

**MINUTES
GENERAL EMPLOYEE
VEHICLE ACCIDENT REVIEW BOARD**

Tuesday, September 3, 2019
Public Meeting Room #2
City Hall - 212 SW 9th St
1:30 pm

The meeting was called to order by Chairman Wright at 1:31pm.

1. Roll Call Rusty Wright, Chairman
 David Miller, Equipment Maintenance
 Candy Brown, Safety & Risk Officer

Members Absent: None

Others Present: Britt Hubbard, Safety Rep
 Ricky Botts, Safety Rep
 Chew Allen, Safety Rep
 George Kroboth, Safety Rep
 Megan Loftis, Admin Asst. III - HR

2. Minutes:

A. Approval of August 6, 2019 Minutes
Motion to approve minutes by Miller with a second by Brown.
AYES: All – NAYS: None
Motion carried.

3. Old Business:

 1. Igo, Nathan (024/30/19)
Finalized – No action needed

 2. Trevino, Juan (06/04/2019)
Finalized – No action needed

 3. Osbey, Travonti (05/07/2019)
Finalized – No action needed

 4. Payne, James (07/11/2019)
Finalized – No action needed

5. Martin, David (06/10/2019)
Finalized – No action needed

6. Hineman, Jimmy (06/11/2019)
Finalized – No action needed

7. Wade, Matthew (06/13/2019)
Finalized – No action needed

8. Oaks, Lee (06/21/2019)
Finalized – No action needed

9. Scott, Earl (07/02/2019)
Finalized – No action needed

10. Norwood, Jason (07/05/2019)
Finalized – No action needed

11. Robinson, Darious (06/24/2019)
Finalized – No action needed

4. New Business:

A. Consider SSC Accident:

1. Webb, Tyronne (08/05/2019)
Mr. Webb was not present. Safety Rep Britt Hubbard was present.

Hubbard stated Mr. Webb claims he only felt a bump while traveling down Ferris Avenue between 17th and 11th. Hubbard went and searched the area a pot hole and could not locate one.

Around Sheridan and Ferris, Santos found grates.

The board all thought Webb would have felt his tire go flat especially with the wheel smoking.

Motion made by Brown with a second by Wright to rule this as a Non-Preventable Collision with zero (0) points assessed.

AYES: All – NAYES: None

Motion carried.

B. Consider WD Accident:

1. Wilkey, Dusty (08/12/2019)
Mr. Wilkey was present. Safety Rep Botts was also present.

Mr. Wilkey stated there was a planter on the side of a brick mailbox. Mr. Wilkey was backfilling and when the job was finished, he put the bucket down in the middle of the driveway, however the bucket ended up swinging towards the mailbox breaking the planter. The owner of the home was not home at the time but did call the next day.

Brown didn't have costs and wasn't sure if the homeowner had filed a damage claim.

Motion made by Brown with a second by Miller to rule this as a Chargeable Damage Incident with one (1) point assessed.

AYES: All – NAYES – None

Motion carried.

C. Consider WWM Accident:

1. Simmons, Jr, Charles (08/12/2019)

Mr. Simmons was present. Safety Rep Allen was also present.

Mr. Simmons stated he was working in an easement excavating. Mr. Simmons called for locates. He started digging with his shovel and then went to dig behind and hit a rock which caused a broken fitting on the main (according to the gas company).

Wright asked if the rock was underground. Simmons stated yes.

Mr. Simmons stated the rock went at an angle.

Hubbard asked if there was a spotter. Safety Rep Allen stated there was, however it was a temporary worker.

Mr. Simmons stated the only thing he could have changed was digging with a shovel the entire way.

Allen stated there were 3 gas meters on one line. Allen then shared more pictures that were taken a week after this incident.

Allen then explained how he felt the incident was unavoidable.

Motion made by Brown with a second by Miller to rule this as a Non-Preventable Damage Incident with zero (0) points assessed.

AYES: All – NAYES: None

Motion carried.

D. Consider Drainage Accident:

1. Buttler, Kevin (08/13/2019)

Mr. Buttler was present. Safety Rep George Farris was also present.

Mr. Buttler stated he was the 4th car back in line with his foot on the brake when he saw the light turn green. Mr. Buttler moved forward slightly and heard a crunch. The two cars separated, and Mr. Buttler didn't see any damage. 911 was called and the cars moved to a nearby parking lot.

Miller asked how far away Buttler was from the other car when he was at the light. Buttler stated he was approximately 3-4 feet away. Buttler stated he could see the license plate of the car in front of him.

Motion made by Brown with a second by Miller to rule this as a Chargeable Collision with three (3) points assessed.

AYES: All – NAYES: None

Motion carried.

5. Consider any other accidents reported:
None
6. Communication/Discussion:
Loftis will be getting with Damage Claim Investigator Mincie Beamesderfer before future VARB meetings to see if any of the vehicle collisions/incidents resulted in a damage claim against the City and the amount of damages from those collisions/incidents.
7. Confirm next meeting date October 01, 2019
Meeting date/time confirmed for October 01, 2019.
8. Adjournment
Motion made by Miller with a second by Wright to adjourn the meeting at 2:38pm.