

**MINUTES
GENERAL EMPLOYEE
VEHICLE ACCIDENT REVIEW BOARD (VARB)**

Wednesday, September 7, 2022

Public meeting rm #3

City Hall - 212 SW 9th St

1:30 pm

The meeting was called to order by Chairman Studebaker at 1:30pm.

1. Roll Call Ryan Studebaker, Chairman
 David Miller, Equipment Maintenance
 Candy Brown, Safety & Risk Administrator

Members Absent:

Others Present:

Cynthia Cornish, Human Resources
Carl Gray, Public Utilities Deputy Director
Jason Mansel, Solid Waste Superintendent

2. Minutes:

- A. Approval of August 10, 2022, Minutes

Chairman asked the minutes to be amended with the following correction:

The meeting was called to order by Chairman Studebaker, not Morris

Motion to approve the amended minutes by Brown with a second by Miller

AYES: All – NAYS: None

Motion carried.

OLD BUSINESS:

- a. Consider Streets Accident: **TABLED**
 Edmond Booker (07/10/22)

Brown made a motion to table this due to expense cost. Second by Miller

AYES: All – Nays None

Motion Carried

NEW BUSINESS:

- A. Consider Engineering Accident:
Ricky Ward – (08/10/22)

TABLED

Brown made a motion to table this since Ricky Ward nor Supervisor Joe Painter could not attend. Second by Miller

AYES: All – Nays None

Motion Carried

- B. Consider Solid Waste Collection:
David Rolando – (07/05/22)

David Rolando and Supervisor Jason Mansel were both present.

Chairman asked Rolando to explain what happened.

Rolando replied he was in a cul-de-sac and a truck was parked illegal, he tried to maneuver his truck by backing up he bumped a cart and that cart hit a mailbox knocking it over.

Brown asked who took the pictures

Mansel replied it was Marlon Johnson

Brown advised that in the future they need to take more of an arial view. This only shows a close of the mailbox and not of the illegal truck or the carts in the cul-de-sac.

Rolando stated they are having a real hard time with people parking illegal and the situations are getting worse and wanted to know if someone could be of assistance, the sentinels can only put orange stickers on the illegal parked cars and Neighborhood services only work from the curb to the house. Due to the new side walk's residence are not allowed to block the side walk's and are not forced to park in the road making it more difficult for the trash trucks.

Chairman replied he will look into what can be done to help.

Brown made a motion to rule this a Preventable Collision with two points assessed minus one for minimal damage. Second by Miller.

AYES: All – Nays None

Motion Carried

C. Consider Solid Waste Accident:
Jackie Hunter – (08/2/22)

Jackie Hunter & Supervisor Mansel were present.

Hunter explained he was trying to go between a landscape truck was parked on east side of road and car on the west. He thought he had enough room, but the ladder was bent and that's when he scraped the cars side wheel with the ladder.

Miller made a motion to rule this a Preventable Collision Incident with two points assessed minus one for minimal cost for a total of one point. Second by Miller.

AYES: All – Nays None

Motion Carried

D. Consider Sewer Rehab Accident:
Kody Adams – (08/25/22)

Adams was present with Public Utility Deputy Director Carl Gray

Kody Adams explained he was on the skid steer, and it was stationary when he was talking to the guide, he did not understand the hand signal and opened the door to hear him and the front forks was raised and the door hit the middle step and broke the glass window. He stated he was at fault and should have been more observant.

Miller made a motion to rule this a Chargeable Damage Incident with one point assessed. Second by Miller.

AYES: All – Nays None

Motion Carried

E. Consider Solid Waste Accident:
David Hastings – (08/17/22)

Hastings was present with Public Utility Deputy Director Carl Gray

Hastings explained he was positioning the vehicle from north to southbound and was trying to avoid contractor materials while backing but hit the light pole with the driver's side bumper. He was going downhill and believes that is what added to the damage.

Brown asked if he had viewed any of the preventable training videos

Hastings replied he had.

Hastings suggested the polies should be painted a brighter color.

Brown made a motion to rule this a Preventable Collision Incident with two points assessed plus One for excessive damage for a total of Three (3) points. Second by Miller.

AYES: All – Nays None

Motion Carried

F. Consider Meter Services Accident:

Jeffery Goad – (08/2/22)

Mr. Goad has since been terminated from employment since this accident and was not present.

Brown made a motion to rule this a Chargeable Collision Incident with three points assessed plus One for excessive damage for a total of Four (4) points. Second by Miller.

AYES: All – Nays None

Motion Carried

5. Communication/Discussion:

6. Confirm next meeting date October 5, 2022.

Chairman confirmed with committee they could attend next meeting date.

7. Adjournment

Motion made by Brown with a second by Miller to adjourn meeting at 2:40 pm.