

MINUTES
SPECIAL CALLED MEETING
CITY TRANSIT TRUST
JUNE 22, 2004- 6:00 P.M.
WAYNE GILLEY CITY HALL COUNCIL CHAMBERS

The meeting was called to order at 6:05 p.m. by Chairman John P. Purcell, Jr.. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Randy Bass, Rex Givens, Glenn Devine, Amy Ewing-Holmstrom, Robert Shanklin, Stanley Haywood, Randy Warren.

ABSENT: Jeffrey Patton

ALSO PRESENT: Larry Mitchell, City Manager; John Vincent, City Attorney; Kathy Fanning, City Clerk; Col. G. Keith Herring, Fort Sill Liaison.

CONSIDER APPROVAL OF MINUTES OF CITY TRANSIT TRUST MEETING OF JUNE 8, 2004.

MOTION by Shanklin, SECOND by Haywood, to approve the minutes of the City Transit Trust Special meeting of June 8, 2004. AYE: Givens, Devine, Ewing-Holmstrom, Shanklin, Haywood, Warren, Bass. NAY: None. MOTION CARRIED.

BUSINESS ITEMS:

1. Consider approving the text and graphics of the proposed bus wrap submitted by Evergreen Productions, Inc.

Debra Jones said the consultant they've employed for their air quality program has designed a wrap for one of the LATS buses and they've included a color photograph of the view. Evergreen was employed to conduct an educational program as well as a promotional program on air quality. She said they fund Evergreen's contract through the air quality grant. This wrap would be approximately \$7,000. They would rotate the bus throughout the route so they'd have more or less a moving billboard in the community. The wraps can last as long as 3 or 4 years. It's a fairly good investment for your money. Currently, they pay about \$5,000 per year through the air quality grants for three stationary billboards that rotate during air quality season. The advertising policy requires Council approve any wrap prior to us entering into any contract.

Devine asked how much it was going to cost. Jones said the local cost is about \$1400. Devine asked what happened to the advertisement they were going to put on the budget. Jones said they've not had anyone ask for a wrap. They've had some inquiries but no one has purchased one.

MOTION by Haywood, SECOND by Ewing-Holmstrom to approve the text and graphics of the proposed bus wrap submitted by Evergreen Productions, Inc. AYE: Devine, Ewing-Holmstrom, Shanklin, Haywood, Warren, Bass, Givens. NAY: None. MOTION CARRIED.

2. Consider authorizing the purchase of one paratransit vehicle.

Jones said this year they were awarded a grant through the Oklahoma Department of Transportation to acquire a new paratransit vehicle. Staff is proposing we exercise an option through Oklahoma City

through Metro to acquire an aero like cut-away. It's a 15 passenger bus and they've included photographs of that bus. They anticipate the total cost of \$55,000. The trust share of that total cost will be \$9,350. They anticipate a delivery date of about December 2004.

Ewing-Holmstrom asked how many paratransit vehicles the city owns. Jones said they're using one of the Eldorado full size 30 foot buses. It's been retrofitted with four wheel chair securements and they're also using a sedan for those paratransit passengers that have the ability to load into a sedan or have a service dog. Ewing-Holmstrom asked if this vehicle was purchased to fill a need. Jones said it fills a need that they don't have to use the 30 foot Eldorado bus, which is one of their spares. In addition, it's smaller so it's more able to enter smaller spaces.

MOTION by Haywood, SECOND by Ewing-Holmstrom to authorize the purchase of one paratransit vehicle. AYE: Ewing-Holmstrom, Shanklin, Haywood, Warren, Bass, Givens, Devine. NAY: None. MOTION CARRIED.

3. Consider approving the annual Cooperative Agreement and an Agreement for Limited Funding between the City and Transit Trust to provide funds for the operation of a public transit system and authorize the Chairman and Secretary to execute the same.

Jones said Council approved funding in the amount of \$474,728. This allows the money to flow from the Council's General Fund into the Trust Appropriations.

Shanklin asked if they talked about one time, the \$474,728 would be down to about \$150,000. Jones said they'd never be that low because the number of days was expanded of service and the number of hours. They have come in under budget each year that they've operated. She would anticipate if diesel comes in lower, they'll be lower than \$474,728.

MOTION by Devine, SECOND by Haywood to approve the annual Cooperative Agreement and an Agreement for Limited Funding between the City and Transit Trust to provide funds for the operation of a public transit system and authorize the Chairman and Secretary to execute the same. AYE: Shanklin, Haywood, Warren, Bass, Givens, Devine, Ewing-Holmstrom. NAY: None. MOTION CARRIED.

There being no further business to consider, the meeting adjourned at 6:10 p.m. upon motion, second and roll call vote.

JOHN P. PURCELL, JR., CHAIRMAN

ATTEST:

KATHY FANNING, SECRETARY