

**MINUTES
GENERAL EMPLOYEE
VEHICLE ACCIDENT REVIEW BOARD**

Tuesday, July 7, 2020
Mayor's Conference Rm
City Hall - 212 SW 9th St
1:30 pm

The meeting was called to order by Chairman Morris at 1:42pm.

1. Roll Call Brian Morris, Chairman
 David Miller, Equipment Maintenance
 Candy Brown, Safety & Risk Officer

Members Absent: None

Others Present: Cindy Griffin, Admin Asst. III - HR
 Britt Hubbard, SWC
 Ricky Botts, Safety Rep
 Jesse Henry, Supervisor (Streets)
 Aaron Stobbe, Safety Rep

2. Minutes:

A. Approval of June 2, 2020 Minutes
Motion to approve minutes by Brown with a second by Miller
AYES: All – NAYS: None
Motion carried.

3. Old Business:

Consider Streets Accident:

1. Ahlborn, Jacob (04/03/20)

Ahlborn explained he was coming back from lunch and went to back up. He viewed his passenger mirror and saw it was clear, then while looking in his drivers mirror the employee pulled behind him on the passenger side in a weird angle, blocking his view from seeing him and that's when he backed into him.

Morris asked him to show him on the report exactly where he was backing up.
Brown asked for pics of the area.

Motion made by Brown with a second by Miller to rule this as a Chargeable Collision with three (3) points assessed.
Motion Carried

4. New Business:

A. Consider Sewer Construction Accident:

1. Chittum, Berchie (06/22/2020)

Hubbard recommended tabling this item since Chittum was absent

A decision by the committee to table Chittum incident
All Ayes

Consider Sewer Construction Accident:

2. Payne, James (06/11/20)

Hubbard recommended tabling this item since Payne was absent

A decision by the committee to table Payne incident
All Ayes

B. Consider WC Accident:

1. Armstrong, Ramon (06/22/20)

Armstrong and Safety Rep Botts were present.

Armstrong explained he was coming back from the dump when he saw the guy in front of him, there were two (2) parking spaces available, Armstrong thought he was going to take the second parking space but he took the other, that was when his tire rubbed against the bumper and he heard the noise and stopped immediately.

Morris asked how long he had been driving this truck

Armstrong replied Three (3) months.

Motion made by Brown with a second by Miller to rule this this as a Chargeable Collision Incident with Three (3) points assessed minus one due to minimal damage.
AYES: All – NAYES – None

Motion carried

Consider Water Distribution Accident:

2. Botts, Richard (06/24/20)

Richard did not have a Supervisor present with him.

Botts explained he was installing a freshwater line and had just finished up at 50th & Gore, He was pulling the backhoe forward and misjudged the distance between the equipment and the pole and caught the light pole.

Morris asked if he had been operating the backhoe all day
Botts replied he had been.

Motion made by Miller with a second by Brown to rule this as a Chargeable Collision with three (3) points assessed.

AYES: All – NAYES – None

Motion carried

C. Consider WWTP Accident:

1. Travis, Henry (05/08/20)

Travis and Safety Rep Aaron Stobbe were present.

Travis Explained this was the first time driving a 1 ton and he was fatigued, was asked to park tight parking space to make room for the semi-trucks but cut the corner too close and scratched the paint and added two dents to the side of the utility bed.

Morris asked if he was parking in front of the office and how fast he was going

Henry replied yes and was not going very fast at all.

Safety Rep Stobbe added that Mr. Henry is normally a very cautious driver.

Motion made by Hubbard with a second by Miller to rule this as a Chargeable Collision Damage with Three (3) points assessed minus one for minimal damage.

AYES: All – NAYES – None

Motion carried

5. Communication/Discussion:
Brown explained she would be out of the office on the 4th of August and asked to move the meeting either a week back or forward.
The Committee agreed on a meeting date of Tuesday, August 11th.
6. Confirm next meeting date August 11, 2020.
7. Adjournment
Motion made by Hubbard with a second by Miller to adjourn meeting at 3:02pm.