

MINUTES
General Employee Vehicle Accident Review Board
February 7, 2017
Public Meeting Room #3
City Hall
212 SW 9th St.
1:30 pm

The meeting was called to order by Chairman Wright at 1:30 pm.

1. Roll Call

MEMBERS PRESENT: Rusty Wright, Chairman
Dennis Bothell, Equipment Maintenance
Candy Brown, Safety & Risk Manager

MEMBERS ABSENT: None

OTHERS PRESENT: Rusty Whisenhunt, PW/Eng Safety Rep
Chew Allen, Safety Rep
Marlon Johnson, Safety Rep
Pennie Wolfe, Safety Rep
Lyna Neal, WW/W Safety Rep
Sue Smith, HR

Excused* Unexcused**

2. Minutes:

A. Approval of minutes of January 3, 2017

Motion by Bothell with second by Brown to approve the minutes of January 3, 2017. AYES: All NAYS: None Motion carried.

3. Old Business:

None.

4. New Business:

A. Thierry Schroeder- WWC (1/13/17)

Mr. Schroeder was present. Safety Rep Chew Allen was also present.

Schroeder said he was replacing a sewer line and flush a manhole. He said a car came down the road toward him and he backed up on the easement to get out of the way. Schroeder said he jackknifed the trailer he was pulling and it hit a small utility box which was mounted on it. Whisenhunt asked if he had a helper to move the barricade. Schroeder said yes but as soon as his helper moved the barricade another car came.

Motion by Whisenhunt with second by Brown to rule this accident as a Chargeable Collision with three (3) points minus one (1) point due to low cost of damages with a total of two (2) points assessed.

AYES: All NAYS: None Motion carried.

B. Jim Bonnarens –Lakes (12/9/16)

Mr. Bonnarens was present. Safety Rep Pennie Wolfe was also present.

Bonnarens said he was doing road work and bladed the road. He said there were ruts in the road which was frozen from the night before. Bonnarens said he lifted piles of limbs and debris to fill in the ruts and a large tree limb must have went under the blade and popped up and hit the window of his small truck. He said it wasn't a safety hazard and can still be driven because you can see out of the window.

Motion by Brown with second by Bothell to rule this accident as a Non-Preventable Collision with zero (0) points assessed.

AYES: All NAYS: None Motion carried.

C. Wilfred Skiffington –Equipt Maint (1/17/17)

Mr. Skiffington was present. PW Safety Rep Rusty Whisenhunt was also present.

Skiffington said he was pulling up to a service call and road was blocked. He said he was backing up to turn around and he didn't apply the hydraulic brakes hard enough and rolled back onto a parked POV. Wright asked what kind of vehicle he was in. Skiffington said a service truck with a flatbed and tool boxes on both sides. Whisenhunt asked if he had someone with him. Skiffington said yes.

Motion by Whisenhunt with second by Brown to rule this accident as a Chargeable Collision with three (3) points plus one (1) point due to cost of damages with total of four (4) points assessed.

AYES: All ABSTAIN: Bothell Motion carried.

D. Donald Holmes –SWC (1/5/17) –**Ground Guide**

Mr. Holmes was not present. Safety Rep Marlon Johnson was present.

Johnson said that Holmes said the dumpster was broken. Johnson told him to lock the wheels or lay the dumpster down when it is broken. Johnson said Holmes didn't secure the dumpster and it rolled and hit a car.

Motion by Brown with second by Bothell to rule this accident as a Chargeable Damage Incident with one (1) point assessed.

AYES: All NAYS: Johnson Motion carried.

E. James Wirt –SWC (1/6/17)

Mr. Wirt was not present. Safety Rep Marlon Johnson was present.

Johnson said the ground was icy. He said a POV stopped at a stop sign and Wirt was unable to come to a stop and slid and pushed the POV.

Motion by Bothell with second by Johnson to rule this accident as a Non-Preventable Collision with zero (0) points assessed.

AYES: All NAYS: None Motion carried.

F. David Ellis –WWTP (1/15/17)

Mr. Ellis was not present. W/WW Safety Rep Lyna Neal was present.

Neal said Ellis was down on the south side of the plant and it was raining. She said Ellis was backing up on a gravel road to turn to go straight and backed a little too far and hit back rail of building. She also said the rail was bent so Ellis had to have been moving fast.

Motion by Bothell with second by Neal to rule this accident as a Chargeable Collision with three (3) points plus one (1) point due to cost of damages with total of four (4) points assessed.

AYES: All NAYS: None Motion carried.

5. Consider any other accidents reported: None

6. Communication/Discussion:

Bothell said the board needs to review the Admin Policy; Section 3; Personnel Policy 3-12 Driver Improvement Program and recommend changes. He said he met with the City Manager and Department Directors and he said to review the dollar amount for damages. Bothell suggested raising the cost to add a point for damages to \$3000 or above. Whisenhunt suggested raising the cost to subtract a point for damages to \$1000 or lower.

Motion by Bothell with second by Brown to raise the cost to add a point for damages to \$3000 or above and raising the cost to subtract a point for damages to \$1000 or lower.

AYES: All NAYS: None Motion carried.

Bothell said the board needs to send out a letter stating the day that this would go into effect.

Bothell also said the appeal process needs to be reviewed. He said the City Manager told him that he is usually involved in the appeal process but this is up to the board and it may not be wise to go to the same board for an appeal.

Bothell said everyone needs to review the policy and make the changes at the next VARB meeting in March. Everyone agreed.

7. Adjournment:
Motion by Brown with second by Bothell to adjourn the meeting at 3:20 pm.