

MINUTES

Vehicle Accident Review Board
Tuesday, August 6, 2019
Public Meeting Room #2
City Hall - 212 SW 9th St
1:30 pm

The meeting was called to order by Chairman Wright at 1:33pm.

1. Roll Call Rusty Wright, Chairman
 David Miller, Equipment Maintenance
 Candy Brown, Safety & Risk Officer

Members Absent: None

Others Present: Britt Hubbard, Safety Rep
 Ricky Botts, Safety Rep
 James Bearbow, Safety Rep
 Jim Bonnarens, Safety Rep
 Jack Hanna, Parks & Recreation Director
 Megan Loftis, Admin Asst III - HR
2. Minutes

A. Approval of June 4, 2019 Minutes.
 Motion to approve minutes by Brown with a second by Miller.
 AYES: All NAYS: None
 Motion carried.
3. Old Business

 1. Marsha Pollard Pierce-Ingram (4/11/19)
 Finalized – No action needed

 2. Orlando Kreizenbeck (4/13/19)
 Finalized – No action needed

 3. Igo, Nathan - WD (4/30/19)
 Mr. Igo was not present. Safety Rep Ricky Botts was present.

 Mr. Igo was pulling up a brick mailbox with a strap because he felt it was unsafe and too close to the edge of the hole that was being dug. Botts stated the ground was too saturated and the mailbox collapsed on the strap under its own weight.

Wright asked what the procedure was. Botts stated procedure is to pick up by the base by strapping the base. Botts also stated having to move a mailbox does not happen that often.

Motion made by Brown with second by Miller to rule this accident as a Chargeable Damage Incident with one (1) point assessed.

AYES: All - NAYES: None

Motion carried.

4. Travonti Osbey - WD (5/7/19)

Mr. Osbey was not present. Safety Rep Britt Hubbard was present.

Hubbard stated Mr. Osbey was outside in the City yard when he went around a corner and scraped the side of the box trailer he was pulling against a fire hydrant. Hubbard stated Mr. Osbey claims he didn't feel the contact between the trailer and the hydrant. Mr. Osbey made it back to the yard before damage was discovered and at that point photos were taken of the damage.

Brown asked how much the cost of damage was. Miller stated it's in the body shop for estimates.

Motion made by Brown with second by Miller to rule this accident as a Chargeable Collision with three (3) points assessed.

AYES: All - NAYES: None

Motion Carried

**Mr. Osbey appealed within the allotted timeframe. Mr. Osbey's department director Rusty Whisenhunt upheld the original decision recommended by the board.

5. Domanic Erwin (4/23/19)

Finalized – No action needed

4. New Business

A. Consider WD Accident:

1. Igo, Nathan (4/30/19)

In error this was placed as both old business and new business. This item was discussed correctly during old business.

2. Trevino, Juan (6/4/19)

Mr. Trevino was not present. Safety Rep Ricky Botts was present.

Botts stated the crew was digging up a main leak. The electric line was within 2' of the water main and the main was 6' deep. The crew hand digging did not find an electrical

line within that 2'. The crew then took a bucket of dirt from right next to the main and heard a loud pop. The crew shut down the work site and called a supervisor.

Hubbard stated the line did a 90° turn after following the curb line. If the crew would have been a few feet over they would have missed it. The crew quit hand digging and went to using the bucket.

Wright asked if they hand dug the 2' and Botts confirmed they did.

Botts started they hand dug and then used the bucket to dig right next to the work and hit the line.

Hubbard commented it does make a loud pop.

Motion made by Miller with a second by Brown to rule this as a Chargeable Damage Incident with one (1) point assessed.

AYES: All – NAYS: None

Motion Carried

B. Consider SSC Accident:

1. Osbey, Travonti (5/7/19)

In error this was placed as both old business and new business. This item was discussed correctly during old business.

2. Payne, James (7/11/19)

Mr. Payne was not present. Safety Rep Britt Hubbard was present.

Mr. Payne had left the job site for the day driving a City F350 pulling a trailer. There was a motor in the bed of the truck. Mr. Payne did not load the truck, nor did he check the load before leaving the site that day. On Sheridan Road the motor fell off the truck and onto Sheridan Road.

Hubbard stated Mr. Payne became responsible for the truck, trailer and load once he got behind the wheel.

Motion made by Miller with a second by Hubbard to rule this as a Chargeable Damage Incident with one (1) point assessed.

AYES: All – Nays: None

Motion Carried

C. Consider SWC Accident:

1. Martin, David (6/10/19)

Mr. Martin was not present. Mr. Martin's Safety Rep was also not present.

Wright read the incident report. A summary of the report has the citizen driving a POV stating she backed out of her parking space, saw Mr. Martin in the garbage truck and then tried to pull forward. Mr. Martin also appeared to have moved forward striking her rear bumper.

Wright questioned if they both put their cars in motion at the same time. The citizen also appeared to be a full car length out of her parking spot so Mr. Martin should have been able to see her.

Miller stated it looked like he just clipped her rear bumper since there was no rippling.

Motion by Miller with a second by Hubbard to rule this as a Chargeable Collision with three (3) points plus one (1) point for amount of damage assessed.

AYES: All – NAYS: None

Motion Carried.

2. Hineman, Jimmy (6/11/19)

Mr. Hineman was not present. Mr. Hineman's Safety Rep was also not present.

According to the police report, Mr. Hineman was at a stop sign at 16th and Lincoln when a POV attempted to go around him. Mr. Hineman ended up striking the vehicle in the intersection. No injuries were reported and both vehicles were driven from the scene.

Motion by Brown with a second by Miller to rule this as a Non-Preventable Collision with zero (0) points assessed.

