

**MINUTES**  
**GENERAL EMPLOYEE**  
**VEHICLE ACCIDENT REVIEW BOARD (VARB)**

Wednesday, February 7, 2024

3<sup>rd</sup> Floor Conference Room

City Hall - 212 SW 9<sup>th</sup> St

1:30 pm

The meeting was called to order by Chairman Studebaker at 1:38pm.

1. Roll Call  
Ryan Studebaker, Chairman  
David Miller, Equipment Maintenance  
Candy Brown, HR Deputy Director

Others Present:

Cynthia Cornish, Human Resources  
Ashley Nauni, Human Resources  
James Churchwell, Police  
Juan Ortiz, WWTP  
Jone Breit, Public Works

2. Minutes:

- A. Approval of December 6, 2023, minutes

**Motion to approve the minutes by Brown with a second by Miller**

**AYES: Brown, Miller, Studebaker**

**No: None**

**Motion carried.**

**NEW BUSINESS:**

**A. Consider WWTP/Public Utilities  
Maurice Sheppard (12/04/2023)**

Sheppard was present with Safety Rep, John Breit

Brown stated there has been a tort claim on this

Sheppard explained he was checking the PE Pumps and got back into the ruck and was about to back up, he did check his mirrors and did not see anything behind him when he hit the truck.

Chair asked how long was he out of the truck

Sheppard stated not very long, about 2 min.

Ortiz explained Sheppard is a valued employee and has never had this happen before.

Brown went over the policy with Ortiz.

Chair asked how close was Sheppard to the truck

Ortiz replied about 2 ft, but there was no damage to the city truck.

Chair replied there was to the citizens.

**Brown made a motion to deem this a Chargeable Collision with three points assessed, second by Miller.**

**Ayes: Brown, Miller, Studebaker**

**No's: None**

**Motion Carried**

**B. Consider Drainage/Public Works  
Hamblin, Danny (01/05/2024)**

Hamblin was present with Safety Rep John Breit

Chairman asked Hamblin if his truck had a lot of debris

Hamblin replied yes, he pulled up at a 4 way, saw that there was more debris and picked up the rest of the trash. When he stopped to back up, he did not see the small car behind him because it was in his blind spot. The lady in the truck stated she had honked her horn but neither he or the employee in the truck with him heard it.

Breit stated that with the tarp on the bed you could not see the car behind him and she must of came up on him fast.

Chair asked if there was anyone else in the truck with him.

Breit stated there was.

Chair replied he should have had him get out and look before he backed up.

Breit replied yes, he's aware that next time he will do that or go around the block.

**Brown made a motion to deem this a Chargeable Collision with three points assessed, second by Miller.**

**Ayes: Brown, Miller, Studebaker**

**No's: None**

**Abstain: Breit**

**Motion Carried**

5. Next meeting date March 6, 2024.

6. Adjournment

Motion to adjourn by Miller with a second by Brown adjournment @ 2:06pm.