

MINUTES
CITY TRANSIT TRUST SPECIAL MEETING
DECEMBER 8, 2015 - 6:00 P.M.
NEW CITY HALL, COUNCIL CHAMBERS/AUDITORIUM

The meeting was called to order at 6:06 p.m. by Doug Wells, Acting Chairman. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Bob Morford, Keith Jackson, Rosemary Bellino-Hall, Jay Burk, Dwight Tanner, Jr., Cherry Phillips, V. Gay McGahee, Doug Wells.

ABSENT: None

ALSO PRESENT: Jerry Ihler, City Manager; Frank V. Jensen, City Attorney; Traci Hushbeck, City Clerk.

CONSIDER APPROVAL OF MINUTES OF CITY TRANSIT TRUST MEETING OF NOVEMBER 10, 2015.

MOVED by Burk SECOND by Jackson to approve the minutes of City Transit Trust meeting of November 10, 2015. AYE: Morford, Jackson, Bellino-Hall, Burk, Tanner, Phillips, McGahee, Wells. NAY: None. MOTION CARRIED.

BUSINESS ITEMS:

1. Consider approving the purchase of wraps for the seven older buses obtained from Kansas City, MO that are in daily service. Exhibits: Wrap design.

Ryan Landers, General Manager, stated this item is to purchase wraps for the seven buses they purchased from Kansas City several months ago. This will help the buses look better and the wraps will last about two to three years which will be about the same amount of time to purchase the new buses.

Morford questioned how long it will take to put a wrap on.

Landers stated about a day or day and a half per bus.

Wells stated they will look about the same as the current LATS buses.

Burk questioned why we wouldn't get local businesses to offset this \$27,000 to wrap the buses. Have we tried to get local vendors to purchase wraps?

Landers stated the biggest issue is the time frame it would take to wrap all seven buses. The Kansas City buses are 15 years old and they sign a one year contract for those advertisements and if one broke down they would have to pay for it. The main thing is the timeline to get advertisements for all seven buses.

Burk stated he would hate to spend \$27,000 on those older buses when we are ordering the new buses as soon as we can.

Ihler stated the \$20 million loan that was just approved has \$3.5 million for buses.

Wells stated 80% of this \$27,000 comes from the federal government.

Burk stated local businesses would be able to wrap the buses at a discounted rate just to get them wrapped.

Landers stated it takes approximately 18-24 months to get the new buses. He stated it is built into their maintenance budget and right now it would be a federal match of 80%.

Burk stated if they got local businesses to buy wraps would it hurt us from getting our 80% from the federal government.

Landers stated he is not sure.

Burk stated he does not want to spend that money on a bus that could be broke down in a week. There are other things they need to think about.

Landers stated if they do get local vendors to do this they would still have to purchase the wrap for the bus which would be about \$3,000 to \$4,000. You have to look at the timeline for trying to go out to those businesses and ask them to spend money, even at a discounted rate. They want them to look nicer right now rather than six months to a year from now. It could take that long to get all the advertisement for all those buses.

Phillips questioned if these buses are currently in service.

Landers they have six in service right now.

Tanner questioned if the \$27,000 was per bus or the total.

Burk stated our match is \$27,000.

Wells stated no, our match is 20% which is \$5,400.

Tanner stated he feels they need to wrap them so that they would not lose the 80% from the federal government. He questioned if there was a time frame for usage of those funds.

Richard Rogalski, Community Services Director, stated there are seven operable buses we purchased from Kansas City and they expect them to be operable for the next two years until the new buses come in. Right now they are blue and white and this was the least expensive way to get them to look like the buses we have now. Because we are making them look like the current fleet it is considered maintenance and the feds will pay 80% and we have to match it with 20%. The money will not be lost if we wait a few months. It is a good thought that someone else could pay but the reason they did not pursue that idea was because these buses are beyond their service life and they do not know how much longer they will be in service. They would also have to change the rate schedule. They would be afraid someone will spend \$3,000 on a wrap and it breaks down the next day. They can only use the 80/20 maintenance funds to make it look like the other buses with the red and white wrap. He suggested the council approve this and they could hold a couple back and see if anyone is interested.

Tanner stated it is costing the city about \$771 per bus to have it wrapped and he feels this is a good deal for the city.

Burk stated the 80% in the maintenance fund cannot be used for other maintenance.

Rogalski stated if some company wanted to wrap the bus for the cost of the wrap at a reduced rate it would be a good thing for the city and we could save those maintenance funds.

Burk stated we should save the maintenance funds for maintenance. Our bus fleet is in horrible shape and why would we spend those funds if we have the opportunity for local businesses to purchase wraps at a discounted rate.

Bellino-Hall clarified that we would take the 80% out of our maintenance fund.

Rogalski stated the 80% comes out of the federal funding that is provided to us for maintenance. It does not matter what maintenance we do.

Bellino-Hall questioned why we would waste money for buses and why would we care what they look like for two years. That is like throwing money away and we might need that maintenance money for something else.

Rogalski stated it is a pride thing and we want our fleet of buses to look alike.

Wells questioned if there are buses on the road that have wraps.

Landers stated there is only one bus that is actually fully wrapped. It is difficult to get a business to invest that much money to wrap a bus.

Tanner questioned if the federal money is carried over to next year if we don't use it.

Landers stated yes.

Bellino-Hall questioned how many of the blue buses are running now.

Landers stated six, but all seven will be running eventually. They bought twelve originally and four were going to be used as spare buses and now one has a broken frame and they can't use it.

Tanner questioned how long we expect these Kansas City buses to be on the road.

Wells stated we have no idea.

Landers stated they have to last at least two to three years because the procurement and building process of the new buses takes 18-24 months and that is actually after we bid them out.

MOVED by Burk SECOND by Tanner to table to January 26th meeting and direct staff to see if there is any local interest by businesses to pay some of the cost of the wrapping.

Landers stated because of the current advertising policy, it takes three weeks to a month in order to get an approval to put that wrap on a bus.

Wells stated staff can just come back on January 26th and let the council know if there is any interest.

VOTE ON MOTION: AYE: Morford, Jackson, Bellino-Hall, Burk, Tanner, Phillips, McGahee, Wells.
NAY: None. MOTION CARRIED.

2. Consider approving the specifications for the purchase of seven heavy duty transit buses and authorize the issuance of an Invitation to Bid for the same. Exhibits: ITB including bus specifications are on file in the City Clerk's Office.

Wells stated this is a couple thousand pages of specifications.

Phillips stated that she hopes we hurry up on this deal.

Landers stated they are looking at a bid due date sometime in March and an award date a week or two after that. They are looking at the fall of 2017.

Wells questioned if they could put a 30 day deadline on the bids.

Landers stated no, per FTA rules and regulations they have to allow 30 days for advertising.

MOVED by Burk SECOND by Tanner to approve the specifications for the purchase of seven heavy duty transit buses and authorize the issuance of an Invitation to Bid for the same. AYE: Morford, Jackson, Bellino-Hall, Burk, Tanner, Phillips, McGahee, Wells. NAY: None. MOTION CARRIED.

There being no further business, the meeting adjourned at 6:25 p.m. upon motion, second and roll call vote.

DOUG WELLS, ACTING CHAIRMAN

ATTEST:

TRACI L. HUSHBECK, SECRETARY