

MINUTES
CITY TRANSIT TRUST SPECIAL MEETING
JUNE 23, 2009 - 6:00 P.M.
WAYNE GILLEY CITY HALL COUNCIL CHAMBER

The meeting was called to order at 6:02 p.m. by Chairman John P. Purcell, Jr. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Bill Shoemate, James Hanna, Janice Drewry, Jay Burk (arrived @ 6:07 p.m.), Robert Shanklin, Richard Zarle, Stanley Haywood (arrived @ 6:06 p.m.), Doug Wells.

ABSENT: None.

ALSO PRESENT: Bryan Long, Assistant City Manager; Frank Jensen, City Attorney; Traci Hushbeck, City Clerk.

CONSIDER APPROVAL OF MINUTES OF CITY TRANSIT TRUST MEETINGS OF APRIL 14 AND MAY 12, 2009.

MOVED by Hanna, SECOND by Drewry to approve minutes of City Transit Trust meetings of April 14 and May 12, 2009. AYE: Hanna, Drewry, Shanklin, Zarle, Wells, Shoemate. NAY: None. MOTION CARRIED.

BUSINESS ITEMS:

1. Consider awarding ITB 2009.01 to Gillig, LLC for the purchase of three (3) 30-foot low floor transit buses using ARRA transit funding. Exhibits: Pricing sheet & tool list submitted by Gillig, LLC.

Steve Sherrer, Lawton Area Transit Manager, stated on February 10, 2009 the City Transit Trust approved the specifications to go out for bid for three low floor transit buses using the ARRA funding, which is 100% FTA money. Bids have been open and now staff is recommending that the trust award that bid to Gillig, LLC for a total purchase price of \$1, 035,951. There is zero local match required.

Mayor Purcell stated that AARA is the official name for stimulus money.

Shanklin questioned why they were buying 30 foot vehicles. He stated he does not see many patrons in the buses that pass by his home. He questioned if they could get by with a smaller unit.

Sherrer stated these specifications were brought to the Trust in February. Typically the 30 foot is the smallest fixed route type transit bus that most companies make.

Wells stated that they were told that these buses hold up better than the buses we originally purchased.

Sherrer stated yes. These have a twelve year use versus a seven year use on the type we have now.

MOVED by Wells, SECOND by Hanna to award ITB 2009.01 to Gillig, LLC for the purchase of three (3) 30-foot low floor transit buses using ARRA transit funding. AYE: Drewry, Shanklin, Zarle, Haywood, Wells, Shoemate, Hanna. NAY: None. MOTION CARRIED.

2. Consider appointing the Assistant City Manager or his designee as a liaison between the City Transit Trust and their transportation management contractor to monitor and oversee the contractor as required by the Federal Transit Administration and the United States Department of Transportation (USDOT) and officially adopt the Monitoring/Action form for oversight. Exhibits: Monitor/Action Form. (Copy of the Draft Triennial Review available in the City Clerk's Office).

Sherrer stated as a result of the recent triennial review, a couple of issues they found were a lack of oversight between the Transit Trust and the contractor, which is McDonald Transit. They created a checklist of the 23 different items that the Trust is required to follow through with as based on the annual master agreement. This item has been sent to FTA who has given their blessing on this response to their findings. As a result staff is recommending that the Trust appoint the Assistant City Manager as the liaison to perform that oversight between the Transit Trust and their contractor.

MOVED by Shoemate, SECOND by Hanna to appoint the Assistant City Manager or his designee as a liaison between the City Transit Trust and their transportation management contractor to monitor and oversee the contractor as required by the Federal Transit Administration and the United States Department of Transportation (USDOT) and officially adopt the Monitoring/Action form for oversight AYE: Burk, Shanklin, Zarle, Haywood, Wells, Shoemate, Hanna, Drewry. NAY: None. MOTION CARRIED.

There being no further business, the meeting adjourned at 6:08 p.m. upon motion, second and roll call vote.

JOHN P. PURCELL, JR., CHAIRMAN

ATTEST:

SECRETARY