

MINUTES
City Vehicle Accident Review Board
July 7, 2015
Public Meeting Room #3
City Hall
212 SW 9th St.
1:30 pm

The meeting was called to order by Chairman Wright at 1:30 pm.

1. Roll Call

MEMBERS PRESENT: Rusty Wright, Chairman
Dennis Bothell, Equipment Maintenance
Candy Brown, Safety & Risk Manager

MEMBERS ABSENT: None

OTHERS PRESENT: Rusty Whisenhunt, PW Safety Rep
Bobby Finley, Safety Rep
Marlon Johnson, Safety Rep
Sue Smith, HR

Excused* Unexcused**

2. Minutes:

A. Approval of minutes of June 2, 2015

Motion by Bothell with second by Brown to approve the minutes of June 2, 2015.

AYES: All NAYS: None Motion carried.

3. Old Business:

A. Curtis Morris – Tabled- WD (4/3/15)

Mr. Morris was not present. Safety Rep Bobby Finley was present.

Bothell said after looking at the pictures it was the City's fault. He said no doubt that he crossed the center line. Whisenhunt said it isn't a very wide street.

Motion by Bothell with second by Whisenhunt to rule this accident as a Preventable Chargeable Collision with three (3) points plus one (1) point due to damages total of four (4) points assessed.

AYES: All NAYS: None Motion carried.

B. Unknown –Tabled- WD (2/20/15)
Safety Rep Bobby Finley was present.

Brown said the supervisor was contacted for the trip tickets for the vehicle one week before and after the incident since trip tickets are required for vehicles. She said there were none. Bothell said it is a policy. The board said without trip tickets on this vehicle it is undetermined how damage was sustained.

Motion by Bothell with second by Finley to rule this accident as a Chargeable Collision but damage unsubstantiated with zero (0) points assessed.
AYES: All NAYS: None Motion carried.

C. Jonathan Hull- Tabled –SWC (5/11/15)
Mr. Hull was not present. Safety Rep Marlon Johnson was present.

Johnson said Hull pulled into a cul-de-sac and hit a mailbox. Hull had told him that the mailbox was out from curb too far.

Motion by Brown with second by Bothell to rule this accident as a Chargeable Collision with three (3) points minus one (1) point due to no damage with a total of two (2) points assessed.
AYES: All NAYS: None Motion carried.

5. New Business:

A. Robin Dale- Streets (6/11/15)
Mr. Dale no longer works for the City. Safety Rep James Bearbow was present.

Bearbow said the acting supervisor told them to do a job and they went out to dig without locates. He said Dale called the supervisor to tell him and he said go ahead just don't go below the depth of the asphalt. They found a soft spot and called the acting supervisor and he told them they could dig deeper and they hit a service water line. Bearbow said he had never read the underground digging facilities act. He said when he did read it, he and the superintendent misinterpreted it. Bearbow said it should never had been scheduled without locates. He said employees need to say they don't feel comfortable doing something. Bearbow said there were a lot of bad decisions made.

Motion by Whisenhunt with second by Bothell to rule this accident as a Non-Preventable with zero (0) points assessed.

AYES: All NAYS: None Motion carried.

B. Donald Cox –Streets (6/11/15)

Mr. Cox was present. Safety Rep James Bearbow was also present.

Cox said he was filling in for David Little wasn't at the job site. He said he was called and asked about digging and he told them that Little said don't go past the six inches. Cox told them to go easy and use shovels and locator rods and make sure you locate those lines. He said the men snagged the line with the backhoe and he notified WD. Cox said he was told to dig but not lower than the asphalt surface. He said he was the supervisor and he should have made the decision to not dig without locates. He said the fault should be his. Bothell asked what training he had to be a supervisor and make those decisions. He said the only training he gets is what he is told day by day. Bothell asked if he has read the policy of what to do next time. Cox said yes. Whisenhunt said he, with supervisors and locate people, is drafting a damage prevention SOP on utilities. He said this will be a Public Works policy.

Motion by Whisenhunt with second by Bothell to rule this accident as a Chargeable Damage Incident with one (1) point minus one (1) point due to minimal damage with a total of zero (0) points assessed.

AYES: All NAYS: None Motion carried.

C. Jim Hineman –SWC (5/22/15)

Mr. Hineman was not present. Safety Rep Marlon Johnson was present.

Johnson said Hineman turned to go left and a car hit his left bumper while passing him. Bothell said Hineman should have cleared the area before pulling out. Johnson said the field supervisor went to look at it and when passing a cross section the car rushed by and hit the garbage truck. Johnson said there is a bad blind spot on the garbage truck. Whisenhunt said it is legal to pass the garbage truck in a residential area.

Motion by Bothell with second by Brown to rule this accident as a Chargeable Collision with three (3) points assessed.

AYES: All NAYS: None Motion carried.

D. David Rolando –SWC (6/2/15)

Mr. Rolando was not present. Safety Rep Marlon Johnson was present.

Johnson said that Rolando was sitting at a resident's house to dump his cart and the car backed out and hit the garbage truck.

Motion by Bothell with second by Brown to rule this accident as a Non-Preventable Collision with zero (0) points assessed.

AYES: All NAYS: None Motion carried.

E. Eugene McCracken – SSC (7/26/15)

Mr. McCracken was not present. PW Safety Rep Rusty Whisenhunt was present.

Whisenhunt said they located the old cable and about three feet from that the crew found the new cable. McCracken had called locates but it was mismarked.

Motion by Whisenhunt with second by Bothell to rule this accident as a Non-Preventable Damage Incident with zero (0) points assessed.

