryberry in his absence.

Botts explained that Derryberry was driving a backhoe down 277 when he had to make a complete stop and the person behind him ran into him.

Miller made a motion to rule this a Non-Preventable Collision with zero points assessed. Second by Brown

AYES: All – Brown, Miller, Studebaker, Botts

Motion Carried

E. Consider Streets Accident:
Billy Chapman (11/09/2022)

Supervisor David Little was representing Chapman in his absence.

Little stated that Chapman was at fault when he was waiting at a traffic light at SW 6th street and backed up after realizing he was in the wrong lane and hit the Kia behind him

Brown made a motion to rule this a Chargeable Collision with 3 points assessed. Second by Miller

AYES: All – Brown, Miller Studebaker, Little

Motion Carried

F. Consider Streets Accident:
Jacob Walker – (11/10/2022)

Supervisor David Little was representing Walker in his absence.

Little explained Walker was driving down west lee with the tailgate down and hit a bump, cone fell off and hit the front rubber bumper of a truck.

Brown made a motion to rule this a Chargeable Damage Incident with 1 point assessed. Second by Miller

AYES: Brown, Miller, Studebaker, Little

Motion Carried

5. Communication/Discussion:

6. Confirm next meeting date January 4, 2023.

Chairman confirmed with committee they could attend next meeting date.

7. Adjournment

Motion to adjourn by Brown with a second by Miller adjournment @ 2:24 pm.