

**MINUTES
GENERAL EMPLOYEE
VEHICLE ACCIDENT REVIEW BOARD (VARB)**

Wednesday, August 10, 2022

Public meeting rm #3

City Hall - 212 SW 9th St

1:30 pm

The meeting was called to order by Chairman Studebaker at 1:35pm.

1. Roll Call Ryan Studebaker, Chairman
 David Miller, Equipment Maintenance
 Candy Brown, Safety & Risk Administrator

Members Absent:

Others Present:

Cynthia Cornish, Human Resources
Jason Mansel, Solid Waste Collection
Derek Bryant, Streets
Jim Bonnarens, Lakes

2. Minutes:

A. Approval of July 13, 2022 Minutes

Motion to approve minutes by Brown with a second by Miller

AYES: All – NAYS: None

Motion carried.

NEW BUSINESS:

- A. Consider Streets Accident:
Edmond Booker – (07/10/22)

TABLED

Edmond Booker was present with Supervisor Derek Bryant

Chairman asked Booker to explain what happen the day of the collision.

Booker explained he was in backhoe 7262, went to dig with front buck & hit line.

Chairman asked if it was marked

Booked replied it was, the procedure is to trench, but when he went to dig it snagged the line.

Bryant explained that he was digging into concrete at the time and the wire was right under the concrete.

Brown made a recommendation to table this until they find out how much the repairs will cost and bring back at next meeting. Chairman and Miller agreed.

- B. Consider Solid Waste Collection:
Robert Smith – (06/09/22)

Supervisor Mansel was representing Robert Smith in his absence.

Mansel explained the poly cart was not in a proper place at this business and the business owner did not report the incident until the day following trash pickup. Mr. Smith did not recall hitting the window and the window.

Brown replied someone else could of ran into it

Chairman concurred

Mansel replied they don't know for sure that Smith is responsible and the owns should have that cart in a different location instead of in front of a window.

Brown made a motion to rule this a Non-Preventable Damage Incident based on lack of evident with zero points assessed. Second by Miller.

AYES: All – Nays None

Motion Carried

C. Consider Lakes Accident:

Juan Rodriguez – (07/15/22)

Supervisor Bonnarens was representing Juan Rodriguez in his absence.

Bonnarens explained that Rodriguez had changed a flat tire that morning, but after lowering the truck did not make sure the lugs were tight and when he was driving down the road the tire came off.

Chairman asked if there was any damage to the drum

Bonnarens replied there was damage to the drum, but not to the body of the truck and no other vehicles were damaged.

Brown made a motion to rule this a Chargeable Damage Incident with one point assessed. Second by Miller.

AYES: All – Nays None

Motion Carried

5. Communication/Discussion:

6. Confirm next meeting date September 7, 2022.

Chairman confirmed with committee they could attend next meeting date.

7. Adjournment

Motion made by Brown with a second by Miller to adjourn meeting at 2:16 pm.