

MINUTES
General Employee Vehicle Accident Review Board
November 7, 2017
Public Meeting Room #3
City Hall
212 SW 9th St.
1:30 pm

The meeting was called to order by Chairman Wright at 1:40 pm.

1. Roll Call

MEMBERS PRESENT: Rusty Wright, Chairman
Dennis Bothell, Equipment Maintenance
Candy Brown, Safety & Risk Manager

MEMBERS ABSENT: None

OTHERS PRESENT: James Bearbow, Safety Rep
Britt Hubbard, Safety Rep
George Farris, Safety Rep
Chew Allen, Safety Rep
Jeffery Mowry, Safety Rep
Sue Smith, HR

Excused* Unexcused**

2. Minutes:

A. Approval of minutes of October 3, 2017

Motion by Bothell with second by Brown to approve the minutes of October 3, 2017. AYES: All NAYS: None Motion carried.

3. Old Business:

A. Ricardo Austin- SWC (9/1/17) **Tabled**

Mr. Austin was present. Safety Rep James Bearbow was also present.

Austin said he was backing up to get a dumpster and turned to get into the small space. He said he couldn't see the ground guide but heard him say stop. Wright

asked who his ground guide was. Austin said Thomas Baldwin. Bothell said when you turn in these trucks the tailgate turns out and they come out like a ladder truck. Austin said when he backed up he hooked the sign. He also said the ground guide directed him back. Bothell asked which side was the sign on. Austin said the passenger's side.

Motion by the board to table this accident for the December meeting and they talked to the ground guide, Thomas Baldwin.

AYES: All NAYS: None Motion carried.

5. New Business:

A. Larry Richards- SWC (10/9/17)

Mr. Richards was not present. Safety Rep James Bearbow was present.

After reading the report, Wright said Richards was finished dumping a cart and started to move. Richards looked in left side view mirror to make sure no one was coming. Richards noticed the arm was not all the way in and hit the right front corner of the POV.

Motion by Brown with second by Bothell to rule this accident as a Preventable Chargeable Collision with three (3) points plus one (1) with a total of four (4) points assessed.

AYES: All NAYS: None Motion carried.

B. Aaron Williams –WD (7/24/17)

Mr. Williams was present. Safety Rep Britt Hubbard was also present.

Williams said he was doing a pipe job and started digging in an intersection and took out more dirt and hit a gas line. He said he saw no markings or flags in which he checked out beforehand. Wright asked about the markings. Williams said there were none for the gas lines. Hubbard said the utility report said there were no markings for the gas lines.

Motion by Bothell with second by Brown to rule this accident as Non-preventable with zero (0) points assessed.

AYES: All NAYS: None Motion carried.

C. Dylan Parrish –WD (9/15/17)

Mr. Parrish was present. Safety Rep Britt Hubbard was also present.

Parrish said he was just leaving the yard in a flatbed truck. He said he pulled

out of the parking space and tried to turn out as far as he could to miss hitting a service truck and without hitting a backhoe that someone else had parked right up next to the shop. He said he didn't turn wide enough and he scraped the bumper of the other truck. Bothell said he would like to see vehicle before making a ruling. He told Parrish to bring in by the shop before the December meeting. Hubbard said her would get pictures to Candy Brown.

Motion by Bothell with second by Hubbard to table this accident until damages are assessed and pictures given to Brown.

AYES: All NAYS: None Motion carried.

D. Gene Sovo –Drng (10/3/17)

Mr. Sovo was not present. Safety Rep George Farris was present.

Bothell said in the pictures there is a line of gas meters. Farris said you can see a tall gray item in the weed so you avoid it and hit the real gas meters. Bothell asked if the pictures were taken after it happened. Farris said yes. Wright asked if one person mows this. Farris said yes. Bothell said it is a large mower with bat wings. Farris said the bottom of the bat wing hooked the meter. Hubbard said it is a policy to mark pedestals. Farris said Rusty Whisenhunt as suggested to Joe Ramirez, Drainage Superintendent, to do this. He also said you are supposed to walk the area.

Bothell said he will go with Whisenhunt's recommendation of having a written policy drafted and having the employee keep a notebook of areas of where things are located. Hubbard asked how often Sovo mows this area. Farris said two times a month maybe. Bothell said he would like to add to minutes that PW Director, Larry Wolcott be sent the minutes to be aware of this problem.

Motion by Bothell with second by Hubbard to rule this accident as a Non-Preventable Damage Collision with zero (0) points assessed.

AYES: All NAYS: None Motion carried.

E. Bryan Stratton –WWM (10/16/17)

Mr. Stratton was present. Safety Rep Chew Allen was also present.

Stratton said he was digging with a trackhoe behind houses in an easement. He said on his left was a fence and on his right was a pole. Stratton said he noticed the trackhoe sliding to the left and as he was trying to adjust the trackhoe to move away from the fence, he kept sliding. He said while turning the trackhoe, he got too close to fence and a 2x4 hit window and broke it.

Motion by Bothell with second by Hubbard to rule this accident as Non-Preventable Damage Incident with zero (0) points assessed.

AYES: All NAYS: None Motion carried.

F. Bryan Stratton –WWM (10/25/17)

Mr. Stratton was present. Safety Rep Chew Allen was also present.

