

MINUTES
CITY TRANSIT TRUST SPECIAL MEETING
MARCH 22, 2022 - 2:00 P.M.
LAWTON CITY HALL, COUNCIL CHAMBERS/AUDITORIUM

The meeting was called to order at 2:00 p.m. by Stan Booker, Chairman. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Mary Ann Hankins, Kelly Harris, Linda Chapman, Jay Burk, Allan Hampton, Sean Fortenbaugh, Onreka Johnson, Randy Warren.

ABSENT: None

ALSO PRESENT: Michael Cleghorn, City Manager; John Ratliff, City Attorney; Traci Hushbeck, City Clerk, COL Rhett A. Taylor, Fort Sill Liaison

NEW BUSINESS ITEMS:

1. Consider approval of the minutes of the City Transit Trust special meeting of March 8, 2022.

MOVED by Burk SECOND by Warren to approve the minutes of the City Transit Trust special meeting of March 8, 2022. AYE: Hankins, Harris, Chapman, Burk, Hampton, Fortenbaugh, Johnson, Warren. NAY: None. MOTION CARRIED.

2. Consider approving a resolution adopting the revised Drug and Alcohol Policy for the Lawton Area Transit System (LATS), due to the Federal Transit Administration under the authority of the Department of Transportation, enacting 49 CFR Part 655, which sets out legal requirements to prohibit the use of drugs and alcohol by safety-sensitive employees in the transit industry.

Ryan Landers, General Manager of LATS, stated every couple of years they have to get the drug and alcohol policy approved by the trust if there are any changes by the FTA.

MOVED by Burk SECOND by Warren to approve **Resolution 22-04** adopting the revised Drug and Alcohol Policy for the Lawton Area Transit System. AYE: Hankins, Harris, Chapman, Burk, Hampton, Fortenbaugh, Johnson, Warren. NAY: None. MOTION CARRIED.

3. Consider approving a resolution approving the Certifications and Assurances required under Master Agreement (FTA MA 29) between the City Transit Trust and the Federal Transit Administration (FTA) for Federal Fiscal Year 2022 and authorizing the Chairman and Secretary to execute the same.

Landers stated this is the annual certifications and assurances that the trust will abide by the rules and regulations that FTA holds.

MOVED by Burk SECOND by Warren to approve **Resolution 22-05** approving the Certifications and Assurances required under Master Agreement (FTA MA 29) between the City

Transit Trust and the Federal Transit Administration (FTA) for Federal Fiscal Year 2022. AYE: Hankins, Harris, Chapman, Burk, Hampton, Fortenbaugh, Johnson, Warren. NAY: None. MOTION CARRIED.

There being no further business, the meeting adjourned at 2:03 p.m. upon motion, second and roll call vote.

STAN BOOKER, CHAIRMAN

ATTEST:

TRACI L. HUSHBECK, SECRETARY