

MINUTES
CITY TRANSIT TRUST SPECIAL MEETING
DECEMBER 11, 2007 - 6:00 P.M.
WAYNE GILLEY CITY HALL COUNCIL CHAMBER

The meeting was called to order at 6:00 p.m. by Acting Chairman Keith Jackson. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Bill Shoemate, James Hanna, Janice Drewry, Keith Jackson, Robert Shanklin, Stanley Haywood (arrived @ 6:02 p.m.), Randy Warren. ABSENT: Jeff Patton.

ALSO PRESENT: Larry Mitchell, City Manager; John Vincent, City Attorney; Traci Hushbeck, City Clerk.

CONSIDER APPROVAL OF MINUTES OF CITY TRANSIT TRUST MEETING OF SEPTEMBER 11, 2007.

MOVED by Hanna SECOND by Shoemate to approve the Minutes of September 11, 2005. AYE: Hanna, Drewry, Jackson, Shanklin, Warren, Shoemate. NAY: None MOTION CARRIED.

BUSINESS ITEMS:

1. Consider approving a capitalized lease between 611 Properties, LLC, Lawton Transit Management Inc. and the City Transit Trust for the property located at 609 SW Bishop Road to serve as the LATs administration and maintenance facility, and authorizing the Chairman and Secretary to execute the same. Exhibits: Memorandum of lease terms dated November 26, 2007. Lease sent under separate cover from General Manager of LATs.

Steve Sherrer, Lawton Area Transit Manager, stated the administrative maintenance facility for Lawton Area Transit System is located at 609 SW Bishop Road. They have been there for almost six years. They have outgrown the facility and need to expand. In May 2007, the Trust authorized the application for capital assistance to assist in lease payments on an expanded facility and they have submitted this lease for review.

MOVED by Hanna SECOND by Shoemate to approve a capitalized lease between 611 Properties, LLC, Lawton Transit Management Inc. and the City Transit Trust for the property located at 609 SW Bishop Road to serve as the LATs administration and maintenance facility, and authorizing the Chairman and Secretary to execute the same. AYE: Drewry, Jackson, Shanklin, Haywood, Warren, Shoemate, Hanna. NAY: None MOTION CARRIED.

2. Consider approving Resolution Number 2007-___ approving the certifications and assurances required under Master Agreement (FTA MA 14) between the City Transit Trust and the Federal Transit Administration (FTA) for Federal Fiscal Year 2008 and authorizing the Chairman and Secretary to execute of the same. Exhibits: Certifications and assurances (on file in City Clerk's Office), Master Agreement 14 (on file in City Clerk's Office) and Resolution Number 2007-___.

Sherrer stated in order to continue to receive federal funds it is a requirement that annually the Trust certify that they will abide by all federal laws and regulations that go along with using those monies.

MOVED by Haywood, SECOND by Warren to approve **Resolution Number 2007-04** approving the certifications and assurances required under Master Agreement (FTA MA 14) between the City Transit Trust and the Federal Transit Administration (FTA) for Federal Fiscal Year 2008 and authorizing the Chairman and Secretary to execute of the same. AYE: Jackson, Shanklin, Haywood, Warren, Shoemate, Hanna, Drewry. NAY: None MOTION CARRIED.

There being no further business, the meeting adjourned at 6:03 p.m. upon motion, second and roll call vote.

KEITH JACKSON., ACTING CHAIRMAN

ATTEST:

SECRETARY