

**MINUTES
GENERAL EMPLOYEE
VEHICLE ACCIDENT REVIEW BOARD**

Tuesday, February 8, 2022
Public meeting rm #3
City Hall - 212 SW 9th St
1:30 pm

The meeting was called to order by Chairman Morris at 1:32pm.

1. Roll Call Brian Morris, Chairman
 David Miller, Equipment Maintenance
 Candy Brown, Safety & Risk Administrator

Members Absent:

Others Present:

Cynthia Cornish, Human Resources
Katherine Rostetter, Human Resources
David Johnson, SWC

2. Minutes:

- A. Approval of January 12, 2022 Minutes

Motion to approve minutes by Miller with a second by Brown

AYES: All – NAYS: None

Motion carried.

NEW BUSINESS:

A. Consider Streets Division Accident:

1. Dustin Arrowood (1/12/22)

Morris asked Dustin to explain what happened on the day of the incident

Arrowood explained he was leveling dirt with trackhoe, his bucket was full of dirt and when he was pulling back toward the cab some dirt clogs came out and broke the bottom glass.

Brown asked if anyone was with him at the time

Arrowood replied yes it was a temp but he did not see it happen

Morris asked why he was using the bucket instead of the blade

Arrowood replied he was in a hurry

Morris asked if it was the bucket or the dirt that hit the glass
Arrowood replied it was the dirt and it was mixed with rock/gravel, and he believes that is what broke it.
Morris asked for the damage amount.
Miller replied \$330.00
Brown asked him what he would do different next time
Arrowood stated he would be just a little more cautious.

A Motion was made by Brown to rule this as a Non-Preventable Damage Incident with zero (0) points assessed. Second by Miller
AYES: All – Nays None
Motion Carried

B. Consider Sewer Rehab Accident:
Tyrone Webb (01/24/22)

Mr. Webb was not in attendance, Deputy Director of Public Utilities Carl Gray was present

Gray stated Webb admitted to the incident and should have used a spotter.

David Miller made a motion to rule this as a Chargeable Collision with Three (3) points assessed. Second by Brown.
AYES: All – Nays None
Motion Carried

C. Consider Solid Waste Collection Division Accident:
a. Robert Howard (1/06/2022)

Mr. Howard was not in attendance; Field Supervisor David Johnson was present on behalf of safety rep Shelly French.
Johnson explained Howard was pulling up to a trash can to empty it and when he brought the cart down, he clipped the mailbox and knocked it over causing minimal damage.

Motion made by Brown to rule this a Chargeable Damage Incident with 1 point minus 1 point for minimal damage with 0 points assessed. Second by Miller
Ayes: All – Nays: None
Motion carried

D. **Consider Streets Accident:**

a. Marlon Johnson (1/20/22)

Mr. Johnson was not in attendance; Field Supervisor David Johnson was present on behalf of safety rep Shelly French.

David Johnson explained that Marlon hit the wrong button when he went to service the next cart and ended up clipping the front end of the car. Mr. Johnson admitted fault to this incident

Motion made by Brown with a second by Morris to rule this as a chargeable collision with three (3) points assessed.

Ayes: All – Nays: None

Motion carried

5. Communication/Discussion:
None

6. Confirm next meeting date March 1, 2022.

7. Adjournment
Motion made by Brown with a second by Miller to adjourn meeting at 1:53 pm.