

MINUTES
CITY TRANSIT TRUST SPECIAL MEETING
APRIL 22, 2008 - 6:00 P.M.
WAYNE GILLEY CITY HALL COUNCIL CHAMBER

The meeting was called to order at 6:00 p.m. by Chairman John P. Purcell, Jr. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Bill Shoemate, James Hanna, Janice Drewry, Jay Burk, Robert Shanklin, Stanley Haywood, Randy Warren. ABSENT: Jeff Patton.

ALSO PRESENT: Larry Mitchell, City Manager; John Vincent, City Attorney; Traci Hushbeck, City Clerk.

CONSIDER APPROVAL OF MINUTES OF CITY TRANSIT TRUST MEETING OF MARCH 25, 2008.

MOVED by Hanna SECOND by Warren to approve the Minutes of March 25, 2008. AYE: Hanna, Drewry, Burk, Shanklin, Haywood, Warren, Shoemate. NAY: None MOTION CARRIED.

BUSINESS ITEMS:

1. Consider approving Resolution Number 2008-__ authorizing the filing of a grant for federal assistance under Section 5309 Federal Transit Administration (FTA) for capitalization of the lease of the LATS administration and maintenance facility, approving the application and authorizing the Chairman and Secretary to execute the same. Exhibits: Resolution Number 2008-__ and Trust Approved Capitalized Lease.

Steve Sherrer, Lawton Area Transit Manager, stated the LATS maintenance facility is located at 609 SW Bishop Road. In December, the Trust authorized new capital lease to expand the facility and add some additional parking, office space and maintenance areas. This grant would assist in the lease payments on the new lease.

MOVED by Haywood SECOND by Hanna to approve **Resolution 08-01** authorizing the filing of a grant for federal assistance under Section 5309 Federal Transit Administration (FTA) for capitalization of the lease of the LATS administration and maintenance facility, approving the application and authorizing the Chairman and Secretary to execute the same. AYE: Drewry, Burk, Shanklin, Haywood, Warren, Shoemate, Hanna. NAY: None MOTION CARRIED.

2. Consider approving Resolution Number 2008-__ authorizing the filing of a grant for federal assistance under Section 5307 Federal Transit Administration for Federal Fiscal Year 2007 appropriated funding, approving the application and authorizing the Chairman and Secretary to execute the same. Exhibits: Resolution Number 2008-__.

Sherrer stated they have prepared a grant application that will assist in operations. This is federal fiscal year 2007 money. They typically operate off of two operating grants at a time. This is the request and authorization to file the second operating grant that will be used to fund the last part of this fiscal years' funding and into the 2008-2009 budget year.

MOVED by Drewry SECOND by Haywood to approve **Resolution 08-02** authorizing the filing of a grant for federal assistance under Section 5307 Federal Transit Administration for Federal Fiscal Year 2007 appropriated funding, approving the application and authorizing the Chairman and Secretary to execute the same. AYE: Burk, Shanklin, Haywood, Warren, Shoemate, Hanna, Drewry. NAY: None MOTION CARRIED.

3. Consider approving a free-fare day on May 5, 2008 to kick off “Bike to Work Week” for passengers riding bicycles to LATS bus stops and consider ½ price fares for the remainder of the week for bicycle passengers. Exhibits: None.

Sherrer stated that Bike to Work Week in the city of Lawton will be May 5th – 10th. They have been approached by the Bike to Work Committee requesting that LATS allow the first day of that week to be fare free for passengers that ride their bikes to a bus stop and then board the bus and continue their trip with their bikes. It has also been requested that the remainder of that week to be ½ fare week. They typically carry thirty bicycle passengers during the day, so the affect on revenues during that day will be minimal.

MOVED by Haywood SECOND by Warren to approve a free-fare day on May 5, 2008 to kick off “Bike to Work Week” for passengers riding bicycles to LATS bus stops and approve ½ price fares for the remainder of the week for bicycle passengers. AYE: Shanklin, Haywood, Warren, Shoemate, Hanna, Drewry, Burk. NAY: None MOTION CARRIED.

4. Consider approving the text and graphics of the proposed bus wrap submitted by Lawton Fort Sill Chamber of Commerce. Exhibits: Photos.

Sherrer stated the Lawton Fort Sill Chamber of Commerce would like to enter into an advertising contract with a full vinyl wrap on a LATS bus. They have submitted the proposed graphics for approval. The revenue generated from this twelve month advertising contract will be \$9,600. That revenue is considered local share and can be used to match federal grants.

MOVED by Hanna SECOND by Shoemate to approve the text and graphics of the proposed bus wrap submitted by Lawton Fort Sill Chamber of Commerce. AYE: Haywood, Warren, Shoemate, Hanna, Drewry, Burk, Shanklin. NAY: None MOTION CARRIED.

There being no further business, the meeting adjourned at 6:09 p.m. upon motion, second and roll call vote.

JOHN P. PURCELL, JR., CHAIRMAN

ATTEST:

SECRETARY