

MINUTES
GENERAL EMPLOYEE
VEHICLE ACCIDENT REVIEW BOARD (VARB)

Wednesday, September 6, 2023

3rd Floor Conf Rm

City Hall - 212 SW 9th St

1:30 pm

The meeting was called to order by Chairman Studebaker at 1:30pm.

1. Roll Call Ryan Studebaker, Chairman
 David Miller, Equipment Maintenance
 Candy Brown, HR Deputy Director

Others Present:

Cynthia Cornish, Human Resources
Michael Glaze-Lyle, Parks Supervisor
Clifford Martin, Street Field Supervisor
Zacarias Diaz De Leon, Safety Representative, Water Dist

2. Minutes:

- A. Approval of August 2, 2023, minutes

Motion to approve the minutes by Miller with a second by Brown

AYES: Brown, Miller, Studebaker

No: None

Motion carried

OLD BUSINESS:

- A. Consider Park Maintenance/P&R
Eric Bard (07/17/2023)

Parks Supervisor Michael Glaze-Lyle was present and speaking on behalf of Mr. Bard in his absence.

Glaze-Lyle explained that Bard took the blame for something hitting the vehicle and shattering the glass even though it wasn't sure it was from his mower or from the employee doing the weed eating.

Brown asked if he did a walk around the area before he moved.

Glaze-Lyle explained he did, however, there are so much stuff, gravel you cannot catch everything.

Miller asked how close the truck was.

Glaze-Lyle replied about 30 yards.

Chairman asked where the truck was parked.

Glaze-Lyle replied in the vacant lot by the tree.

Brown made a motion to deem this a Non-Preventable Damage Incident with 0 points.

Ayes: Brown, Miller, Studebaker, Glaze-Lyle

NEW BUSINESS:

- A. Consider Park Maintenance/P&R
Tomas Garcia – (08/28/2023)

Garcia was present with Parks Supervisor, Michael Glaze-Lyle.

Chairman asked Garcia at what point did he change lanes because unit 2 said unit 1 pulled into her lane.

Chairman stated there was a discrepancy and got the officer who did the write up on speaker phone.

Garcia stated he was across the street from Great Plains Rd going east on cache rd, when he looked to the right, he did not see any cars and gave it some gas to speed up and that was when she hit him in the back. He checked on his partner to see if he was ok and then went to check on the lady who said she was fine. She accused him of stopping in front of her, but he clearly looked before going into the right-hand lane.

Chairman asked if the woman was coming down cache road the whole time.

Garcia stated he was not sure.

Chairman asked if he agreed that the accident occurred in the right-hand lane.

Garcia replied yes.

Miller asked if the truck had a utility bed.

Garcia replied it did.

Chairman asked how fast he was going.

Garcia replied around 30 – 35mph.

**Miller made a motion to deem this a chargeable Damage Incident with 3 points assessed plus 1 for excessive damage with a total of 4 points. Second by Brown
Ayes: Brown, Miller, Studebaker,
Motion Passed**

B. Consider Streets/Public Works
Joshua Keahbone (7/07/23)

Joshua was present with supervisor Clifford Martin

Martin reported he tried to get a police report, but they were still processing.

Chairman asked what kind of vehicle he was driving.

Keahbone replied 1 ton crew cab.

Brown asked if the 2nd party's vehicle was damaged a lot.

Martin replied he was not sure, he was not at work that day and the person that took his place did not take any pictures.

Chairman asked which he was going.

Keahbone replied East on Cache rd from 82nd.

Chairman asked if he hit a curb.

Keahbone replied yes, to try to get the truck stopped, breaks were not working.

Brown asked how fast he was going.

Keahbone replied around 35mph.

Chairman asked about how far back from the intersect did he realize his brakes were not working.

Keabone replied around 180 ft back.

Chairman asked did he just bump off the curb.

Keahbone replied yes.

Studebaker asked if the supervisor showed up.

Martin replied he was out that day but the guy filling in for him did not take pictures.

Chairman contacted Police Department to get more information since a police report was not provided.

Miller stated that sometimes if you slam on the brakes (especially if it is raining) the AVS will kick in and it will feel like the brakes are not working.

Brown made a motion with a second by Miller to deem this a Chargeable Collision with 3 points plus 1 for excessive damage for a total of 4 points.

Ayes: Brown, Miller, Studebaker

Motion Passed

C. Consider Water Distribution / PU
George Jones 08/02/2023

Safety Representative, Zacarias Diaz De-Leon was present and speaking on behalf of Jones in his absence.

Brown asked Diaz De-Leon if he spoke to Jones regarding the incident.

Diaz De-Leon replied he did and explained he was scraping the bay and something got lodged with something and broke the window.

Brown asked if they took any pictures of the bay area at the time.

Diaz De-Leon replied he had sent the pictures but had some on his phone and passed around to show the committee.

Brown asked how much it would cost to fix the window.

Miller replied probably no more than \$1,000.

Brown made a motion with a second by Miller to deem this a Chargeable Damage Incident with 1 point minus 1 for minimal damage for a total of 0 points.

Ayes: Brown, Miller, Studebaker

Motion Passed

D. Consider Solid Waste Collection/PW
Dominic Gudger 07/20/2023

Brown made a motion to table since neither Gudger nor Supervisor was present. Second by Miller.

Ayes: Brown, Miller, Studebaker

Motion Passed

5. Next meeting date October 4, 2023.

6. Adjournment

Motion to adjourn by Brown with a second by Miller adjournment @ 2:55pm.