

**MINUTES
GENERAL EMPLOYEE
VEHICLE ACCIDENT REVIEW BOARD**

Tuesday, August 3, 2021
Public meeting rm #3
City Hall - 212 SW 9th St
1:30 pm

The meeting was called to order by Chairman Morris at 1:36pm.

1. Roll Call Brian Morris, Chairman
 David Miller, Equipment Maintenance
 Candy Brown, Safety & Risk Officer

Members Absent:

Others Present: Cindy Griffin, Human Resources

2. Minutes:

A. Approval of July 20, 2021 Minutes

Motion to approve minutes by Brown with a second by Miller

AYES: All – NAYS: None

Motion carried.

3. **Old Business:**

A. Consider Utility Services Accident:

1. McClain, Gregory (05/05/21)

Mr. McClain was in attendance with supervisory Mark Moore

Chairman Morris asked Johnson if he had any details of the incident.

McClain explained he was at the Wichita Ridge taking out a meter when his vehicle got stuck in the grass/mud, The hook was not secured to the back of the truck and it got caught in a tree, when he got the hook free it hit the van that had the wrap.

Hubbard asked if he had his flashers on, McClain replied he did

Morris asked if he heard the hook hitting the other truck

McClain replied he did not hear anything and did not know he did until the other guys got out of the truck

Motion made by Miller with a second by Morris to rule this this as a Chargeable Collision with Three (3) points assessed.

AYES: All – NAYS: None
Motion carried

B. Consider Water Distribution Accident:

1. Swanson, Rachel (07/08/2021)

Rachel Swanson was in attendance with Safety Rep Richard Botts

Morris asked Rachel to explain the events that led up to the accident on this date.

Rachel stated a can fell off of the center console and when she looked ow the car in front of her had stopped and she hit it. She and the guy she hit got out of their vehicles and the guy accessed the damage to his and never said a word to her and did not exchange information and got in his car and left.

Miller explained the damage to the city vehicle would be no more than \$500..00

Motion made by Brown with a second by Miller to rule this this as a chargeable Collision with three (3) points assessed minus one for minimal damage.

AYES: All – NAYS: None
Motion carried

C. Consider Sewer Construction Accident:

1. Sparks, Kenneth 07/04/21

Sparks explained he was driving the 450 small dump truck heading west on Gore and as he was turning into the stripes gas station the pickup behind him rear ended him.

Morris asked how fast he was driving
Sparks replied about 20mph
Morris asked if he came to a complete stop
Sparks replied he was at a roll.

Motion made by Miller with a second by Brown to rule this this as a Non – Preventable Collision with zero (0) points assessed.

AYES: All – NAYS: None

Motion carried

D. Consider Sewer Construction Accident:

1. Payne, James (07/16/21)

Payne stated he was going North on Hilltop Rd when a Lady put her car in reverse and backed out and hit him, he was only going about 10mph. He kept honking his horn but she did not hear him. When she got out of her vehicle, he noticed she was wearing hearing aids.

Motion made by Hubbard with a second by Miller to rule this this as a Non- Preventable Collision with zero (0) points assessed

AYES: All - Nays : None

Motion carried

5. Communication/Discussion:
None

6. Confirm next meeting date September 7, 2021.

7. Adjournment
Motion made by Brown with a second by Miller to adjourn meeting at 3:02 pm.