

MINUTES
CITY TRANSIT TRUST SPECIAL MEETING
MAY 22, 2007 - 6:00 P.M.
WAYNE GILLEY CITY HALL COUNCIL CHAMBER

The meeting was called to order at 6:00 p.m. by Chairman John Purcell. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Bill Shoemate, James Hanna, Janice Drewry, Keith Jackson, Robert Shanklin, Jeffrey Patton, Stanley Haywood, Randy Warren. ABSENT: None.

ALSO PRESENT: Larry Mitchell, City Manager; John Vincent, City Attorney; Traci Hushbeck, City Clerk.

CONSIDER APPROVAL OF MINUTES OF CITY TRANSIT TRUST MEETING OF FEBRUARY 27 AND MARCH 27, 2007.

MOVED by Warren SECOND by Jackson to approve the Minutes of February 27 and March 27, 2007. AYE: Hanna, Drewry, Jackson, Shanklin, Patton, Haywood, Warren, Shoemate. NAY: None MOTION CARRIED.

BUSINESS ITEMS:

1. Consider approving Resolution No. 2007-___ adopting the revised Drug and Alcohol Policy for the Lawton Area Transit System (LATS), establishing the rules governing employees' performance and conduct and providing for the mandatory compliance and testing of all employees. Exhibits: Resolution 2007-___ excluding attached policy, which was sent separately.

Steve Sherrer, Lawton Area Transit Manager, stated the Federal Transit Administration, under the authority of the Department of Transportation requires that public transit systems adopt drug and alcohol policies which govern employee performance and mandate certain types of testing. After a routine audit of LATS drug and alcohol program, it was recommended that the policy be amended to reflect the most current requirements of the FTA.

MOVED by Haywood SECOND by Hanna to adopt **City Transit Trust Resolution 07-01** adopting the revised Drug and Alcohol Policy for the Lawton Area Transit System (LATS). AYE: Drewry, Jackson, Shanklin, Patton, Haywood, Warren, Shoemate, Hanna. NAY: None MOTION CARRIED.

2. Consider approving Resolution Number 2007-___ authorizing the filing of a grant for federal assistance under Section 5309 Federal Transit Administration (FTA) for capitalization of the lease of the LATS administration and maintenance facility, approving the application and authorizing the Chairman and Secretary to execute the same. Exhibits: Resolution Number 2007-___, Memorandum from LATS General Manager.

Sherrer stated in November the current landlord approached LATS with the idea of a new capital lease. At that time staff discussed the possibility of expanding the current facility to better fit their future growth. The Council authorized the appraisal of the land which will be discussed at the City Council meeting in executive session. The Council asked that staff evaluate other alternatives to expanding the

existing facility and continuing to lease. That evaluation was submitted to the City Council. Staff feels that the capitalized lease is the least expensive option for the public and the trust and it allows them to work with the private sector to reduce the cost. Staff is recommending that the trust authorize the filing of a FTA 5309 capital grant in the amount of \$501,158 with the execution of the grant pending the trust approval of a new capitalized lease for an expanded administration maintenance facility and pending any action taken later in executive session. The action to authorize the filing of the grant does not obligate the trust to any new lease, it simply starts the application process for the FTA funding.

MOVED by Haywood SECOND by Warren to adopt **City Transit Trust Resolution 07-02** authorizing the filing of a grant for federal assistance under Section 5309 Federal Transit Administration (FTA) for capitalization of the lease of the LATS administration and maintenance facility, approving the application and authorizing the Chairman and Secretary to execute the same. AYE: Jackson, Shanklin, Patton, Haywood, Warren, Shoemate, Hanna, Drewry. NAY: None MOTION CARRIED.

There being no further business, the meeting adjourned at 6:06 p.m. upon motion, second and roll call vote.

JOHN P. PURCELL, JR., CHAIRMAN

ATTEST:

SECRETARY