

MINUTES
CITY TRANSIT TRUST SPECIAL MEETING
JANUARY 23, 2007 - 6:00 P.M.
WAYNE GILLEY CITY HALL COUNCIL CHAMBER

The meeting was called to order at 6:00 p.m. by Chairman John Purcell. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Bill Shoemate, Rex Givens, Janice Drewry, Keith Jackson, Robert Shanklin, Jeffrey Patton, Stanley Haywood (arrived @ 6:02 p.m.), Randy Warren. ABSENT: None.

ALSO PRESENT: Larry Mitchell, City Manager; John Vincent, City Attorney; Traci Hushbeck, City Clerk, Col. Sonny Uberti, Fort Sill Liaison.

BUSINESS ITEMS:

CONSIDER APPROVAL OF MINUTES OF CITY TRANSIT TRUST MEETING OF DECEMBER 12, 2006.

MOVED by Givens SECOND by Jackson to approve the Minutes of December 12, 2006. AYE: Givens, Drewry, Jackson, Shanklin, Patton, Warren, Shoemate. NAY: None MOTION CARRIED.

BUSINESS ITEMS:

1. Consider accepting the proposal from McDonald Transit Associates for the management of the Lawton Area Transit System (LATS) and authorize the Chairman and Secretary to execute a contract for the management services. Exhibits: Proposed contract.

Deborah Jones, Senior Planner, stated we are in receipt of the proposals that the City Council authorized staff to request on December 13, 2006. Two proposals were received for the management of LATS, one from McDonald Transit Associates, the current contractor, and one from First Transit. Both are very experienced and operate in a number of cities. Staff evaluated the proposals based on a number of criteria, one being experience and another being compliance with FTA regulations and a history of compliance, growth in the system, financial and any additional studies that the firm could provide that would augment this particular system. She stated that First Transit only included 120 hours of management support for the entire period. Beyond that, the closest manager to support us is in Tennessee. Beyond the 120 hours, we would be billed for corporate assistance including travel time and expenses. She stated when you look at the studies that McDonald Transit has offered to provide you, these are studies that you need. She stated the McDonald Compensation is equal to or less than what First Transit will charge. Having evaluated all those aspects, staff is recommending that the trust accept the proposal from McDonald Transit Associates for the management of LATS as the lowest and most responsive proposal. She stated the resident manager, Steve Sherrer and Christine Hindes, from the corporate office of McDonald Transit in Fort Worth are in attendance.

MOVED by Shoemate SECOND by Drewry to accept the proposal from McDonald Transit Associates, Inc. for the management of LATS and authorize the Chairman and Secretary to execute the contract. AYE: Drewry, Jackson, Shanklin, Patton, Haywood, Warren, Shoemate, Givens. NAY: None MOTION CARRIED.

There being no further business, the meeting adjourned at 6:05 p.m. upon motion, second and roll call vote.

JOHN P. PURCELL, JR., CHAIRMAN

ATTEST:

SECRETARY