Stratton said he was digging by an electrical box and pulled on the line. He said he didn't break it but pulled it out of the box. Stratton said there were no markings for this line.

Motion by Brown with second by Bothell to rule this accident as Non- Preventable Damage Incident with zero (0) points assessed.

AYES: All NAYS: None Motion carried.

G. Richard Brown –WWM (10/18/17)

Mr. Brown was present. Safety Rep Chew Allen was also present.

Brown said he was backfilling a ditch with a trackhoe in a very confined space. He said there was a telephone pole and he couldn't turn. Brown said it was wet and there was mud on the bucket of the trackhoe, so he shook the bucket to get the debris and mud off. He said he couldn't move forward or backwards, so he swung around and some dirt still stuck to the bucket. Brown said due to the tight space, he had to swing the bucket over the shed and some dirt fell off and hit the roof of the shed.

Motion by Bothell with second by Brown to rule this accident as Non- Preventable Damage Incident with zero (0) points assessed.

AYES: All NAYS: None Motion carried.

H. Kenneth Sparks –SSC (10/13/17)

Mr. Sparks was not present. Safety Rep Britt Hubbard was present.

Hubbard said Sparks was laying pipe and went to get a trench box and drove around with laser. He said Sparks got the box but instead of turning, he backed up and ran over box with the remote. Hubbard said the laser wasn't damaged. Brown asked if there were others there to help. Hubbard said yes. Bothell asked if this happened in the salvage yard. Hubbard said yes.

Motion by Bothell with second by Brown to rule this accident as Preventable Chargeable Collision with three (3) points minus one (1) point due to cost of damages with a total of two (2) points assessed.

AYES: All NAYS: None Motion carried.

I. Gabriel Wiginton –SSC (10/24/17)

Mr. Wiginton was not present. Safety Rep Britt Hubbard was present.

Wiginton was digging in an easement with a trackhoe to locate a house service line and hit a gas line. Hubbard said the gas meter was about 3 feet away and the line traveled around a shed not straight to the house. Bothell asked if the homeowner did the job. Hubbard said yes.

Motion by Bothell with second by Hubbard to rule this accident as Non-Preventable with zero (0) points assessed.

AYES: All NAYS: None Motion carried.

J. Craig Harrison –Streets (10/12/17)

Mr. Harrison was present. Safety Rep James Bearbow was also present.

Harrison said he was working in an easement in a front loader. He said he raised the bucket to miss the fence. He said he was watching the fence and didn't see his ground guide waving to stop and he hit the gas meter. Wright asked if he hit the meter with the bucket going up or down. Harrison said going down.

Motion by Bothell with second by Brown to rule this accident as Preventable Chargeable Collision with three (3) points minus one (1) point due to cost of damages with a total of two (2) points assessed.

AYES: All NAYS: None Motion carried.

K. Juan Castaneda –Streets (10/12/17)

Mr. Castaneda was present. Safety Rep James Bearbow was also present.

Castaneda said he was backing out and didn't see anything. He said he didn't have his ground guide get out to help because he thought he could do it and he hit Unit 2409. Hubbard asked if he looked in side mirror. Castaneda said no but he looked back.

Motion by Bothell with second by Brown to table this accident until damages are assessed.

AYES: All NAYS: None Motion carried.

L. Matthew Wozniak –Streets (8/31/17)

Mr. Wozniak was not present. Safety Rep James Bearbow was present.

Bearbow said Wozniak was blading on Combs Road a POV was coming his way and he kept going but he didn't get over far enough and his blade clipped the tire of the oncoming car. He said he blew the tire out and scratched back part of POV. Bearbow said he had no signs up. Wright asked if both vehicles were moving. Bearbow said yes. Brown said she will contact Legal if there was any tort claim made.

Motion by Bothell with second by Brown to table this accident until damages are assessed.

AYES: All NAYS: None Motion carried.

M. Rick Carlson –Streets (10/26/17)

Mr. Carlson was not present. Safety Rep James Bearbow was present.

Bearbow said Carlson parked at City Hall in Unit 7214, he attended the Wellness Fair which is put on by the City. He didn't notice the damage to Unit 7214 until employees told him when he got back to the Public Works yard.

Motion by Bothell with second by Brown to rule this accident as Non-Preventable with zero (0) points assessed.

AYES: All NAYS: None Motion carried.

N. William Meaders –Equipment Maint (10/16/17)

Mr. Meaders was present. Safety Rep Jeffery Mowry was also present.

Meaders said he was making a service call. He said he drove in the alleyway to jump start a piece of equipment and got stuck in the mud. Meaders said he went around the house and on the way out the crane on the back of truck hit the corner of the house. Hubbard asked if the crane locked in place. Meaders said yes. He also said the truck sunk six inches in the ground while waiting because it was very muddy. Brown said she will contact Legal if there was any tort claim made.

Motion by Brown with second by Hubbard to table this accident until damages are assessed.

AYES: All ABSTAIN: Bothell NAYS: None Motion carried.

5. Consider any other accidents reported:

6. Communication/Discussion:

Brown said the City Manager wants the definition of costs with the correct verbiage in the revised VARB policy and then he is okay with the changes. She also said after this she will go to the City Clerk with it.

7. Adjournment:

Motion by Bothell with second by Brown to adjourn the meeting at 3:45 pm.