

MINUTES
CITY TRANSIT TRUST SPECIAL MEETING
DECEMBER 12, 2017 - 6:00 P.M.
LAWTON CITY HALL, COUNCIL CHAMBERS/AUDITORIUM

The meeting was called to order at 6:02 p.m. by Fred Fitch, Chairman. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Bob Morford, Caleb Davis, Jay Burk, Dwight Tanner, Jr., Cherry Phillips, V. Gay McGahee.

ABSENT: Keith Jackson, Doug Wells

ALSO PRESENT: Jerry Ihler, City Manager; Frank V. Jensen, City Attorney; Traci Hushbeck, City Clerk.

CONSIDER APPROVAL OF MINUTES OF CITY TRANSIT TRUST MEETING OF NOVEMBER 14, 2017.

MOVED by Morford SECOND by Burk to approve the minutes of November 14, 2017. AYE: Morford, Davis, Burk, Tanner, Phillips, McGahee. NAY: None. MOTION CARRIED.

NEW BUSINESS ITEMS:

1. Consider approving a contract with C.H. Guernsey & Company for the conceptual design and construction plans for a multi-modal transportation transfer center and transit hub facilities for the Lawton Area Transit System. Exhibits: Contract is on file in the City Clerk's office.

Richard Rogalski, Community Services Director, stated in March 14, 2017, the Transit Trust authorized staff to advertise a Request for Qualifications to hire a consultant to prepare the conceptual design and construction plans for a multi-modal transportation transfer center and transit hub facilities for the Lawton Area Transit System. On April 6, 2017, the RFQ was mailed to 38 consulting firms. On June 21, 2017, the committee of four Transit Trust members including Council members Phillips, McGahee and Wells, the City Planner, the City Engineer and the LATS Manager received presentations from the three firms that had responded to the request. The committee members rated the three firms, and TAP Architecture had the highest rating. Unfortunately they were unable to come to an agreement with TAP Architecture. The committee subsequently met on November 21, 2017, and directed Staff to begin negotiations with C.H. Guernsey & Company, which was the next highest rated firm. Guernsey has since submitted a contract in the amount of \$167,911. The local match for this amount is \$33,582 and is included in the 2016 CIP.

MOVED by Burk SECOND by McGahee to approve a contract with C.H. Guernsey & Company for the conceptual design and construction plans for a multi-modal transportation transfer center and transit hub facilities for the Lawton Area Transit System. AYE: Morford, Davis, Burk, Tanner, Phillips, McGahee. NAY: None. MOTION CARRIED.

There being no further business, the meeting adjourned at 6:06 p.m. upon motion, second and roll call vote.

FRED L. FITCH, CHAIRMAN

ATTEST:

TRACI L. HUSHBECK, SECRETARY