

**MINUTES
GENERAL EMPLOYEE
VEHICLE ACCIDENT REVIEW BOARD**

Tuesday, March 2, 2021
Public meeting rm #3
City Hall - 212 SW 9th St
1:30 pm

The meeting was called to order by Chairman Morris at 1:30pm.

1. Roll Call Brian Morris, Chairman
 David Miller, Equipment Maintenance
 Candy Vasquez, Safety & Risk Officer

Members Absent:

Others Present: Cindy Griffin, HR Admin Asst III

2. Minutes:

A. Approval of February 2, 2021 Minutes

Motion to approve minutes by Miller with a second by Morris

AYES: All – NAYS: None

Motion carried.

3. **New Business:**

A. Consider Streets Accident:

1. Joshua Benavides (02/03/21)

Mr. Benavides and Safety Rep David Little were present.

Chairman Morris asked Benavides to explain the events that led up to the 02/03/21 accident.

Benavides explained when he went to backup in a tight alley way when he swung the buck around and hit the meter

Chairman asked if they contacted the gas co
Benavides replied they did.

Vasquez asked how long had they been working out there.
Benavides replied under a week

Motion made by Vasquez with a second by Morris to rule this this as a Chargeable Collision with 3 points assessed.

AYES: All – NAYS: None

Motion carried

B. Consider Streets Accident:

1. Joshua Benavides (02/03/2021)

C. Chairman Morris asked Benavides to explain the events that led up to the 02/11/21 accident.

Benavides explained they were at a stop light on 82nd & Lee, He had his lights and the sign in the back of truck was clear, when a lady hit them from behind.

Chairman asked if there was a police report filed

Benavides replied there was.

Vasquez reminded them to ask Melissa Zermeno for a copy of the policy report and always attach to the Accident report so the committee can review it.

Motion made by Vasquez with a second by Miller to rule this this as a Non-Preventable Damage Incident with zero (0) points assessed.

AYES: All – NAYS: None

Motion carried

D. Consider Streets Accident:

1. Juan Castaneda (02/02/2021)

Juan Castaneda was present with safety representative David Little.

Chairman asked Castaneda to explain the events that led up to the accident on 02/02/21.

Castaneda replied he was looking in his mirror while he was backing up and tried to correct when he got too close to the meter but hit it and gas started spewing out.

Chairman stated the picture shows the replaced meter but not the one that was hit.

Castaneda replied the meter was cracked on the side

Chairman asked if he had a spotter

Castaneda replied he did not

Motion made by Miller with a second by Vasquez to rule this this as a Chargeable Collision Incident with three (3) points assessed.

AYES: All – NAYS: None
Motion carried

E. Consider WWTP Accident:

1. Joshua Smith (12/07/20)

Safety Rep Travis Henry was representing Mr. Ellis in his absence.

Chairman asked if safety rep was at the accident

Henry replied he was not; however, explained that Josh had taken a short cut & driving off the road and after re-entering the road did not see the drain valve cover sticking up and struck with the undercarriage. Henry showed the committee of some pictures he had taken on his cell phone.

Committee made a recommendation to safety rep to take the truck down to equipment maintenance to access the damage since they do not know what extent the damage was done underneath the carriage. Miller told Henry to take the truck to Mitchell Chadwick.

Motion made by Vasquez with a second by Miller to rule this this as a Chargeable Collision Incident with three 3 points assessed

AYES: All – NAYS: None
Motion carried

F. Consider WWTP Accident:

1. David Ellis (2/03/21)

David Ellis was absent. Safety Representative Henry was present and explained the events that took place on the 3rd of February.

Henry explained that Ellis was moving the truck and misjudged how much the distance and hit the light pole

Chairman asked safety rep if he was at the 02/03/21 accident when it occurred.

Henry replied he was not there.

Henry replied Ellis does not have a CDL and he was on 3rd shift which would have put him out there at 3am.

Morris replied he should not have been operating this vehicle if he does not have a CDL.

Vasquez asked how long Ellis had been with the City

Henry replied he thinks 10 yrs

Vasquez stated he should have already had his CDL

Motion made by Miller with a second by Morris to rule this this as a Chargeable Collision Incident with three (3) points assessed.

AYES: All – NAYS: None
Motion carried

5. Communication/Discussion:
Morris asked if the next meeting date was good for everyone.
6. Confirm next meeting date April 6, 2021.
7. Adjournment
Motion made by Vasquez with a second by Miller to adjourn meeting at 3:00pm.