

**MINUTES
GENERAL EMPLOYEE
VEHICLE ACCIDENT REVIEW BOARD (VARB)**

Wednesday, January 4, 2023

Public meeting rm #3

City Hall - 212 SW 9th St

1:30 pm

The meeting was called to order by Chairman Studebaker at 1:30pm.

1. Roll Call Ryan Studebaker, Chairman
 David Miller, Equipment Maintenance
 Candy Brown, Safety & Risk Administrator

Others Present:

Cynthia Cornish, Human Resources
Jason Mansel, Solid Waste Collection
David Hastings, WWTP Superintendent

2. Minutes:

A. Approval of December 4, 2022, minutes

Motion to approve the minutes by Brown with a second by Miller

AYES: Brown, Miller, Studebaker

No: None

OLD BUSINESS:

- a. Consider Solid Waste Collection Accident:
Earl Scott (10/13/2022)

Scott was present with Supervisor Mansel

Chairman asked Scott if this was a truck he operated by himself

Scott replied it was

Brown asked how long he was with the City

Scott replied 5 years, Mansel explained that he had only been in SWC or a year

Scott explained that on the day of the incident he got off the truck to put some thin boards on the front and stepped in the truck and forgot his grapple was out and that was when he hit the mailboxes.

Mansel stated that he should not be punished twice especially after the unfair citation he received from LPD.

Brown explained they must follow the policy.

Brown made a motion to rule this a Chargeable Collision with 3 points assessed minus 1 for minimal damage. Second by Miller

AYES: Brown, Miller, Studebaker

No: Mansel

Motion carried

NEW BUSINESS:

A. Receive presentation from City Atty's Office Regarding Open Meetings Act.

Megan Lofts explained the open meeting procedures with the committee members.

B. Consider Sewer Rehab (Public Utilities) Accident:
David Wiedeman – (12/05/2022)

David Wiedeman was represented by David Hastings in his absence.

Hasting stated there should be a Standard Operating Procedures (SOP) if there is a gas line involved and they need to sign off on it.

Brown replied she believes there is.

Miller made a motion to rule this a Chargeable Damage Incident with 1 point assessed. Second by Brown

AYES: Brown, Miller, Studebaker, Hastings

No: None

Motion carried

5. Next meeting date February 1, 2023.
6. Adjournment
Motion to adjourn by Brown with a second by Studebaker adjournment @ 2:40 pm.