

**MINUTES
GENERAL EMPLOYEE
VEHICLE ACCIDENT REVIEW BOARD**

Tuesday, June 4, 2020
Mayor's Conference Rm
City Hall - 212 SW 9th St
1:30 pm

The meeting was called to order by Chairman Morris at 1:40pm.

1. Roll Call Brian Morris, Chairman
 David Miller, Equipment Maintenance
 Candy Brown, Safety & Risk Officer

Members Absent: None

Others Present: Cindy Griffin, Admin Asst. III - HR
 Britt Hubbard, SWC
 Robert Shotts, Safety Rep
 Matthew Caldwell, Safety Rep
 Sir Allen, Safety Rep

2. Minutes:

A. Approval of March 3, 2020 Minutes
Motion to approve minutes by Miller with a second by Brown
AYES: All – NAYS: None
Motion carried.

3. Old Business:

Consider Athletic Maintenance Accident:

1. Keating, Garrett (02/12/20)

Keating and Safety Rep Robert Shotts were present.
Keating explained he was on his way to EZ GO for lunch when he was making a turn and the toolbox slid and busted the back window, he was not aware the toolbox was not bolted down. Shotts replied that the toolbox had been purchased a long time ago but was never bolted down but thinks that the rain made it slick and that was why it slide down and broke the window.

Miller reported the window will cost around \$400 - \$500 to replace.

Brown asked when he started with the city and had he ever driving this truck before.

Keating replied he had only worked for the city a month and had never driving this truck before and did not realize the toolbox had not been bolted down.

Motion made by Brown with a second by Miller to rule this as a Non preventable Damage Incident with zero (0) points assessed.
Motion carried.

4. New Business:

A. Consider WD Accident:

1. Nelson, Dustin (03/03/2020)

Nelson stated he was filling in a hole at SE Goodin Rd, he was brining the bucket forward with a load of dirt when some of the mud/dirt fell out of the bucket, the bucket then swung forward striking the bottom front glass of the track hole.

Morris asked how long he had been operating the equipment, Nelson replied it had only been a few months.

Safety Rep, Sir Allen explained the bucket had a 30" bucket instead of an 18" and the outside of the tooth broke the bottom glass; had the 18" been on the equipment it would not have broken the glass, but Nelson did not know that. Sir Allen estimated it would take approx. \$234 to replace.

Motion made by Brown with a second by Miller to rule this as a Chargeable Damage Collision incident with zero (0) points assessed.
Motion carried.

Consider SWC Accident:

1. Buckner, Brian (04/02/20)

Safety Rep Caldwell was present.

Safety Representative Matthew Caldwell reported that Mr. Buckner is no longer employed with the City, but Buckner was at fault because he was looking at the overview and took his foot came off the break and the truck rolled forward hitting the mailbox.

Brown explained to Caldwell that in the future the paperwork needs to go to Wolcott for recommendations.

Motion made by Brown with a second by Miller to rule this this as a Chargeable Collision Incident with Three (3) points assessed.

AYES: All – NAYES - None

Motion carried

2. Consider SWC Accident:

- a. Carson, Bobbie (03/10/20)

Carson and Safety Rep Caldwell were present.

Mrs. Carson explained that she was driving through the Highland Cemetery, she came in through the back entrance but went out the front, did not realize the truck would not fit through the arch and got the rear ladder of the truck stuck.

Morris asked why she did not know the dimensions of the truck before proceeding forward if it appeared it was not going to make it.

Carson replied she knew it was close; however, she thought the grounds would tell her since he had been on that route and knew not to go out the front way.

Morris asked how fast she was going. Carson stated probably 15-20 mph.

Morris stated as a CDL driver she should know her clearance. Carson replied there was not a clearance on the arch. Miller said she should know the height of her truck. Morris replied as an operator she needs to know her equipment.

Morris asked what the damage was to the Arch. Hubbard replied it is unknown since there was damage prior to this incident, but the entrance has been blocked off.

Motion made by Miller with a second by Brown to rule this this as a Chargeable Collision Incident with Three (3) points assessed.

AYES: All – NAYES - None

Motion carried

Consider Community Services Accident:

2. Nauman, Bernard (01/23/20)

Nauman explained he was coming back from an inspection on the East side on Lee Blvd when he noticed on the other side of Lee that a Councilman had been involved in a wreck. He was not paying attention to the light and when the light turned green, he proceeded to go forward but the vehicle in front of him did not and he hit them. There was no damage to the couple's car in front of him, but he contacted his supervisor and the police were called out to fill out a report

Motion made by Brown with a second by Miller to rule this as a Chargeable Collision with three (3) points minus (1) point due to low cost of damage.

AYES: All – NAYES – None

Motion carried

Consider Streets Accident:

3. Ahlborn, Jacob (04/03/20)

A decision by the committee to table Ahlborn incident since he nor the safety rep showed for the.

D. Consider SSC Accidents:

1. Neconie, Harold (03/19/2020)

Neconie was present and explained he was driving on B when he took a right turn on 6th St and cut too short hitting the curb with the trailer tire, bent rim and blew out the tire.

Hubbard asked what he was hauling.

Neconie replied Track-Hoe.

Miller asked if the track hoe was on the trailer at the time

Neconie replied it was not.

Brown asked if he knew he had damage at the time.

Neconie replied he did not.

Morris asked when he noticed the tire and rim was damaged

Neconie explained he did not notice it until he returned back to the yard.

Motion made by Hubbard with a second by Miller to rule this as a Chargeable Collision Damage Incident with Three (3) points assessed.

AYES: All – NAYES – None

Motion carried

2. Cunningham James (03/25/20)

Hubbard explained that Cunningham checked on unit 8523 CA Dozer in a field by 38th & SW Lee on 3/25/20 around 9:30 am, but around 9:30 on 3/25/20 Cunningham reported that somebody shot the window with either a bb or pellet gun at the left door window. Unknown when it happened but the large window was shattered/broken.

Motion made by Brown with a second by Miller to rule this as a Non-Preventable Damage Incident Damage Incident with Zero (0) points assessed.

AYES: All – NAYES – None

Motion carried

5. Communication/Discussion:

6. Confirm next meeting date July 7, 2020

7. Adjournment

Motion made by Miller with a second by Brown to adjourn meeting at 3:20pm.