AYES: All NAYS: None Motion carried.

F. Kevin Tilghman- WWM (6/1/15)

Mr. Tilghman was present. Safety Rep Chew Allen was also present.

Tilghman said he was loading a pipe off of a ladder rack on top of a truck. He said as he was taking it off it got away from him and rolled into the passenger side and broke the mirror. Tilghman said normally he has two people get the pipe but one man was watching the other who was down in the hole. He said he was taking it off the front. Whisenhunt asked how heavy it was. Tilghman said about 75 pounds. Bothell asked if there was a policy of weight carried overhead. Whisenhunt said no policy.

Motion by Whisenhunt with second by Bothell to rule this accident as a Chargeable Damage Incident with one (1) point assessed.

AYES: All NAYS: None Motion carried.

G. Joshua Vargas- WWC (6/2/15)

Mr. Vargas no longer works for the City. Safety Rep Chew Allen was present.

Allen said while Vargas was driving back from the landfill he swerved over to miss an oncoming car in his lane and a low hanging branch hit his mirror and broke it. Allen said the center line is marked.

Motion by Bothell with second by Whisenhunt to rule this accident as a Chargeable Collision with three (3) points with a recommendation of minus one (1) point with a total of two (2) points assessed.

AYES: All NAYS: None Motion carried.

H. Dirk Latham-Bennett - WD (5/18/15)

Mr. Bennett was present. PW Safety Rep Bobby Finley was also present.

Bennett said he walked around his truck before getting into it to drive off. He was at pump station 2 and when he backed up he hit another City truck. Bennett said it was in the morning and he didn't see him because he was parked in such a way he didn't see him. He said he didn't see him pull in.

Motion by Bothell with second by Whisenhunt to rule this accident as a Chargeable Collision with three (3) points plus one (1) point due to cost of damages with a total of four (4) points assessed.

AYES: All NAYS: None Motion carried.

I. Gary Ward- WD (5/18/15)

Mr. Ward was present. Safety Rep Bobby Finley was also present.

Ward said pulled into the drive at pump station 2 behind Bennett's truck because there are ditches on both sides of the driveway. He said as he was leaving his truck, Bennett backed into him on the passenger's side.

Motion by Bothell with second by Brown to rule this accident as a Non-Preventable Collision with zero (0) points assessed.

AYES: All NAYS: None Motion carried.

J. James Pierce- WD (4/20/15)

Mr. Pierce was present. Safety Rep Bobby Finley was also present.

Pierce said he was loading up a backhoe from a project and saw the window of the backhoe was open and when went down it broke. He said maybe one side was not latched. Wright asked how they open. Pierce said like a door. Finley said the windows go up and down and have latches. Whisenhunt asked if the latches were broken or not latched. Pierce said he wasn't sure and also said he didn't load the backhoe. Whisenhunt asked if he did a walk around to make sure it was secured. Pierce said yes. Finley said in his experience sometimes they come unlatched due to the vibration. Whisenhunt said if they are pushed in all

the way, they shouldn't. Bothell said this happens a lot and is costly. He said the employees need to make sure they are latched. He said one solution is to buy them without cabs.

Motion by Brown with second by Finley to rule this accident as a Chargeable Damage Incident with one (1) point assessed.

AYES: All NAYS: None Motion carried.

K. Thomas Lewis- WD (6/1/15)

Mr. Lewis was not present. Safety Rep Bobby Finley was present.

The report stated that Lewis opened the door of the backhoe not realizing the door was broken and it swung back and hit the outrigger and the glass broke on the door. Whisenhunt said the stabilizer bracket broke and the equipment malfunctioned. Finley said the shock absorber came loose and fell apart and came open. Whisenhunt wanted to know if this had been broke for awhile or just broke. Finley said that is not Lewis tractor he uses and no one else had reported it being broken or loose.

Motion by Bothell with second by Finley to rule this accident as a Non-Preventable Damage Incident with zero (0) points assessed.

AYES: All NAYS: None Motion carried.

L. Juan Trevino- WD (5/16/15)

Mr. Trevino was present. Safety Rep Bobby Finley was also present.

Trevino said he pulled into the Public Works yard and when he turned right and cut across at the fuel pumps to go park, the bucket pulled up just enough to hit a police car hood. He said the car was coming out from the side of sewer rehab. Brown asked what time this was. Trevino said about 10 pm. Brown asked how fast he was going. Trevino said he didn't know. Finley said not fast because a backhoe won't go faster than 18 mph.

Motion by Bothell with second by Brown to rule this accident as a Chargeable Collision with three (3) points plus one (1) point due to cost of damages with a total of four (4) points assessed.

AYES: All NAYS: None Motion carried.

M. Richard Botts- WD (6/8/15)

Mr. Botts was present. Safety Rep Bobby Finley was also present.

Botts said he left his dump truck parked to go to lunch. He said they had it parked perpendicular to the street after fixing a pipe. Botts said a lady backed into the dump truck. He said he left the dump truck parked there to block the traffic from driving into the soft spot where they had dug. Brown asked if there were cones out. Botts said no and that he didn't have cones on his truck. He said he had the backhoe parked on the curb to stop traffic from going westbound. Finley said he did have signs out thought.

Motion by Bothell with second by Whisenhunt to rule this accident as Non-Preventable with zero (0) points assessed.
AYES: All NAYS: None Motion carried.

5. Consider any other accidents reported: None
6. Communication/Discussion:
7. Adjournment:
Motion by Brown with second by Bothell to adjourn the meeting at 3:50 pm.