AYES: All – NAYES: None

Motion Carried

D. Consider Streets Accident:

1. Wade, Matthew (6/13/19)

Mr. Wade was not present. Safety Rep James Bearbow was present.

Bearbow stated the semi-truck hit Wade and damaged the truck. Mr. Wade wasn't in the truck at the time of the incident, but because the truck was damaged a report was made. A wrecker had to pull the semi and City truck apart because they couldn't move apart on their own.

The incident was discussed more at a previous General Employee Injury Review Board meeting.

Brown reiterated that Mr. Wade was not in the truck at the time of the incident.

Motion by Brown with a second by Miller to rule this as a Non-Preventable Collision with zero (0) points assessed.

AYES: All – NAYES: None

Motion Carried

E. Consider SWD Accident:

1. Oaks, Lee (6/21/19)

Mr. Oaks was not present. Mr. Oak's Safety Rep was also not present.

Brown read Mr. Oaks' statement regarding the incident. Oaks was in a bulldozer pushing dirt. Oaks had been working for 30+ minutes when he looked over his shoulder and appeared to be clear. Mr. Oaks proceeded to backup and looked forward seeing where he needed to go next and at that point the edge of the cleats contacted the compactor. Oaks pulled forward approximately 10' and waited for the foreman. Only minor damage occurred.

Motion by Miller with a second by Hubbard to rule this as a Chargeable Collision with three (3) points minus one (1) point due to minor damage assessed.

AYES: All – NAYS: None

Motion Carried

F. Consider Lakes Accident:

1. Scott, Earl (7/2/19)

Mr. Scott was present. Safety Rep Jim Bonnarens was also present.

Wright read the report. Mr. Scott added that he was filling a pothole and checked his mirror on both sides. Mr. Scott reversed the truck half a truck length when he felt he had hit another vehicle. Mr. Scott stated he had his flashers on and that when his truck is in reverse, the truck makes a backing up sound.

Miller was not aware of the accident or damage to the vehicle. He had no estimates regarding the damage. By looking at the photographs Miller stated you could see damage on the hood.

Hubbard stated you couldn't tell if there was damage by the grill. Hubbard also stated that Mr. Scott hit another vehicle that was a private vehicle.

Brown was unsure if the citizen filed a tort claim. Bonnarens stated he has not been asked for estimates.

Wright questioned if signs were placed alerting drivers of the work ahead.

Bonnarens showed photographs he had on his cell phone to show additional blind spots and how the truck is hard to see out of.

Bonnarens stated that he's changed the procedure for their division and that now there will always be 2 workers since the public doesn't always respond to flashers and cones.

Miller estimates the damage being around \$2,200 just based upon what he could see in the photos.

Motion made by Brown with a second by Miller to rule this as a Chargeable Collision with three (3) points assessed.

AYES: All – NAYS: None

Motion Carried.

G. Consider Park Maintenance Accident:

1. Norwood, Jason (7/5/19)

Mr. Norwood was not present. Safety Rep Antonino Hopson was also present, however appeared after the Board discussed Mr. Norwood's accident. The Safety Rep was satisfied with the Board's decision and no further discussion was needed.

Mr. Norwood was on a tracker mowing a high grass area when the mower hit a low-lying stump that was covered by the high grass. Striking the stump caused the mower to jolt forward and Mr. Norwood's hand to slip off the steering wheel and into the glass on the dash breaking the glass and slightly scratching his hand.

Miller stated the incident wasn't reported. It was found later. The glass is about 8/10th, just a little sheet of glass.

Hubbard stated he shouldn't have his hand on the center of the steering wheel and both hands should be on the wheel.

Miller stated it would be \$100 for the busted lens. Miller also agreed that both hands should have been on the steering wheel.

Motion made by Brown with a second by Miller to rule this as a Non-Preventable Damage Incident with zero (0) points assessed.

AYES: All – NAYS: None

Motion Carried.

2. Robinson, Darius (6/24/19)

Mr. Robinson was not present. Safety Rep Antonio Hopson was present. Parks & Recreation Department Director Jack Hanna was also present.

Hopson stated Mr. Robinson went to the City yard and borrowed a backhoe from the water department to drive to Elmer Thomas Park. The backhoe was missing a window. While on route to the park the wind caused a window to fly open and break.

Mr. Robinson did not latch the window shut.

Mr. Robinson called the water department about the broken window. The water department called Hopson and told him to fill out an incident report.

Hopson met with Mr. Robinson and told him to always do a full inspection of equipment, especially when it's borrowed equipment. Hopson gave Mr. Robinson a lecture. Hopson checked for injuries and there weren't any.

The Board discussed the railroad tracks and if they were still there.

The Board also discussed the hinges and latches of the backhoes.

Hanna discussed wanting to implement a pre-trip form or log to do with any and all equipment. Hubbard stated his department uses something similar and told Hanna how to obtain a copy.

Motion by Hanna/Hopson with a second by Miller to rule this as a Non-Preventable Damage Incident with zero (0) points assessed.

AYES: Wright, Miller, Hubbard, Hanna, Hopson

NAYES: Brown

Motion Carried

Consider any other accidents reported:

None

Communication/Discussion:

Brown asked Wright regarding his recommendation to the City Manager for his replacement on the VARB Board.

Wright hasn't made a final recommendation but was actively thinking about it. Wright then asked for Brown's input.

Brown asked for someone who would take the policy, consider what it says and be willing to make a recommendation no matter how unpopular the determination may be.

5. Confirm next meeting date September 3, 2019

Meeting date/time confirmed for September 3, 2019.

6. Adjournment:

Motion by Brown with a second by Miller to adjourn the meeting at 3:20pm.