

MINUTES
City Vehicle Accident Review Board
June 2, 2015
Public Meeting Room #3
City Hall
212 SW 9th St.
1:30 pm

The meeting was called to order by Chairman Wright at 1:30 pm.

1. Roll Call

MEMBERS PRESENT: Rusty Wright, Chairman
Dennis Bothell, Equipment Maintenance
Candy Brown, Safety & Risk Manager

MEMBERS ABSENT: None

OTHERS PRESENT: Rusty Whisenhunt, PW Safety Rep
Bobby Finley, Safety Rep
Sue Smith, HR

Excused* Unexcused**

2. Minutes:

A. Approval of minutes of May 5, 2015

Motion by Bothell with second by Brown to approve the minutes as corrected of May 5, 2015. AYES: All NAYS: None Motion carried.

3. Old Business:

None.

4. New Business:

A. Donald Cox- Streets (5/2/15)

Mr. Cox was not present. Safety Rep James Bearbow was not present.

Bothell said this was not his fault due to an equipment malfunction. He said Cox could not attend due to clean-up. Bothell said once everyone reviews the report

they can see Cox was not at fault and doesn't need to attend the meeting. Bothell said this is a lay down machine where they lay down the asphalt. He said the battery was dead and went to jump start it and when they did the machine automatically turned and hit the wall of the new building.

Motion by Bothell with second by Whisenhunt to rule this accident as a Non-Preventable Collision with zero (0) points assessed.

AYES: All NAYS: None Motion carried.

B. Gregory McClain –WD (3/3/15)

Mr. McClain was not present. Safety Rep Bobby Finley was present.

Motion by Bothell with second by Whisenhunt to classify this accident as a preventable Chargeable Collision with three (3) points but due to prior disciplinary action the board ruled this zero (0) points assessed.

Motion also made by Bothell with a second by Whisenhunt to send a memo to the supervisors of this division to have employee meet with board before giving any disciplinary action.

AYES: All NAYS: None Motion carried.

C. Aaron Williams –WD (2/27/15)

Mr. Williams was present. Safety Rep Bobby Finley was also present.

Williams said this happened when it was icy and he stopped at 67th and Gore. He said a car behind him slid and hit him from the back. Williams said the police made a report but couldn't find. He said there was no damage to either vehicle.

Motion by Whisenhunt with second by Bothell to rule this accident as a Non-preventable Collision with zero (0) points assessed.

AYES: All NAYS: None Motion carried.

D. Michael Miller – WD (2/9/15)

Mr. Miller was present. Safety Rep Bobby Finley was also present.

Miller said he was on a call at night for a possible main break on a dead end street. He said he received another emergency call for a main break and he rushed to back out and turn around and didn't have a ground guide and hit a mailbox. Miller said he felt the bump but didn't know he hit the mailbox and kept going. He was called back because a neighbor had called the police. Brown asked how long he had worked for the City at that time. Miller said one month.

Motion by Bothell with second by Brown to rule this accident as a Preventable Chargeable Collision with three (3) points assessed.

AYES: All NAYS: None Motion carried.

E. Curtis Morris- WD (4/3/15)

Mr. Morris was not present. Safety Rep Bobby Finley was present.

Finley said Morris told him a vehicle came into his lane even though the police report said no. He said his statement says he was driving down 38th Street and a car swerved into his lane and hit him. Whisenhunt said the second police officer said the employee changed his story and said he may have crossed the line. Whisenhunt said they don't have any pictures and was there any damage. Brown said she would have to check with Legal on any claims made. Finley said he has pictures but was not sent with report.

Motion by Bothell with second by Brown to table this until the board can see pictures on the accident.

AYES: All NAYS: None Motion carried

F. Unknown- WD (2/20/15)

Safety Rep Bobby Finley was present.

Whisenhunt said the division found the damage after a pre trip inspection and wondered if they do one every day. Bothell said by policy they are required to do it every day. Whisenhunt said the employee in the morning who finds the damage has to address the damages to the employee the day before. Whisenhunt asked if this was used by a night crew. Finley said no and the driver has been off for a few days. Finley said it could have been someone working around it. Bothell said the divisions have trip tickets they have to fill out every morning and do a walk around inspection. Brown asked who these get turned into. Finley said to the supervisors. Whisenhunt said if the employee didn't note the damage then he didn't do his job. Brown asked where this was parked. Finley said in the service yard with the others side by side.

Motion by Bothell with second by Whisenhunt to table this until the board can talk to the division and see the pre and post inspection trip tickets for the vehicle.

AYES: All NAYS: None Motion carried

G. Jonathan Hull- SWC (5/11/15)

Mr. Hull was not present. PW Safety Rep Rusty Whisenhunt was present.

Whisenhunt said he requests to table this until Hull can be present.

Motion by Whisenhunt with second by Bothell to table this until the next meeting.
AYES: All NAYS: None Motion carried

5. Consider any other accidents reported: None

6. Communication/Discussion:

Brown passed out the draft for Policy 3-12, Driver Improvement Program, with changes highlighted. She said the HR Director has reviewed it and now it needs to go forward with this if the board agrees with the changes. Bothell said he will take to the City Manager. He asked if there was a data base with the accidents an employee has. Brown said our data base goes back to 2000.

Motion by Bothell with second by Brown to approve the changes to Policy 3-12 and take to City Manager.

AYES: All NAYS: None Motion carried

7. Adjournment:

Motion by Bothell with second by Brown to adjourn the meeting at 2:30 pm.