

MINUTES  
CITY TRANSIT TRUST SPECIAL MEETING  
NOVEMBER 11, 2014 - 6:00 P.M.  
NEW CITY HALL, COUNCIL CHAMBERS/AUDITORIUM

The meeting was called to order at 6:10 p.m. by Fred L. Fitch, Chairman. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Bob Morford, Keith Jackson, Rosemary Bellino-Hall, Jay Burk, Dwight Tanner, Jr., Richard Zarle, Stanley Haywood, Doug Wells.

ABSENT: None

ALSO PRESENT: Bryan Long, City Manager; Tim Wilson, Deputy City Attorney; Traci Hushbeck, City Clerk.

CONSIDER APPROVAL OF MINUTES OF CITY TRANSIT TRUST MEETING OF OCTOBER 14, 2014.

MOVED by Burk SECOND by Jackson to approve the minutes of City Transit Trust meeting of October 14, 2014. AYE: Morford, Jackson, Bellino-Hall, Burk, Tanner, Zarle, Haywood, Wells. NAY: None. MOTION CARRIED.

BUSINESS ITEMS:

1. Consider the designation of Disadvantaged Business Enterprise (DBE) Liaison Officer and a modification of Lawton Area Transit System's DBE Plan to reflect same. Exhibits: None.

Gary Rushing, LATS General Manager, stated the City Transit Trust has established a Disadvantaged Business Enterprise (DBE) program in accordance with regulations of the U.S. Department of Transportation. The Trust originally designated Deborah Jones as the DBE Liaison Officer. The Federal Transit Administration requires the recipient to notify FTA of any changes to the status of appointed officials. Deborah Jones is being removed as the DBE Liaison Officer and replaced with Samuel Sweetser of the Lawton Area Transit System (LATS) as the DBE Liaison Officer. The Lawton Area Transit System's DBE Plan will also need to be modified to reflect this change. In this capacity, the DBE Liaison Officer is responsible for implementing all aspects of the DBE program.

Tanner questioned if Deborah Jones has left LATS.

Rushing stated she has been employed by LATS for a number of years and left earlier in the year to become the City Transit Trust liaison officer.

Tanner questioned the advantage to the Disadvantaged Business Enterprise program.

Rushing stated we are required to have one as per federal rules and regulations.

MOVED by Tanner SECOND by Haywood to approve the designation of Samuel Sweetser as the Disadvantaged Business Enterprise (DBE) Liaison Officer and the modification of Lawton Area Transit System's DBE Plan to reflect same. AYE: Morford, Jackson, Bellino-Hall, Burk, Tanner, Zarle, Haywood, Wells. NAY: None. MOTION CARRIED.

There being no further business, the meeting adjourned at 6:14 p.m. upon motion, second and roll call vote.

FRED L. FITCH, CHAIRMAN

ATTEST:

TRACI L. HUSHBECK, SECRETARY